

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE  
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm  
on Monday 1<sup>st</sup> September 2025 in the Parish Office**

Present	Councillors	Lesley Young (Chairman)
		Graham Bootle
		Roger Elkins
		John Tero
		Simon Ash
	Councillor	Andy Walker

1	<b>Elect a Chairman</b> Councillor Lesley Young was elected as the Committee Chairman	
2	<b>Elect a Vice Chairman</b> Councillor Graham Bootle was elected as the Committee Vice Chairman	
3	<b>Apologies for absence</b> Apologies were received from Councillors Ruth Arnold & Clare Royal.	
4	<b>Declarations of interest</b> There were no declarations of interest.	
5	<b>Public Question Time</b> There were no public questions.	
6	<b>To confirm the Minutes of the Finance &amp; General Purposes Committee held 12<sup>th</sup> May 2025.</b> The Minutes of the Finance & General Purposes Committee Meeting held 12 <sup>th</sup> May 2025 were approved by the Committee as a correct record and signed by the Chairman.	
7	<b>Actions update from the last meeting</b> There were no actions.	
8	<b>To review the terms of reference for Finance &amp; General Purposes</b>	

	<p><b>Committee</b> The Committee agreed the terms of reference for the Finance &amp; General Purposes Committee.</p> <p>The above will be recommended for Full Council approval.</p>	
9	<p><b>Accounts and Finance</b> The Income and Expenditure schedule for June &amp; July 2025 was reviewed and will be recommended for Full Council approval.</p> <p>The above is recommended for Full Council approval.</p>	
10	<p><b>Committee to note payments made under dispensation for expenditure for Committee minuted instruction.</b> (<i>Environment Liaison Committee 2025</i>) Warren Pond removal of Willow Tree – to ratify the expenditure at £480 at the next meeting. (<i>Roads, Community &amp; Sports Committee</i>) Purchase graffiti wipes 3 x 70 wipe tub at £232.80</p>	
11	<p><b>Parish Clerk Report including Financial Matters –</b> The Clerk advised that one of the benches on the village green has fire damage and will be removed by ADC. The Committee suggested that the Environment Liaison Committee could look at the options to replace the bench.</p>	
12	<p><b>Roads, Community &amp; Sports Committee</b> a. <b>Garage Purchase</b> – The Clerk confirmed that the Solicitor has been appointed and that the conveyancing is progressing.</p>	
13	<p><b>Environment Liaison Committee</b> a. <b>Hanging Baskets</b> – The Committee considered the quotation for proposed hanging baskets. Councillor Andy Walker outlined a full costing to erect hanging baskets at 8 lamp posts in Ferring Street from the village sign up to the railway line. One off cost £2568.00 + vat for lampposts structure testing and installation of the baskets and annual costs seasonal planting and maintenance costs - £1686.00 + vat.</p> <p>The above will be recommended for Full Council approval.</p> <p>b. <b>Blue Boat Area</b> – The Committee considered the quotations to refurbish the blue boat area. <i>Councillor John Tero</i> Due to the specialist nature of this project, specifically its location on the beach, the Parish Office obtained two quotations from contractors capable of</p>	

	<p>accessing the site via Arun District Council.</p> <p>The committee noted the difference in pricing between the two quotations and agreed to proceed with the preferred contractor.</p> <p>The above will be recommended for Full Council approval.</p>	
14	<p><b>Grant Application</b> – To consider application</p> <p>1. Arun Counselling Centre - £300</p> <p>2. Men in Sheds – The Committee noted the organisation gave a presentation at Full Council on 15<sup>th</sup> July 2025, minute item 06-07-2025 with the proposal to build a workshop behind the Pump House.</p> <p>Council had agreed that the Clerk will forward a grant application form and that this will be considered by the Finance &amp; General Purposes Committee.</p> <p>The Committee noted that the grant application states that the organisation is in the process of leasing the Pump House and are waiting for the lease to be produced by Arun District Council (ADC). The grant application is for funding in the short term to go through the legal details of the lease and to apply for planning permission to extend the shed. The cost will involve employing a solicitor to review the lease, application fees for planning permission and associated costs.</p> <p>The Committee agreed that a grant of £500 towards the legal fees, as outlined above, will be recommended for Full Council approval.</p> <p>The above will be recommended for Full Council approval.</p>	
15	<p><b>All about Ferring Magazine</b></p> <p>There was nothing to mention.</p>	
16	<p><b>Urgent matters arising since the preparation of this Agenda &amp; Items to be referred to next Agenda.</b></p> <p>There was nothing to mention.</p>	
	<p>The meeting closed at 8.25pm.</p>	
	<p>Date of next meeting Monday 6<sup>th</sup> October 2025</p>	
	<p><b>Minutes approved</b></p> <p><b>Chairman</b> ..... <b>Date</b> .....</p>	