



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 16th March 2026** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council 26th January 2026 - To consider, approve and sign by the person presiding as a correct record.

5 Actions update from the meeting held 26th January 2026.

6 Committee Structure (*attached paper for Councillors*)

7 To receive and consider reports from Committees

a. **Environment Liaison Committee** - Councillor John Tero, No meeting held

b. **Planning & Licensing** – Councillor John Tero, meeting held 4th & 16th March 2026 (*minutes attached 4th March*)

c. **Neighbourhood Development Plan Committee** – No Meeting held

- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 23rd February 2026
 - a. **Parking in Village Centre** – Council to approve Committee Working Group to prepare a survey to engage with interested parties. (*paper attached for councillors*)
 - b. **Sea Lane/Rife Way Junction** – Council will consider whether the project should proceed (*paper attached for councillors*)
 - c. **Parish Flyer** – Council to approve additional double-sided page included in the parish flyer at a cost for printing at £253.00.
 - d. **Vehicle Activated Sign (SID)** – Councillors Graham Bootle and Simon Bromley to explore the option to reinstate.
 - e. **Village Hall Event** – FPC to approve attendance and attendees’ ‘Expo’ morning 30th May 2026 from 10 30am – Midday.
 - f. **FPC Annual Parish Meeting (APM)** – To approve the 2026 format (*paper attached for councillors*)
 - g. **Level Crossing Matters** – To open discussion following resident concern.

- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). meeting cancelled due to insufficient quorum.
 - a. **Accounts and Finance** – Income & Expenditure December 2025 & January 2026 (*attached for Councillors*)
 - b. **FPC Bank Accounts & Signatories** – Council to approve the proposal from the Clerk (*paper attached for Councillors*)
 - c. **CIL payments** – Update and use of funds. (*paper attached for councillors*)

- 8 **Parish Clerk Report including Financial Matters** – The Clerk will report matters
 - a. **Electricity Meter** – RTS meter to be changed to a smart meter
 - b. **WSCC Love Clean Street App** – Concerns raised by the Parish Office (*paper attached for Councillors*)
 - c. **Defibrillator (AED) & Plaque** - at Henty Ams Public Arms.
 - d. **Defibrillator (AED) Village Hall** – Clerk to provide update
 - e. **Asda Community Champion** – Suggestion of a Community Allotment

- 9 **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
 (*Roads, Community & Sports Committee 23rd February*)
 Traffic Calming Ferringham Lane Mirror installation up to £450.
 Defibrillator (AED) plaque with installation – £100 excluding vat

- 10 **Devolution Working Group** – Any further update.

- 11 **Ferring Village Hall Liaison** (*Councillor Ruth Arnold*)

- 12 **To receive reports from –**
 - a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)

13 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

14 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

15 Office Employment Contracts – Annual Leave - Councillor Clare Royal
(confidential paper attached for Councillors)

Date of next meeting Monday 20th April 2026

Mrs Nadine Phibbs
Clerk to the Council & Responsible Financial Officer
9th March 2026