

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 14th October 2024 in the Parish Office**

Present	Councillors	Lesley Young (Chairman)
		Andy Walker (Vice Chairman)
		Roger Elkins
		Graham Bootle
		Ruth Arnold

1	Apologies for absence Apologies were received from Councillor Clare Royal. The apologies were accepted.	
2	Declarations of interest There were no declarations of interest.	
3	Public Question Time There were no public questions.	
4	To confirm the Minutes of the Finance & General Purposes Committee held 2nd September 2024. The Minutes of the Finance & General Purposes Committee Meeting held 2 nd September 2024 were approved by the Committee as a correct record and signed by the Chairman.	
5	Actions update from the last meeting The Committee noted that the WSCC Langbury Lane Teams Meeting was held this afternoon and the actions will be discussed at the next Roads, Community & Sports Committee.	
6	Accounts and Finance The income and expenditure schedule for August 2024 was reviewed and will be recommended for Full Council approval. The above is recommended for Full Council approval.	

7	<p>Committee to note payments made under dispensation for expenditure for Committee minuted instruction. There were no payments.</p>	
8	<p>Parish Clerk Report including Financial Matters The Clerk advised that the Defibrillator (AED) at the Bluebird Café has been installed and has come in well under budget. The Clerk will purchase 2 x AED response kits for this AED and the AED at the Village Hall.</p> <p>The Clerk advised that there is an issue with the flagpole at the War Memorial. Following discussions with the company that installed the flagpole in 2023, it appears that to resolve the issue, a replacement flag is required at a cost of £95.23 including delivery.</p> <p>The Committee agreed that this cost was approved under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023.</p>	
9	<p>Roads, Community & Sports Committee a. Christmas Event – The preparations are progressing well. The Event will include the usual light switch on and there will be a Christmas tree for the first time. The Salvation Army will be providing the music with the Terry Clough Choir and children from the local school singing carols. The Committee noted that the public conveniences that provide the electricity for the lights, are currently being refurbished. The Clerk has arranged with ADC that the Contractor will provide temporary electricity to the electric box that feeds the lights throughout November & December.</p> <p>b. Remembrance Day – The preparations are progressing well with 35 wreaths being laid this year.</p>	
10	<p>Allotment Project Further to the inspection and recommendations agreed by Full Council 16th September, the parish office has actioned the following:</p> <p>Actions</p> <ol style="list-style-type: none"> 1. Write to plot holders. <i>Completed & spoken to allotment holders.</i> 2. Arrange an Allotment holders meeting in the office. <i>Meeting 23rd October. Councillor Ruth Arnold will also attend.</i> 3. Put in a compost area on unused land under trees north/east side. <i>Quotations for 3 x compost units circulated, permission granted from allotment holder.</i> 4. Update contract – <i>The new contract will be an agenda item at Full Council 21st October for Council approval.</i> 5. Remove concrete slabs and put pathways back to grass and slabs. <i>Obtaining Quotation after discussions with allotment holders 23rd</i> 	

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	<p><i>October</i></p> <p>6. Tree works – to trim trees on east and west side of the allotment site <i>Quotation to follow</i></p> <p>7. Budget request for the parish office. <i>The Clerk has not asked for a budget as the cost of each item will be agreed on its own merit.</i></p> <p>In relation to item 3, The Committee agreed to the purchase of 3 x Primrose composters at a cost of £110.49 each.</p> <p>The above is recommended for Full Council approval.</p>	
11	<p>Grant applications</p> <p>a. Arun & Chichester Citizens Advice £100</p> <p>b. Tylers Trust £500</p> <p>c. Arun Counselling Centre £300</p> <p>The above is recommended for Full Council approval</p> <p>It was agreed that the Clerk will write an article for the parish communication channels to highlight the Parish Council's support with local organisations and the grants awarded.</p>	
12	<p>All about Ferring Magazine</p> <p>There was nothing to mention.</p>	
13	<p>Urgent matters arising since the preparation of this Agenda & Items to be referred to next Agenda.</p> <p>Councillor Ruth Arnold gave her apologies for the next meeting.</p>	
	The meeting closed at 8.15pm.	
	Date of next meeting Monday 25 th November 2024	
	<p>Minutes approved</p> <p>Chairman Date</p>	