

All minutes are draft and subject to approval at the next meeting

## **FERRING PARISH COUNCIL**

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 2<sup>nd</sup> December 2024** the Village Hall. The meeting commenced at 7.30pm.

### **Present:**

**Parish Councillors:** Councillor Clare Royal (Chairman), Councillors, Lesley Young, Roger Elkins, Andy Walker, John Tero, Marlon Foakes, Graham Bootle, Simon Ash & Stuart Davies.

**West Sussex County Councillor:** Councillor Roger Elkins

**Arun District Councillors:** Councillors Mark Turner & Roger Elkins

**Residents:** There were two residents in attendance

Councillor Clare Royal, Chairman, welcomed all present to the meeting and commenced the formal proceedings.

### **01-12-2024 Apologies for absence**

Apologies were received from Councillors Simon Bromley & Ruth Arnold. The apologies were accepted.

### **02-12-2024 Declarations of interest**

Councillor Lesley Young declared an interest in agenda item 12 Ferring Village Hall.

Councillor Clare Royal declared an interest in agenda item 9 Allotments.

### **03-12-2024 Public Questions**

A resident referred to the single yellow line opposite the shops in the centre of the village and asked if the responsible authority could visit the village to monitor unauthorised parking at the location of this yellow line.

Council noted that the yellow line has recently been repainted. The Clerk will ask the correct authority, Arun District Council (ADC) to monitor unauthorised parking at this location.

### **04-12-2024 Minutes of the Full Council 21<sup>st</sup> October 2024**

The Minutes of the Full Council 21<sup>st</sup> October was approved by Council. The minutes were signed by the Chairman presiding as a correct record with the following amendment :

Arun District Councillor Mark Turner advised the following: Arun District Council (ADC) is working towards Silver and Gold Status for the Armed Forces to Arun District Council (ADC) is working towards Silver and Gold Status for the Armed Forces covenant.

### **05-12-2024 Actions update from the last meeting**

There was nothing to mention.

**06-12-2024 To receive and consider reports from Committees including the authorisation of orders for payment:** – Relevant minutes have been circulated with no further comments or questions.

a.**Environment Liaison Committee** - Councillor John Tero, no meeting held

The next meeting is scheduled for 16<sup>th</sup> December 2024.

b.**Planning & Licensing Committee** – Councillor John Tero, meetings held 25<sup>th</sup> November & 2<sup>nd</sup> December

Council noted that the Planning & Licensing Committee has objected to three applications :

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Lawful Development Certificate for a Proposed Use of the land for leisure and wellbeing activities by the public.

Land South East Corner of Amberley Drive Marine Drive Worthing West Sussex, FG/135/24/T Spread reductions (up to heights of 4.5m from ground level) to 3 No. Ilex Oaks (T6, T7 and T8) to leave finished spreads of 6.5m.

The Nook 29 Sea Lane Ferring,

FG/92/24/PL 1 No dwelling. This application is in CIL Zone 4 and is CIL Liable as a new dwelling.

Land to the rear of 1 Sea Drive Ferring

**c. Neighbourhood Development Plan Committee** – No meeting held

There was nothing to mention.

**d. Roads, Community & Sports Committee** - Councillor Clare Royal, meeting held 11th November

**a. Traffic Regulation Order considered - Langbury Lane Highways Matters –**

Council noted that a resident has raised concerns and asked the Roads, Community & Sports Committee if there were any actions that could be taken to address the rising issues in Langbury Lane in relation to restricted parking, volume of traffic and pavements issues.

County Councillor Roger Elkins has spoken to WSCC Highways Manager to request any historical data on traffic movements for Langbury Lane.

County Councillor Roger Elkins and the Clerk attended a Teams meeting with WSCC Highways Representatives where it was identified that the most effective solution would be a Traffic Regulation Order (TRO) for yellow lines.

A TRO application would require support from local residents. In the first instance Councillor Clare Royal and the Clerk have produced a questionnaire with a view to being delivered to residents in Langbury Lane.

Council agreed the proposed questionnaire with the addition of a deadline date to respond and subject to the responses, to pursue with the TRO application.

The above was **RESOLVED** by Full Council.

**e. Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 14<sup>th</sup> October

**a. Accounts and Finance** - Income and Expenditure September & October 2024 - *Approved*

**b. Grant applications** St Barnabas House Hospice £300 - *Approved*

All of the above was **RESOLVED** by Full Council.

**07-12-2024 Council noted payments made under dispensation for expenditure.**

(Finance & General Purposes Committee 25<sup>th</sup> November)

**a. Signage** - AED Bluebird Café to design, produce and install aluminium composite sign approx. £170.00 + vat.

**Allotment Project**

**b. Tree works** – to trim trees on east and west side of the allotment site - Cost of approx. £580.00

**c. New Padlock** - Cost of approx. £20.00

**d. Green Bin** - Permanent green bin at the allotment site - Cost of £87.00 per year

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The Clerk advertised that a green bin is no longer an option due to the land not being residential. Councillor Lesley Young will challenge this with ADC.

e. **Skip** - Small Skip early January - Cost of £130 exc VAT

**08-12-2024 Ferring Village Hall Parish Council Liaison** (*Councillor Ruth Arnold*)

There was nothing to report.

**09-12-2024 S Public Consultation Remote Meetings and Proxy Voting**

It was agreed that Councillors can respond if they wish as an individuals.

**10-12-2024 Reports from District and County Councillors.**

**Arun District Councillor Mark Turner advised the following:**

- Flood Forum Mon 25 November  
Focus on the west of the district remains.  
Lots of projects and coordination underway across all the service deliverers (Southern Water Environment Agency and ADC.  
For example, Relining (£10k) not replacing (£250k) sewers which is quicker cheaper and less disruption.  
Prompting and promoting good activities like Riparian management.  
Asked that ADC Improve messaging across the District.
- ADC Accounts  
There is a National shortage of trained audit staff.  
This is affecting all local authorities.  
Has caused delay in many authorities' accounts being published including Arun District.  
There has been comment in many newspapers relating to Birmingham Council's financial issues.  
The delay accounts in ADC is due to the National shortage of audit staff. The accounts for 2022-2023 will show a "disclaimed opinion" against the auditors not the client (ADC).

**Arun District Councillor Roger Elkins advised the following:**

- ADC Economy Committee Meeting in October for the proposal for beach huts, Ferring was deleted from proposal.
- Attended a Planning Policy Meeting regarding the water resources, the pressure on water supply and the proposal to 2075.

**WSCC County Councillor Roger Elkins advised the following:**

- The Scrutiny Committee is considering the 2025 – 2026 budget.
- There is still operation watershed fund available.
- There are proposals for highways improvements on A259 Littlehampton to Bognor.
- School placements will be available for selection in January 2025.

**11-12-2024 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next agenda.**

Councillor Clare Royal advised Council that she as the Council Chairman has received a letter from a resident complimenting the Parish Council.

Council noted the following.

**12-12-2024 Exclusion of the Public and The Press**

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The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, Resolved that Members of the Public and accredited representatives of the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

**13-12-2024 2024-25 National Salary Award** - Council noted that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2024 - 25 and the payments have been implemented.

**The next meeting date is 20<sup>th</sup> January 2025**

The Chairman closed the meeting at 20.26pm

Mrs Nadine Phibbs,  
Clerk to Ferring Parish Council

**Minutes approved**

**Chairman** ..... **Date** .....