



FERRING PARISH COUNCIL

1 Elm Park, Ferring, West Sussex, BN12 5RN
tele 01903 249449 e-mail parishoffice@ferringparishcouncil.org.uk

To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 21st September 2026** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

- 2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

- 3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 Minutes of the Full Council meeting 20th July 2026** - To consider, approve and sign by the person presiding as a correct record.
- 5 Actions update from the meeting held 20th July 2026.**
- 6 To approve Terms of Reference for each Committee** (*committee terms of reference for Roads, Community & Sports, Planning & Licensing, Finance & General Purposes & Environment Liaison Committees*) (*circulated to Councillors 11th & 18th September*)
- 7 To receive and consider reports from Committees**
- a. **Environment Liaison Committee** - Councillor John Tero, meeting held 27th July
- a. **Warren Pond Maintenance** – Committee to note the recent tree works
- b. **National Emergency Briefing** – Film showing 26th October
- c. **FPC Contractor/Handyman Vacancy** – Consideration of the applicants

- b. **Planning & Licensing** – Councillor Ruth Arnold, meeting held 7th & 21st September 2026 (*minutes attached 7th September*)
- c. **Neighbourhood Development Plan Committee** – No Meeting held
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 10th August
 - a. **Committee Working Group** - Parking Village Centre & Sea Lane/Rife Way Junction Consultation/Questionnaire update.
 - b. **Level Crossing Matters** – Undertaking a Local Survey
- e. **Finance & General Purposes Committee** - Councillor Graham Bootle, meeting held 7th September (including the authorisation of orders of payments and recommendations from the Committee)
 - a. **Accounts and Finance** – Income & Expenditure June & July 2026 (*attached for Councillors*)
 - b. **Environment Liaison Committee** – to ratify the expenditure of the pond works under Financial Regulation 6.5 I & ii at £500.
 - c. **Christmas Tea** – Council to approve FPC contribution of £500 towards the Joint initiative with the Ferring Village Hall Trustees including (*paper attached for councilors*)
- 8 **Parish Clerk Report including Financial Matters** – The Clerk will report matters.
- 9 **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
There are no payments
- 10 **Annual Accounts & External Audit 2025 - 2026** - The Clerk will advise Council that the External Audit 2025 - 2026 has been signed off and returned with minor comments. The notice of Conclusion is available on the parish council website. (*circulated to Councillors 11th & 18th September*)
- 11 **ADC Economy Committee Meeting** – Council to note outcome of the meeting reference to Ferring Rife Car Park (*report attached for Councillors*)
- 12 **Devolution Working Group** – Update reference the Local Government Reorganisation.
- 13 **Ferring Village Hall Liaison** (*Councillor Ruth Arnold*)
- 14 **To receive reports from –**
 - a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)
- 15 **Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda**

16 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

17 2026-27 National Salary Award - Council to note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026 - 27 to be implemented from 1 April 2026. The new pay scales will be backdated from 1st April 2026.

Date of next meeting Monday 19th October 2026

Mrs Nadine Phibbs

Clerk to the Council, Proper Officer & Responsible Financial Officer

14th September 2026