

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
ROADS, COMMUNITY & SPORTS COMMITTEE
(Advisory Powers Only)**

**Minutes of the Roads, Community & Sports Committee meeting held at 7.00pm
on Monday 23rd February 2026 at the Parish Office.**

Present	Councillors	Clare Royal (Chairman)
		Graham Bootle (Vice Chairman)
		Ruth Arnold
	FRSA	Jackie Ring

1	<p>Apologies for absence Apologies were received from Councillor Marlon Foakes, Andy Wincell, Glebelands/Football Club & Mandy Harkess & Les Goodwin, Tennis Club. The apologies were accepted.</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>Public Question Time There were no residents in attendance.</p>	
4	<p>To confirm the Minutes of the last Meeting held 1st December 2025 The Minutes of the Roads, Community & Sports Committee Meeting held 1st December 2025 were approved by the Committee as a correct record and signed by the Chairman.</p>	
5	<p>Actions update from the last meeting There was nothing to mention.</p>	
6	<p>Committee Membership The Committee noted that Councillor Stuart Davies has stepped down as a member of the Roads, Community & Sports Committee.</p>	
7	<p>Items for information There was nothing to mention</p>	

<p>8</p>	<p>Roads Matters</p> <p>a. Parking Village Centre</p> <p>It has been noted that parking in the centre of the village remains a challenge. Following a site visit with WSCC, the below suggestions both of which will require a Community Highways Scheme application (CHS).</p> <ol style="list-style-type: none">1. Parking at the shops (just south of the parish office) – it was noted that this area is congested with two-way traffic and vehicles parked on the outer kerb, particularly evident when the railway gates have recently opened. Vehicles are parking on the pathway that divides the slip road and Ferring Street. <p>The suggestion included removal of the outer pathway and arranging the parking bays as forward parking similar as further into the village outside co-op. This will alleviate the congestion with vehicles traveling through the centre of the village with the possibility of providing additional parking spaces.</p> <ol style="list-style-type: none">2. Congestion due to the two bus stops either side of the road near the co-op. <p>The suggestion that the pathway on the west side could be reduced in width to ease the congestion when the buses are passing through the centre of the village. Double yellow lines opposite the pet shop and corner of Onslow Drive.</p> <p>The Roads, Community & Sports Committee has formed a Working Group comprising of Councillors Clare Royal, Stuart Davies and Marlon Foakes. Due to Councillor Stuart Davies stepping down from the Committee, Councillor Ruth Arnold has joined the Working Group.</p> <p>RECOMMENDATION</p> <ol style="list-style-type: none">1. The Working Group will prepare a survey, including an illustration of the proposals.2. The Working Group will engage with residents, local businesses, Stagecoach Buses, and Southern Rail to gather support for the schemes.3. An additional page will be included in the parish flyer.4. Responses may be submitted by email or returned by hand. <p>b. Sea Lane/Rife Way Junction</p> <p>There are two concerns that have been raised:</p> <ol style="list-style-type: none">1. Safety of residents trying to cross the road at the junction of Ferring Street and Sea Lane, when crossing from the shop side to the war memorial. Cars are coming round the corner, and pedestrians cannot see clearly because of parked cars outside the shops.2. The road junctions at the ends of Goring Way and Rife Way meeting with Ferring Street are both 'Give Way' only. This leads to drivers using these junctions as just a quick slow down before carrying on. <p>Under these circumstances it does not give adequate time to make an</p>	<p>WG</p>
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	<p>important decision as to whether Ferring Street is clear and also little time to see pedestrians trying to cross the dangerous junctions. There has been at least one accident and regular near misses.</p> <p>As these roads form part of the West Sussex County Council (WSSCC) highway network, and in the interests of road safety, it is proposed that each junction be changed to a STOP control, together with the installation of an illuminated “Beware – Pedestrians Crossing” sign on Ferring Street (southbound).</p> <p>The Roads, Community & Sports Committee has formed a Working Group comprising Councillors Clare Royal, Stuart Davies, and Marlon Foakes. Due to Councillor Stuart Davies stepping down from the Committee, Councillor Ruth Arnold has joined the Working Group.</p> <p>RECOMMENDATION</p> <ol style="list-style-type: none"> 1. The Working Group will prepare a survey, including an illustration of the proposals. 2. The Working Group will engage with residents, local businesses and Stagecoach Buses to gather as much support for the schemes as possible. 3. An additional page will be included in the parish flyer. 4. Responses may be submitted by email or returned by hand. <p>An additional double-sided page included in the parish flyer at a cost for printing of £253.00.</p> <p>c. Traffic Calming Ferringham Lane – Concerns have been raised in relation to this junction about the danger to pedestrians and drivers when crossing the Ferringham Way/Lane crossroads with Upper West Drive.</p> <p>The Committee agreed to purchase and install a mirror on the existing road name sign on the west side of Upper West Drive, enabling pedestrians to see around the corner and up Upper West Drive for approaching vehicles before attempting to cross.</p> <p>The Clerk advised that, should it not be possible to mount the mirror on the existing sign, a new pole would need to be installed. A budget of up to £450 was approved for the project.</p> <p>This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Roads, Community & Sports Committee Meeting 14th August 2023.</p> <p>d. Arun District Council (ADC) Meeting – Councillors Clare Royal, John Tero & District Councillor Roger Elkins met with ADC to discuss the options to improve drainage and develop part of the Rife Car Park near the Bluebird Café. ADC will revert back to FPC with a full proposal. There are further updates available.</p>	<p>WG</p> <p>CLERK</p>
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	<p>e. Provision of Dropped Kerb Councillor Clare Royal had identified another location near the GP Surgery that would benefit from two drop kerbs. WSCC are exploring if the identified location would be a viable possibility. There are further updates available.</p> <p>f. Pedestrian pathway between the Peugeot Garage and Highdown Garden Centre. County Councillor Roger Elkins has previously advised of a resident request for a pedestrian pathway between the Peugeot Garage and Highdown Garden Centre. It has been confirmed that this is WSCC land and if the Parish Council wished to consider installing a path, it would require a Community Highways Scheme application (CHS).</p> <p>Councillor Clare Royal and the Clerk have looked at the site and confirmed that a flint wall runs along the side of the garden centre, with no existing access point. Should a pathway be considered, it would need to run from the road (Hangleton Lane), along the greensward, to an appropriate location where a gate could be installed on the south side.</p> <p>After a brief discussion, the Committee agreed that, whilst the proposal would be beneficial, it represents a significant scheme in addition to the two current proposed Community Highways Scheme (CHS) applications. The Committee therefore agreed not to pursue the project at this time. Should there be further interest in the future, the Committee would be happy to review the matter again.</p> <p>g. SID Machine – Usage of the Vehicle Activated Sign The Committee noted the benefits of the Vehicle Activated Sign (SID) on village roads.</p> <p>The Committee agreed that Councillors Graham Bootle and Simon Bromley will explore options to reinstate the Vehicle Activated Sign at strategic locations throughout the village.</p>	GB/SB
9	<p>Community Matters</p> <p>a. Defibrillator (AED) The Clerk advised that a defibrillator and associated cabinet has been installed at the at the Henty Arms Public House, positioned on the front wall to the south of the Public Bar.</p> <p>The Committee noted and thanked the Henty Arms Public House for organising the funding for the defibrillator. This was made possible through the generosity of Henty Arms customers and the valued support of Cissbury Lodge.</p> <p>The Committee agreed that a plaque should be installed beneath the AED to recognise it as a significant community project.</p>	CLERK

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	<p>This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Roads, Community & Sports Committee Meeting 14th August 2023.</p> <p>b. Village Hall Event FPC has been invited to attend 'Expo' morning on Saturday 30th May 2026 from 10:30am - Midday. The Committee agreed to accept the invitation, recognising it as a good opportunity to showcase Parish Council activities and gather feedback on the proposed Community Highway Schemes (CHS).</p>	CLERK
10	<p>To report Payments made by dispensation There are no payments to report.</p>	
11	<p>Reports from external Representatives</p> <p>a. FRSA Roads: (Jackie Ring) The start of the New Year is the planning season for FRSA, a walking survey of all the FRSA roads has now been completed, identifying issues and categorizing their severity. Many arise from holes previously dug and filled by contractors working for public services, notably gas. Others arise from road edges and corners which are muddy and broken as a result of heavy vehicles parking on grass verges or cutting corners at road junctions. Nevertheless, we have repaired the worst sites identified last year, although our contractors were delayed finishing due to the extensive poor weather conditions over the past few months.</p> <p>We hope to get the 2026 repair program underway in the spring and summer months, in accordance with the categorization of their severity and funds available.</p> <p>Last year we completed our survey of gullies which have now been google-mapped to assist our cleansing contractor in locating them and ensuring that none get missed. In March, we will commence our annual gully cleansing event. This will include emptying, cleaning and flushing all gullies, as well as carrying out CCTV inspections where problems are identified. A report will then be prepared outlining any issues found and providing recommendations for future works.</p> <p>b. Glebelands/Football Club: (Andy Wincell) There was nothing to report.</p> <p>c. Tennis Club: (Les Goodwin & Mandy Harkess) There was nothing to report.</p>	
12	<p>All about Ferring Magazine There was nothing to mention.</p>	

