

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
ROADS, COMMUNITY & SPORTS COMMITTEE
(Advisory Powers Only)**

**Minutes of the Roads, Community & Sports Committee meeting held at 7.30pm
on Monday 10th August 2026 at the Parish Office.**

Present	Councillors	Clare Royal (Chairman)
		Graham Bootle (Vice Chairman)
		John Tero
		Jack Boyle
		Ruth Arnold
		Denise Loydell
	Glebelands/Football Club	Andy Wincell
	FRSA	Jackie Ring

1	Apologies for absence Apologies were received from Mandy Harkess & Les Goodwin, Tennis Club. The apologies were accepted. Councillors Jack Boyle and Denise Loydell were welcomed as members to the Committee.	
2	Declarations of interest There were no declarations of interest.	
3	Public Question Time There were no residents in attendance.	
4	To confirm the Minutes of the last Meeting held 8th June 2026 The Minutes of the Roads, Community & Sports Committee Meeting held 8 th June 2026 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting There was nothing to mention.	
6	Items for information There was nothing to mention	

7	Roads Matters a. Parking Village Centre The Village Centre Parking Consultation closed 30th June. b. Sea Lane/Rife Way Junction The Sea Lane/Rife Way Junction Questionnaire closed 30th June. c. Committee Working Group – With reference to items (a) and (b) above, the Committee Working Group will meet to examine the analysis results in detail, identify key themes and opportunities, and develop recommendations to support the next stages of the project. Ferring Parish Council is committed to keeping residents informed throughout the process. Updates on the Questionnaire/Consultation findings and any recommendations will be shared in future editions of the Parish Flyer and on the Parish Council website as the project progresses. It should also be noted that any proposals arising from the Questionnaire/Consultation that relate to the public highway will need to be submitted to West Sussex County Council (WSCC) as the Highway Authority, for consideration and approval. While the Parish Council can make recommendations and advocate on behalf of residents, decisions relating to the public highway ultimately rest with WSCC. d. Provision of Dropped Kerb WSCC are exploring if the identified location would be a viable possibility. There are further updates available. Councillor Jack Boyle suggested another location that would benefit from the installation of a dropped kerb, near the parking bays by the Co-op. It was noted that there are already two dropped kerbs on the opposite side of the road, and it would be beneficial to provide a suitable accessible route across the road to improve connectivity and accessibility. e. Level Crossing Matters – With regard to concerns about extended gate closure times, it was agreed that a local survey would be undertaken at different times of the day to record: • when the gates are closed; • the duration of each closure; and • the number of trains passing during each closure period. The survey commenced this morning and will be carried out over the next couple of weeks to gather sufficient information to establish the extent of the issue.	WG RE
8	Community Matters a. National Emergency Briefing The Committee were advised of the National Emergency Briefing film and	

	informed that councils and organisations were being encouraged to show the film within their communities. The Committee were further advised that the Village Hall had an available evening on 26 October should they wish to proceed with a showing. The Committee agreed to proceed with the showing of the film. The Clerk will arrange the showing at the Village Hall on 26 October. Tickets will be available from the Parish Office on a first-come, first-served basis. b. Remembrance Day Preparations have commenced for the event taking place on 8th November. c. Christmas lunch The Village Hall Committee is considering organising a Christmas lunch for local residents and will forward a complete proposal to the Parish Council for consideration. d. Christmas Event Preparations have commenced for the event taking place on 5th December. The proposals for the Christmas Event 2026 will remain similar to those of previous years. The Clerk will keep the Committee updated on the progress of the arrangements.	
9	To report Payments made by dispensation There are no payments to report.	
10	Reports from external Representatives a. FRSA Roads: (Jackie Ring) Following on from the earlier gully cleansing programme, further investigations were carried out resulting in the need for minor gully repairs at 5 sites and more intensive work at 13 sites to deal with blockages, due largely to root infestation in the pipework leading to the soakaways. We are awaiting the completion of contractor estimates before deciding which sites can be dealt with this financial year. The annual road maintenance and repair programme has been approved for work at 20 sites and our first contractor has completed work at 5 sites out of 10. The second contractor is scheduled to start work on 24th August for the remaining 10 sites (work a further 2 sites originally envisaged having been cancelled by the FRSA). Our Roads Manager has taken our road lining contractor to visit all the sites where lining needs to be refreshed and the contractor's estimate for the work has been approved. We are now awaiting a start date from the contractor. The Clerk advised on the two following items: Beehive Lane / Sea Lane – A request to install a mirror at this junction to improve visibility northwards for vehicles exiting Beehive Lane has been refused by WSCC.	

	A resident has raised a concern regarding the need for tree works on an area of land which appears to have no known ownership. The Committee noted that there are several areas of land within the village which also appear to have no identified owner. It was suggested that a list of such areas could be compiled for the Environment Liaison Committee to consider. The Committee could then assess whether any of these areas are of significant community use and whether there may be merit in pursuing ownership through the adverse possession process. It was noted, however, that this process can take several years and requires evidence that the land has been maintained. The Committee also recognised that pursuing adverse possession could result in significant costs and may create potential insurance and liability issues, particularly where the Parish Council does not currently own the land. These matters would need to be carefully considered before any action is taken It was agreed that this will be an item for consideration by the Environment Liaison Committee. b. Glebelands/Football Club: <i>(Andy Wincell)</i> The Football Club will mark its 75th anniversary in August with a celebratory event around Christmas to commemorate this significant milestone. It was reported that the existing lease for the Glebelands expired at the end of June 2026. Discussions are currently ongoing with ADC regarding the possibility of a Community Asset Project. A Groundhoppers Day is due to take place in early October and is expected to attract visitors to the area. The organisers will need to make arrangements for coach drop-off points. It was agreed that the Clerk would put the organisers in contact with the Road Closure Team at ADC to discuss the necessary arrangements and any requirements relating to drop-off areas and parking. Members were also advised of proposals to make greater use of the clubhouse facilities in order to maximise community benefit and support a wider range of activities. Any such proposals would be subject to the necessary planning permissions and approvals from ADC. A replacement noticeboard will be installed at the edge of the Glebelands grounds. There is an ongoing issue with the goalpost hole covers being removed and the holes being filled with other materials. The matter will continue to be monitored to ensure the covers remain securely in place. c. Tennis Club: <i>(Les Goodwin & Mandy Harkess)</i> There were no concerns raised.	
--	---	--

All minutes are draft and subject to approval at the next meeting

11	All about Ferring Magazine Parking Village Centre Consultation and Sea Lane/Rife Way Junction Questionnaire updates will be included in the next edition.	
12	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.	
13	Date of Next Meeting – Monday 7th December 2026	
	The meeting closed at 8.20pm.	
	Minutes approved Chairman Date	