

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Environment Liaison Committee (Advisory Powers only)

Minutes of the Environment Liaison Committee Meeting held on Monday 16th December 2024 at 7.00pm at the Village Hall

Present	Councillors	John Tero (Chairman)
		Andy Walker
		Graham Bootle
		Marlon Foakes
	Conservation Group	David Bettiss
	FRSA Gardens	Simon Thompson

1	Apologies for Absence Apologies were received from Councillor Lesley Young & Stuart Davies. The apologies were accepted.	
2	Declarations of Interest There were no declarations.	
3	Public Question Time No members of the public were present.	
4	To confirm the Minutes of the last Meeting held Monday 12^h August 2024. The Minutes of the Environment Liaison Committee held on 12 th August 2024 were approved by its Committee Members and signed by the Chairman presiding as a correct record.	
5	Actions update from the last meeting None.	
6	Items for Information – a. Beach Hut Proposal – The Committee was advised that at the ADC Economy Committee Meeting in October, Ferring was deleted from the proposal. b. Warren Pond tree work – Work not completed; Parish Office will follow this up with the Tree Surgeon. c. Wooden Bus Shelters – Painting Completed. Councillor Lesley Young has surveyed the six wooden bus shelters around the village to establish the nature of advertising in each shelter and to measure the maximum size of noticeboard that could be fixed to the back wall of each shelter. The summary has been circulated to Councillors and Councillor Lesley Young has provided costings information to supply locked noticeboards.	

	<p>Council agreed that lockable noticeboards will be fitted at three of the bus shelters, two at Village Green and one at south end of Ocean Drive and the remaining two shelters will have a notice to advise that any advertisements will be removed. It was agreed that the Clerk will liaise with the FPC Maintenance Contractor that the sizes are correct that there are no risks of injury to the public once installed.</p> <p>With the likely need for alterations with the noticeboards the cost may vary, therefore, an overall budget of up to £1500 was approved by Council for this project. RESOLVED.</p> <p>This remains on the Clerks list of actions</p> <p>d. ADC, Pill Box area – ADC has installed Handrails on all steps. e. Metal Bus Shelters – Seats out of stock, to be installed in January 2025.</p>	
7	<p>Environment & Amenities</p> <p>a. Warren Pond - Councillor John Tero informed the Committee that the spread sheet was up to date, apart from the outstanding tree work. David Bettiss from the Conservation Group confirmed that they will be purchasing more plants to plant in the Spring. Councillor Andy Walker asked if there should be another Newt Survey, David suggested that he could obtain a quotation and bring to the next meeting.</p> <p>b. Graffiti Removal Wipes - The Committee agreed to purchase EcoTech Graffiti Wipes for £13.66. This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5th June 2023. Councillor Marlon Foakes suggested we purchase gloves.</p> <p>c. Hanging Baskets in the Village – Councillor Andy Walker suggested that it would look really nice to have hanging baskets throughout the village. Permissions may be required and risk assessments, costs etc for the next meeting.</p> <p>d. Blue Boat Project - Councillor John Tero updated the Committee on his research into replacement sleepers. Amanda confirmed that she had given Councillor John Tero a Task list in August. The Committee suggested we speak to ADC to get a contractor to quote for the work.</p> <p>e. To Publicise Parish Council Projects/Plaques – Councillor Andy Walker proposed that FPC install plaques informing the residents of projects that we have achieved. We need locations, wording and costs. Amanda suggested that Councillor Andy Walker comes into the office to look into this.</p> <p>f. Suggestion Box – Councillor Andy Walker thought it would be a good idea for the office to have a suggestion box. Councillor Marlon Foakes suggested a 'Suggestion Email' as a more up to date version, that could be advertised on the Flyer.</p> <p>g. Love Clean Streets - Amanda Thomas explained how the Parish Office reports tree issues, road issues etc on the Love Clean Streets app. The app is incredibly</p>	<p>PO</p> <p>PO/ AW</p> <p>JT/ AW</p> <p>PO/ AW</p> <p>PO/ AW</p> <p>PO</p>

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	<p>frustrating with limited communication with regards to the outcomes. Amanda wrote to Councillor Roger Elkins on 15th August with no reply. Councillor John Tero asked Amanda to send the letter again.</p> <p>h. Councillor Social Events – Councillor Andy Walker wanted to invite residents to meet the Council. Councillors suggested that we advertise Full Council meetings on the Flyer to residents. David Bettis suggested Day time meetings might be better.</p>	PO
8	Environment Liaison Committee Finance report – Amanda Thomas has circulated the finances to Committee members.	
9	<p>To report Payments made by dispensation – The Committee agreed to have the Dragons Teeth cleaned and painted at Warren Pond for the sum of £162.50. This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5th June 2023.</p> <p>The Committee agreed to have the Tree's cut for the Christmas Lights at the Village Green for the sum of £180.00. This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5th June 2023.</p>	
10.	Precept – The Proposal for 2025/2026 was approved by the committee.	
11.	Allotments – The committee agreed to an increase of £4 for each Full Plot and £2 for Half Plots.	PO
12.	<p>Reports from external representatives a. FRSA – Simon Thompson reported the following: Roads – Drainage At the end of Sept/start of Oct we had a CCTV survey of the drains (gully pots/soakaways) at 45 sites in the village and received a very detailed report highlighting where repairs are required. We are now obtaining quotations for these works to be undertaken. Road Repairs No major 'resurfacing' work is envisaged during 2025, however minor repairs and maintenance will continue as and when required. General A couple of claims from residents that resurfacing work had caused flooding on their properties have been addressed following research by a specialist Engineer. His report has concluded this is not the case and that problems were due to the exceptional rainfall.</p>	

<p>Gardens – Our gardener is slowly returning to greater capacity, following his hernia operation, with the main emphasis being on keeping the grass mown and light weeding.</p> <p>Ocean Drive I have written to the owners requesting agreement to maintain the status quo, sending them a copy of the Langbury Lane lease from WSCC as a guide. A response is still awaited.</p> <p>Clover Lane/Barbary Lane I met with 2 contractors at the site and requested quotes for a full tidy/reduction of the trees and shrubs. Quotes expected shortly. This work should be undertaken by end of February, when focus will be on planting-up in the central section.</p> <p>Other Items – FRSA historic minutes – Simon from Ferring History group kindly scanned these and then placed the originals in West Sussex records office, Chichester.</p> <p>b.Conservation Group – David Bettiss reported the following:</p> <p>Warren Pond – work party took place on 2 Nov as planned, and further maintenance work and planting to take place by arrangement in 2025, as part of monthly work parties around village. Hope to plant more wild plants in Spring. Also contact will be made as asked with the Great Crested Newt surveyor for quote to carry out further survey in 2025.</p> <p>Pill Box – no more work taken place recently, but hoped that Pete Coe will continue his recovery from illness and possibly arrange for work to improve surface in front of noticeboard.</p> <p>Litter clean up dates arranged for 2025 – Rife clean in March, beach cleans in May and September, and one in Village centre in July to coincide with Ferring Festival if it should happen.</p> <p>Partnership work with Ferring Country Centre has started with bird nest box survey on their property and replacement of some boxes plus some additional ones by their woodwork shop, plus hopefully some litter clean ups with their clients in immediate area. Also work with St Oscar Romero school continues especially with regular water quality testing in Rife.</p> <p>Sightings – recent bird sightings in and around Rife of Great White Egret (first recorded in Ferring), plus some perhaps more unwelcome noisy Ring-necked Parakeets flying across area. Also a number of Kingfisher sightings around Rife.</p> <p>One new FCG member has started a Facebook page - Ferring Rife Wildlife – which is recommended, and has many excellent photos already.</p> <p>Planning – still awaiting Planning Inspector's decision on Chatsmore Farm appeal, which has already taken 3 months.</p> <p>FCG charity Christmas cards for this year (with 2 separate photo views by members) have all sold out, so good donation can be made to St Barnabas House Hospice.</p> <p>c.Tree Warden – The Tree Warden was not present.</p>	
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13	All about Ferring Magazine – Nothing for this addition.	
14	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda Amanda Thomas informed the Committee that the office receives several requests for memorial plaques, Committee agreed for the first person on the list to be contacted.	PO
14	Date of Next Meeting – Monday 17 th March 2025. Meeting closed at 8.30pm. Mrs Amanda Thomas Administration Assistant	
	Minutes approved Chairman Date	