

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Planning & Licensing Committee (Decision Powers)

Minutes of the Planning & Licensing Committee Meeting held at the Parish Office Wednesday 8th April 2026 at 7.00pm

Present	Councillors	Ruth Arnold (Chairman)
		John Tero (Vice Chairman)
		Graham Bootle
		Roger Elkins
		Clare Royal

1	Apologies for Absence Apologies were received from Mike Pellett, Tree Warden. The apologies were accepted.	
2	Declarations of Interest Councillor Roger Elkins declared an interest in agenda item 7, FG/20/26/HH.	
3	Public Question Time There were no public present.	
4	To confirm the Minutes of the last Meeting 16th March 2026 The Minutes of the Planning & Licensing Committee Meeting held 16 th March 2026 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting There was nothing to mention.	
6	Committee Members Councillor Graham Bootle was formally welcomed onto the Planning & Licensing Committee.	
7	Planning Applications – to consider responses to List 10 - 12, Councillors are asked to familiarise themselves with applications prior to the meeting. FG/17/26/T Fell 1 No. Ilex Oak (T1) and crown reduction on 1 No. Ilex Oak (T2) to leave a height and spread of 6m.	

	<p>Oaklawn Greystoke Road Ferring The Clerk has written to the Planning Officer as it appears that the applicant has completed the form in incorrectly for tree T1. They have stated the reason for felling T1 is that it is rotten at the base. However, the form tick box is then selected 'No' when asked is the reason for felling the tree due to disease or risk of falling. If the answer is 'Yes', then evidence is required and that has not been provided. The Planning & Licensing Committee also raised concerns that the proposal for Tree 2, to leave a spread of 6 metres would constitute an overcut and leave the tree undersized.</p> <p>FG/18/26/HH Demolition of existing rear conservatory, with erection of replacement single-storey rear extension and with new window to the north elevation. 7 West Drive Ferring – No Objection</p> <p>FG/20/26/HH New rear single storey flat roof extension. 156 Littlehampton Road Ferring Street – No Objection</p>	
8	<p>Notification of an appeal FG/102/25/PL - 1 No. SelfBuild Single-Storey Dwelling with New Access to Existing Dwelling and Associated Landscaping. This Application is in Cil Zone 4 And Is Cil Liable as a New Dwelling. Land North of 3 Grange Park Ferring BN12 5LS The Committee noted the appeal and agreed no further action.</p>	
9	<p>All about Ferring Magazine There was nothing to mention.</p>	
10	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to the next agenda Councillor Clare Royal gave her apologies for the meeting 20th April 2026.</p>	
11	<p>Date of Next Meeting Monday 20th April 2026 Meeting closed at 7.10pm</p> <p>Mrs Nadine Phibbs Clerk to Council</p>	
	<p>Minutes approved</p> <p>ChairmanDate</p>	