

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 25th November 2024 in the Parish Office**

Present	Councillors	Lesley Young (Chairman)
		Andy Walker (Vice Chairman)
		Roger Elkins
		Marlon Foakes
		Graham Bootle
		Clare Royal

1	Apologies for absence Apologies were received from Councillor Ruth Arnold. The apologies were accepted.	
2	Declarations of interest Councillor Clare Royal declared an interest in agenda item 10, Allotment Project.	
3	Public Question Time There were no public questions.	
4	To confirm the Minutes of the Finance & General Purposes Committee held 14th October 2024. The Minutes of the Finance & General Purposes Committee Meeting held 14 th October 2024 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting There were no actions.	
6	Accounts and Finance The income and expenditure schedule for September & October 2024 was reviewed and will be recommended for Full Council approval. The above is recommended for Full Council approval.	

7	<p>Committee to note payments made under dispensation for expenditure for Committee minuted instruction. There were no payments.</p>	
8	<p>Parish Clerk Report including Financial Matters There was nothing to report.</p>	
9	<p>Roads, Community & Sports Committee a. Defibrillator (AED) at the Bluebird Café – Councillors will recall that at Full Council 16th September 2024, minute item 07-09-2024 e, f Village AED, Council approved a budget of £2000.</p> <p>At the recent Roads, Community & Sports Committee meeting 11th November 2024, minute item 6, d. AED bluebird – The Clerk has been working with the owner of the Bluebird Café to install an external defibrillator (AED) at the café. The defibrillator is now ready for use and has been logged on the national ‘circuit’ website as a live defibrillator.</p> <p>The Clerk is in the process of organising a large board to be installed near the beach to advise that there is a defibrillator available at this location.</p> <p>Quotation aluminium composite sign that could attach to the existing sign posts. To design, produce and install you would be looking at approx. £170.00 + vat. based on that size</p> <p>The Committee agreed that this cost was approved under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023.</p>	CLERK
10	<p>Allotment Project Further to the inspection and recommendations agreed by Full Council 16th September & 21st October, the Clerk advised that the project is progressing well and that the allotment meeting was held 23rd October at the Parish Office.</p> <p>Actions - Outcome of the meeting: 1.Compost Area no longer required <i>(Councillors will recall that the cost for 3 x composters was approved at Full Council 21st October at £331.47)</i></p> <p>2.New Tenancy Agreement issued 1st November and letters sent to allotment holders not using the plot. <i>(Councillors will recall that the new agreement was approved by Full Council 21st October)</i></p>	

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	<p>F&GP Committee to consider the above.</p> <p>1.Tree works – to trim trees on east and west side of the allotment site - Cost of approx. £580.00</p> <p>2.New Padlock - Cost of approx. £20.00</p> <p>3.Permanent green bin at the allotment site - Cost of £87.00 per year</p> <p>4.Small Skip early January - Cost of £130 exc VAT</p> <p>The Committee agreed that this cost of 1 – 4 was approved under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023.</p> <p>5.Water Provision – The Clerk will look at and seek quotations early 2025.</p> <p>6.Commercial Rotavator – hire if required</p>	
11	<p>Grant applications</p> <p>a. St Barnabas House Hospice £300</p> <p>The above is recommended for Full Council approval</p>	
12	<p>All about Ferring Magazine</p> <p>There was nothing to mention.</p>	
13	<p>Urgent matters arising since the preparation of this Agenda & Items to be referred to next Agenda.</p> <p>Councillor Lesley Young gave her apologies for the next meeting.</p>	
	The meeting closed at 7.55pm.	
	Date of next meeting Monday 6 th January 2025	
	<p>Minutes approved</p> <p>Chairman Date</p>	