



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

Finance and General Purposes Committee Meeting (Advisory Powers Only)

Councillors & Parishioners

To : Councillors Lesley Young (Chairman), Roger Elkins, Ruth Arnold, Graham Bootle & Clare Royal

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 31st March 2025** at **7.30pm** in the Parish Office.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

A G E N D A

1. **Apologies for Absence**
2. **Elect a Vice Chairman**
3. **Declarations of Interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.
4. **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15 minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Committee.
5. **To confirm the Minutes of the Finance & General Purposes Committee held 17th February 2025.**
6. **Actions update from the last meeting**
7. **Accounts and Finance -**
 - a. **Income and Expenditure January & February 2025** (*attached for Councillors*)
8. **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
(*Environment Liaison Committee 17th March*)

- a. Plants for Warren Pond, Conservation Group at £66.80
- 9. **Parish Clerk Report including Financial Matters** – The Clerk will report issues
- 10. **Roads, Community & Sports Committee**
 - a. VE Day Event Progress with the arrangements for the event
 - b. Event Planners
 - c. Review quotations for the catering.
- 11. **Environment Liaison Committee**
 - a. **To Publicise Parish Council Projects/Plaques** – Two Quotations for 10 plaques (*quotations attached for Councillors*)
- 12. **Annual Parish Meeting** – format (*paper attached for Councillors*)
- 13. **Appoint Internal Auditor** – To appoint Smithe & Co (Jennifer Smith) as the Internal Auditor for 2024 – 2025.
- 14. **FPC Financial Regulations March 2025** – to recommend revised Regulations to Full Council (*circulated to Councillors 21st & 28th March*)
- 15. **Grant Application** – Football Club AED replacement pads and battery. (*paper attached for Councillors*)
- 16. **All about Ferring Magazine** – To consider a F&GP article.
- 17. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to the Finance & General Purposes Committee Agenda**
- 18. **Date of next meeting Monday 12th May 2025**

Nadine Phibbs
Clerk & Responsible Financial Officer
25th March 2025