

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE  
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm  
on Wednesday 6<sup>th</sup> May 2026 in the Parish Office**

|         |             |                          |
|---------|-------------|--------------------------|
| Present | Councillors | Graham Bootle (Chairman) |
|         |             | Ruth Arnold              |
|         |             | Clare Royal              |

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|---|---|--|
| 1 | <b>Apologies for absence</b><br>Apologies were received from Councillors Stuart Davies, John Tero & Simon Ash. The apologies were accepted.<br>Absent without apologies Councillor Roger Elkins.  |  |
| 2 | <b>Declarations of interest</b><br>There were no declarations of interest.  |  |
| 3 | <b>Public Question Time</b><br>There were no public questions.  |  |
| 4 | <b>To confirm the Minutes of the Finance &amp; General Purposes Committee held 8<sup>th</sup> April 2026.</b><br>The Minutes of the Finance & General Purposes Committee Meeting held 8 <sup>th</sup> April 2026 were approved by the Committee as a correct record and signed by the Chairman. |  |
| 5 | <b>Actions update from the last meeting</b><br>There was nothing to mention.  |  |
| 6 | <b>Accounts and Finance</b><br>The Income and Expenditure schedule for March 2026 was reviewed and will be recommended for Full Council approval.<br><br>The above is recommended for Full Council approval.  |  |
| 7 | <b>Committee to note payments made under dispensation for expenditure for Committee minuted instruction.</b><br>There were none.  |  |

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| 8  | <p><b>Parish Clerk Report including Financial Matters –</b><br/>The documentation for the Expo Day has been produced and is available in the Parish Office for Councillors to review.</p>  |       |
| 9  | <p><b>Roads, Community &amp; Sports Committee - Replacement AED Village Hall.</b><br/>The AED at the Village Hall was installed in 2016. The electrode pads are due for replacement in June 2026. The Parish Office has been advised that these pads have now been discontinued and, although some suppliers may still hold limited stock, they are becoming increasingly difficult to source.</p> <p>As replacement pads cannot be reliably obtained, it is recommended that a replacement AED unit is purchased.</p> <p>AED: BeneHeart Mindray C1A V2 Fully Automatic Defibrillator £750.00 (with discount)</p> <p>The above is recommended for Full Council approval.</p> |       |
| 10 | <p><b>End of year Accounts –</b><br/>The Parish Clerk presented the end of year accounts financial reports.</p> <p>The Clerk advised that the External Auditor selects 5% of councils each year to undergo a full audit. Ferring Parish Council has been selected as one of the 5% for 2025–2026. While this will result in a significant increase in the work required for the audit process, it is not anticipated to present any issues.</p> <p>The above is recommended for approval of the AGAR at Full Council.</p>  | CLERK |
| 11 | <p><b>All about Ferring Magazine</b><br/>There was nothing to mention.</p>   |       |
| 12 | <p><b>Urgent matters arising since the preparation of this Agenda &amp; Items to be referred to next Agenda.</b><br/>There was nothing to mention.</p>   |       |
|    | <p>The Committee noted.</p>  |       |
| 13 | <p><b>Exclusion of the Public and The Press</b><br/>The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Resolved that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.</p>  |       |

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| 14 | <p><b>Ferring Rife Car Park &amp; Public Conveniences</b><br/> Feedback from the meeting with ADC held on 30th April 2026 was provided. This item will be included on the agenda for the Annual Statutory Council Meeting on 18th May, and the Clerk will circulate the notes from the meeting of 30th April to all councillors.</p> |  |
|    | The meeting closed at 7.55pm.  |  |
|    | Date of next meeting tbc   |  |
|    | <p><b>Minutes approved</b></p> <p><b>Chairman</b> ..... <b>Date</b> .....</p>  |  |