



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
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Finance and General Purposes Committee Meeting (Advisory Powers Only)

Councillors & Parishioners

To : Councillors Lesley Young, Graham Bootle, Roger Elkins, Ruth Arnold, Simon Ash & Clare Royal

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 7th July 2025 at 7.30pm** in the Parish Office.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 5 on matters on this agenda only.

A G E N D A

1. **Elect a Chairman**
2. **Elect a Vice Chairman**
3. **Apologies for Absence**
4. **Declarations of Interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.
5. **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15 minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Committee.
6. **To confirm the Minutes of the Finance & General Purposes Committee held 12th May 2025.**
7. **Actions update from the last meeting**
8. **Review and agree Committee Terms of Reference** (*attached*)
9. **Accounts and Finance** -
 - a. **Income and Expenditure April & May 2025** (*attached for Councillors*)

10. **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
(Environment Liaison Committee 9th June 2025)
Purchase plants for the sum of £66.80 + VAT.
11. **Parish Clerk Report including Financial Matters** – The Clerk will report issues
Purchase of new fridge for office at £74.99.
12. **Roads, Community & Sports Committee**
 - a. **Parking in the village in General** – to consider suggestions outlined in the Roads, Community & Sports Committee meeting minutes 30th June
 - b. **Arun District Council (ADC) Meeting** – feedback from the meeting reference to Rife Car Park
 - c. **Garage Purchase** – to explore the opportunity to purchase the garage
 - d. **Parish Office Window** – to consider quotations to replace damaged windows
13. **Environment Liaison Committee**
 - a. **Hanging Baskets** - 8 lamp posts in Ferring Street from the village sign up to the railway line. One off cost £2568.00 + vat, Annual/Seasonal costs - £1686.00 + vat. *(paper attached)*
14. **Grant Application** – To consider application from 4Sight Vision Support £510.00
(paper attached)
15. **Practitioners' Guide 2025** *(paper attached)*
16. a. To review and recommend to re-adopt Freedom of Information (FOI), Complaints Procedure and IT Policy *(papers attached)*
17. **All about Ferring Magazine** – To consider a F&GP article.
18. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to the Finance & General Purposes Committee Agenda**
19. **Date of next meeting Monday 1st September 2025**

Nadine Phibbs
Clerk & Responsible Financial Officer
1st July 2025