

FERRING PARISH COUNCIL

Planning & Licensing Committee (Decision Powers)

Minutes of the Planning & Licensing Committee Meeting held at the Parish Office 6th October 2025 at 7.00pm

Present	Councillors	Ruth Arnold (Chairman)
		Clare Royal
		Roger Elkins
		Lesley Young

1	Apologies for Absence Apologies were received from Councillor John Tero. The apologise were accepted.	
2	Declarations of Interest There were no declarations of interest.	
3	Public Question Time There were no public questions.	
4	To confirm the Minutes of the last Meeting 15th September 2025 The Minutes of the Planning & Licensing Committee Meeting held 15th September 2025 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting FG/99/25/HH, Erection of summerhouse / garden room in rear garden, 16 Ansisters Road. The Committee noted that whilst the Parish Council had objected, this application has been approved by ADC Planners. It was also noted that the Conservation Group has written to both Distrct Councillors to raise their concerns following the approval. FG/100/25/PL, Change of use from Class E to Class B2 (Motor vehicle repairs). This application is in CIL Zone 3 (Zero Rated) as other development, Units 2 & 3 Hillview Business Park Littlehampton Road. The Committee noted that this application has been refused.	
7	Planning Applications – to consider responses to List 37 - 39, Councillors are asked to familiarise themselves with applications prior to the meeting.	

	FG/107/25/HH Single storey side and rear extensions and new side window. Ranmore 7 Cedar Close Ferring - <i>No Objection</i> FG/108/25/T Crown reduction to 1 No. Eucalyptus (T1) to leave a height of 5m and a spread of 3-4m. 27 Ferringham Lane Ferring - <i>No Objection</i> FG/111/25/PL Amendments and alterations to original approval FG/74/19/PL including external staircase and door, internal mezzanine and removal of dividing wall. This application is in CIL Zone 3 (Zero Rated) as other development. Highdown Industrial Park Littlehampton Road Ferring - <i>No Objection</i> FG/110/25/CLP Lawful development certificate for a proposed garage conversion. 9 South Drive Ferring - <i>No Objection</i> FG/113/25/TC Various works to various trees within the Ferring Conservation area. The Old Flint House Church Lane Ferring - <i>No Objection</i> FG/114/25/DOC Approval of details reserved by condition imposed under FG/211/21/PL relating to condition 3-schedule of materials and finishes. 2 The Poplars Ferring - <i>No Objection</i> FG/116/25/T Lift crown of 1 No Stone Pine from over 21 Oval Way by 1m, therefore, lifting the crown from 2.5m to 3.5m above ground level. 19 Oval Way Ferring - <i>No Objection</i>	
8	All about Ferring Magazine There was nothing to mention.	
9	Urgent matters arising, since the preparation of this Agenda & Items to be referred to the next agenda Councillor Roger Elkins, due to other commitments, requested that this Committee meeting, along with the Finance & General Purposes Committee meeting, be rescheduled to another weekday evening. Councillor Ruth Arnold gave her apologies for the Committee meeting 10th November.	

All minutes are draft and subject to approval at the next meeting

10	Date of Next Meeting Monday 20th October 2025 Meeting closed at 7.15pm Mrs Nadine Phibbs Clerk to Council	
	Minutes approved Chairman Date	