

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### Planning & Licensing Committee (Decision Powers)

#### Minutes of the Planning & Licensing Committee Meeting held at the Parish Office 14<sup>th</sup> Wednesday 14<sup>th</sup> January 2026 at 7.00pm

Present	Councillors	Ruth Arnold (Chairman)
		John Tero (Vice Chairman)
		Roger Elkins
		Clare Royal

1	<b>Apologies for Absence</b> Apologies were received from Councillor Lesley Young. The apologise were accepted.	
2	<b>Declarations of Interest</b> There were no declarations of interest.	
3	<b>Public Question Time</b> There were no public present.	
4	<b>To confirm the Minutes of the last Meeting 17<sup>th</sup> November 2025</b> The Minutes of the Planning & Licensing Committee Meeting held 17 <sup>th</sup> November 2025 were approved by the Committee as a correct record and signed by the Vice Chairman.	
5	<b>Actions update from the last meeting</b> There was nothing to mention.	
6	<b>To acknowledge planning list 46 - 50</b> Comments as agreed via email noted. Committee RESOLVED at the Planning & Licensing Committee Meeting on 19 <sup>th</sup> April 2021 that any future planning application lists not covered by a Planning & Licensing Committee Meeting are permitted to be resolved via email, ensuring meeting quorum and majority vote is met.	
7	<b>Planning Applications</b> – to consider responses to List 51 & 52, Councillors are asked to familiarise themselves with applications prior to the meeting.	

	<p>FG/154/25/HH Extend existing garage at rear. Convert existing and extended garage into home office complete with newly formed WC / shower. 8 Polperro Close, Ferring – No Comment</p> <p>FG/156/25/HH Single storey rear infill extension, removal of front porch and alterations to fenestration. 16 Onslow Drive Ferring – No Comment</p> <p>FG/158/25/T Fell 1 No. Ash (T2). 166 Littlehampton Road Ferring -Objection Tree Warden Comments – suggest that this tree is not diseased to a point where it must be felled and strongly state that it should be preserved as per the protection of a TPO.</p> <p>FG/163/25/DOC Approval of details reserved by condition imposed under FG/46/25/HH relating to condition 2- schedule of materials and finishes 50 Ocean Drive Ferring – No Comment</p>	
8	<p><b>All about Ferring Magazine</b> The Tree Warden will prepare an article for a future edition.</p>	
9	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to the next agenda</b> Councillor Ruth Arnold advised that there is a possibility that she is unable to attend the meeting 26<sup>th</sup> January.</p>	
10	<p><b>Date of Next Meeting</b> Monday 26<sup>th</sup> January 2026</p> <p>Meeting closed at 7.15pm</p> <p>Mrs Nadine Phibbs Clerk to Council</p>	
	<p><b>Minutes approved</b></p> <p><b>Chairman</b> .....</p> <p><b>Date</b> .....</p>	