



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 2nd December 2024** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council 21st October 2024 - To consider, approve and sign by the person presiding as a correct record.

5 Actions update from the meeting held 21st October 2024.

6 To receive and consider reports from Committees

a. **Environment Liaison Committee** - Councillor John Tero, no meeting held

b. **Planning & Licensing** – Councillor Ruth Arnold, meetings held 25th November & 2nd December (*minutes 25th November attached for Councillors*)

c. **Neighbourhood Development Plan Committee** – No Meeting held

- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 11th November
 - a. Traffic Regulation Order approval. (*Paper attached for Councillors*)
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 25th November (*minutes attached for Councillors*)
 - a. **Accounts and Finance** - Income and Expenditure September & October 2024 (*attached for Councillors*)
 - b. **Grant applications** St Barnabas House Hospice £300 (*application attached for councillors*)

7 Council to note payments made under dispensation for expenditure for Committee minuted instruction.

(Finance & General Purposes Committee 25th November 2024)

- a. **Signage** - AED Bluebird Café to design, produce and install aluminium composite sign approx. £170.00 + vat.

Allotment Project

- b. **Tree works** – to trim trees on east and west side of the allotment site - Cost of approx. £580.00
- c. **New Padlock** - Cost of approx. £20.00
- d. **Green Bin** - Permanent green bin at the allotment site - Cost of £87.00 per year
- e. **Skip** - Small Skip early January - Cost of £130 exc VAT

8 Ferring Village Hall Liaison (*Councillor Ruth Arnold*)

9 Public Consultation Remote Meetings and Proxy Voting (lasts 8 weeks from 24th Oct 2024) (*circulated to Councillors 29th November*)

10 To receive reports from –

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

11 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

12 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

13 2024-25 National Salary Award - Council to note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2024 -25 to be implemented from 1 April 2024. The new pay scales will be backdated from 1st April 2024.

Date of next meeting Monday 20th January 2025

Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
26th November 2024