

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 14th January 2026 in the Parish Office**

Present	Councillors	Graham Bootle (Vice Chairman)
		Ruth Arnold
		Roger Elkins
		Clare Royal.

1	Apologies for absence Apologies were received from Councillor Lesley Young, Simon Ash & John Tero. The apologies were accepted.	
2	Declarations of interest There were no declarations of interest.	
3	Public Question Time There were no public questions.	
4	To confirm the Minutes of the Finance & General Purposes Committee held 10th November 2025. The Minutes of the Finance & General Purposes Committee Meeting held 10 th November 2025 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting There was nothing to mention.	
6	Accounts and Finance The Income and Expenditure schedule for October & November 2025 was reviewed and will be recommended for Full Council approval. The above is recommended for Full Council approval.	
7	Committee to note payments made under dispensation for expenditure for Committee minuted instruction. <i>Environment Liaison Committee 15th December 2025</i> Surplus noticeboard refurbishment (community noticeboard) £300.00	

	Pantiles noticeboard refurbishment £215.00	
8	<p>Parish Clerk Report including Financial Matters – The Clerk advised of an issue with a burned-out heater plug in the office. The Parish Office regular electrician has installed a new plus that has now resolved the issue.</p>	
9	<p>Environment Liaison Committee Urgent items for the FPC Contractor's action – awaiting invoices.</p> <p>a. Damaged Bus Stop Sign at The Pantiles - dangerous pole removed. b. Langbury Lane shelter - Perspex window has been replaced.</p> <p>Other matters</p> <p>a. Pantiles Ditch - On the 15th December 2025 a resident reported the drainage ditch which leads on to the Rife was blocked around the parking area at the Pantiles. The culvert appears to have semi collapsed and the water is high in the ditch to the east and almost empty to the west. The Parish Office spoke to Ferring Nurseries the same day, who regularly clear the ditch. They reported back to say that the pipe is blocked under the car park area outside the Dress shop and Hairdressers. For information, WSCC Operation Watershed grant was used to complete CCTV and clearance of the ditches which was completed in 2015. It was noted that this is Riparian ownership.</p> <p>Actions: The Clerk will liaise with Arun District Council (ADC) and West Sussex County Council (WSCC) to establish whether there is a formal process and any suggested or standard correspondence, as this matter relates to riparian ownership.</p> <p>The Clerk will visit the businesses believed to own the relevant section of the ditch to confirm ownership and to make them aware of the issue.</p> <p>The Clerk will forward all relevant information to Councillor Roger Elkins, who will investigate the riparian ownership process further with WSCC.</p>	CLERK CLERK RE
10	<p>FPC Precept 2026 – 2027 – Finance & General Purposes Committee reviewed the proposed Precept and recommend for Full Council with a 5% increase.</p> <p>The above is recommended for Full Council approval.</p>	
11	<p>Grant Application – Wadars £1000 After a brief discussion, the Committee noted that the organisation holds a large fund and recommended a grant of £500.</p> <p>The above is recommended for Full Council approval.</p>	

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12	ADC Public Spaces Protection Order (PSPO) Consultation (<i>closing date 19th January 2026</i>) – Finance & General Purposes Committee agreed the suggested comments to be submitted.	
13	All about Ferring Magazine The next edition will include an article regarding the Precept 2026 – 2027.	
14	Urgent matters arising since the preparation of this Agenda & Items to be referred to next Agenda. There was nothing to mention.	
	The meeting closed at 8.15pm.	
	Date of next meeting Wednesday 4 th March 2026	
	Minutes approved Chairman Date	