



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 16th September 2024** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council 15th July 2024 - To consider, approve and sign by the person presiding as a correct record.

5 Actions update from the meeting held 15th July 2024.

6 To approve Terms of Reference for Neighbourhood Development Plan Committee (*attached for Councillors*)

7 To receive and consider reports from Committees

- a. **Environment Liaison Committee** - Councillor John Tero, meeting held 12th August (*minutes attached for Councillors*)
 - a. ADC Beach Hut Proposal – Committee to note FPC comments submitted to ADC 16th August
 - b. Warren Pond Works – Works spreadsheet circulated to Committee

- c. Metal Bus Shelter revised quote for shelters.
- b. **Planning & Licensing** – Councillor Ruth Arnold, meetings held 2nd & 16th September (*minutes 2nd September attached for Councillors*)
- c. **Neighbourhood Development Plan Committee** – Meeting held 19th August (*minutes attached for Councillors*)
Council to note
 - a. To note Terms of Reference for Neighbourhood Development Plan
 - b. Committee Dispensation deferred to a later Committee meeting
 - c. Site status Not Currently Developable (NCD)
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 19th August (*minutes attached for Councillors*)
 - a. Langbury Lane Teams Meeting
 - b. Communications Working Group – F&GP Committee recommendation
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 2nd September (*minutes attached for Councillors*)
 - a. **Accounts and Finance** - Income and Expenditure June & July 2024 (*attached for Councillors*)
 - b. **Bus Shelter Repainting** – FPC Maintenance Contractors quotation £2625.00 (*paper attached for councillors*)
 - c. **Warren Pond** – Fencing & Bench works (*Clerk to provide update*)
 - d. **Metal Bus Shelters** – Quotations to removal shelter and rebuild plinth. (*quotation attached for councillors*)
 - e. **Bus Shelter Professional Advertisement Boards** (*paper attached for councillors*)
 - f. **Village Defibrillators (AED)** - Committee to consider funding an additional AED near to the beach (*paper attached for Councillors*)
 - g. **AED Training** (*paper attached for Councillors*)
- 8 **Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
(Environment Liaison Committee 12th August)
 - a. Dragons Teeth at Warren Pond – The Committee agreed to the quotation of £162.50 to clean and re paint the dragons teeth.
 - b. Tree cutting at Village Green – The Committee agreed to the quotation of £180.00 to cut the trees for the Christmas lights.
- 9 **Allotments** –
 - a. Committee to note that an inspection has been completed and findings circulated.
 - b. Agree Recommendations (*paper attached for Councillors*)
- 10 **Public Conveniences Village Green** – The refurbishment work commenced 2nd September; the public conveniences will be closed from 2nd September through to 10th January.

11 Ferring Rife Public Conveniences – Details of the works & to agree FPC Financial Contribution £25K (*paper attached for Councillors*)

12 Ferring Village Hall Liaison (*Councillor Ruth Arnold*)
Health & Safety Risk Assessment Template (*circulated to Councillors 6th September*)

13 Public Consultation: Draft Worthing Affordable Housing Supplementary Planning Document 20th August - 1st October 2024. (*circulated to Councillors 6th September*)

14 To receive reports from –
a. **District Councillor(s)** representing Ferring (Arun District Council)
b. **County Councillor** representing Ferring (WSCC)

15 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

Date of next meeting Monday 21st October 2024

Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
10th September 2024