



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 21<sup>st</sup> October 2024** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

### AGENDA

#### **1 Apologies for absence**

#### **2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

#### **3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

#### **4 Minutes of the Full Council 16<sup>th</sup> September 2024** - To consider, approve and sign by the person presiding as a correct record.

#### **5 Actions update from the meeting held 16<sup>th</sup> September 2024.**

#### **6 Vacant Council Positions** - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.

#### **7 To receive and consider reports from Committees**

##### **a. Environment Liaison Committee** - Councillor John Tero, no meeting held

##### **b. Planning & Licensing** – Councillor Ruth Arnold, meetings held 14<sup>th</sup> & 21<sup>st</sup> October (*minutes 14<sup>th</sup> October attached for Councillors*)

- c. **Neighbourhood Development Plan Committee** – No Meeting held
  - a. National Planning Policy Framework (NPPF) document – Councillors to note the contents of the document.
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, No meeting held
  - a. Traffic Regulation Order approval.
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 14<sup>th</sup> October (*minutes attached for Councillors*)
  - a. **Accounts and Finance** - Income and Expenditure August 2024 (*attached for Councillors*)
  - b. **Grant applications** (*paper attached for councillors*)
    - a. Arun & Chichester Citizens Advice £100
    - b. Tylers Trust £500
    - c. Arun Counselling Centre £300
- 8 Council to note payments made under dispensation for expenditure for Committee minuted instruction.**  
(Finance & General Purposes Committee 14<sup>th</sup> October)
  - a. Replacement flag at the flagpole at the War Memorial £95.23 including delivery.
- 9 Allotments Project** (*papers attached for councillors*)  
Committee to consider works quotations and to approve new contract
  - a. Tree works (*quotation tba*)
  - b. Compost bins (*quotation attached*)
  - c. Paving works (*quotation tba*)
  - d. New contract to be agreed (*attached for approval*)
- 10 Annual Accounts & External Audit 2023 - 2024** - The Clerk will advise Council that the External Audit 2023 - 2024 has been signed off and returned with no errors or recommendations. The notice of Conclusion is available on the parish council website.
- 11 Ferring Rife Public Conveniences** – The refurb of the above toilet has been moved to next financial year due to current commitments.
- 12 Ferring Village Hall Liaison** (*Councillor Ruth Arnold*)  
Health & Safety Risk Assessment Template (*circulated to Councillors 6<sup>th</sup> September*)
- 13 Stakeholder Consultation: West Sussex Highway Network Management Plan** (*circulated to Councillors 11<sup>th</sup> & 18<sup>th</sup> October*)  
To consider FPC Comment (*closing date 30<sup>th</sup> October*)
- 14 To receive reports from –**
  - a. **District Councillor(s)** representing Ferring (Arun District Council)

b. **County Councillor** representing Ferring (WSCC)

**15 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda**

**Date of next meeting Monday 2<sup>nd</sup> December 2024**

**Mrs Nadine Phibbs  
Clerk & Responsible Financial Officer  
15<sup>th</sup> October 2024**