



## **FERRING PARISH COUNCIL**

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### **To Councillors and Parishioners,**

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 21<sup>st</sup> July 2025** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

### **AGENDA**

#### **1 Apologies for absence**

#### **2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

#### **3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

#### **4 Minutes of the Statutory Annual Meeting of Ferring Parish Council 19<sup>th</sup> May 2025** - To consider, approve and sign by the person presiding as a correct record.

#### **5 Actions update from the meeting held 19<sup>th</sup> May 2025.**

#### **6 Men in sheds Ferring presentation**

#### **7 To receive and consider reports from Committees**

- a. **Environment Liaison Committee** - Councillor John Tero, meeting held 9<sup>th</sup> June 2025
  - a. Blue Boat Project update.
  - b. Plaque locations.

- b. **Planning & Licensing** – Councillor Ruth Arnold, meeting 7<sup>th</sup> July cancelled due to insufficient, meeting held 21<sup>st</sup> July 2025
- c. **Neighbourhood Development Plan Committee** – No Meeting held
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 30<sup>th</sup> June
  - a. **Football Club Proposal for G4 all-weather pitch and associated facilities** - Council to agree in Principle to support the proposal.
  - b. **Parking in the Village in General** – To agree the actions as outlined in the minutes of 30<sup>th</sup> June 2025.
  - c. **ADC Meeting** – Feedback from the meeting reference to Rife Car Park
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting cancelled due to insufficient quorum (*papers attached for Councillors*)
  - a. **Accounts and Finance** – Income & Expenditure April & May 2025 (*attached for Councillors*)
  - b. **Hanging Baskets** – To erect hanging baskets with the village (*quotation attached for Councillors*)
  - c. **Purchase of the garage** – To consider the opportunity to purchase a garage as a council asset (*paper attached for Councillors*)
  - d. **Parish Office Window Replacement** – To consider quotations (*paper attached for Councillors*)
  - e. **Grant Application** – To consider application from 4Sight Vision Support £510.00 (*paper attached for Councillors*)
  - f. **Parish Office Telephone & Internet** – Clerk to advise regarding new contract.
- 8 **Devolution Working Group** – Devolution & Local Government Reorganisation Newsletter (*circulated to Councillors 4<sup>th</sup> July*)
  - a. Feedback from Working Group Meeting held 2<sup>nd</sup> July
  - b. Feedback from Teams meeting with ADC 17<sup>th</sup> July
  - c. To agree any actions.
- 9 **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**  
 (*Environment Liaison Committee 17<sup>th</sup> March*)
  - a. Purchase plants for the sum of £66.80 + VAT.
 (*Finance & General Purposes Committee 7<sup>th</sup> July*)
  - b. Office fridge £74.99
- 10 **Committee Membership** – Meeting structure & meeting dates 2025 (*papers circulated to Councillors 21<sup>st</sup> July*)
- 11 **Practitioners' Guide 2025** (*paper attached for Councillors*)
  - a. To note the updated Smaller Authorities' Proper Practices Panel (SAPPP) Practitioners' Guide.

- b. To re-adopt Freedom of Information (FOI), Complaints Procedure and IT Policies.

**12 Ferring Village Hall Liaison** (*Councillor Ruth Arnold*)

**13 To receive reports from –**

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

**14 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda**

**15 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –**

**16 Ill-health Liability Insurance** - West Sussex County Council Pension Fund  
(*paper and explanation attached as requested on 19<sup>th</sup> May*)

**Date of next meeting Monday 15<sup>th</sup> September 2025**

**Mrs Nadine Phibbs**  
**Clerk to the Council & Responsible Financial Officer**  
**14<sup>th</sup> July 2025**