

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL  
ROADS, COMMUNITY & SPORTS COMMITTEE  
(Advisory Powers Only)**

**Minutes of the Roads, Community & Sports Committee meeting held at 7.30pm  
on Monday 19<sup>th</sup> August 2024 at the Parish Office.**

Present	Councillors	Clare Royal (Chairman)
		Lesley Young (Vice Chairman)
		Andy Walker
		Graham Bootle
	FRSA	Jackie Ring
	FRSA	Graham Groom
	FRSA	Clive Butcher

1	<p><b>Apologies for absence</b> Apologies were received from Councillors Ruth Arnold, Charlie Bacon, Tennis Club &amp; Andy Wincell, Glebelands/Football Club. The apologies were accepted.</p>	
2	<p><b>Declarations of interest</b> There were no declarations of interest.</p>	
3	<p><b>Public Question Time</b> There were no residents in attendance.</p>	
4	<p><b>To confirm the Minutes of the last Meeting held 17<sup>th</sup> June 2024</b> The Minutes of the Roads, Community &amp; Sports Committee Meeting held 17<sup>th</sup> June 2024 were approved by the Committee as a correct record and signed by the Chairman.</p>	
5	<p><b>Actions update from the last meeting</b> There was nothing to mention.</p>	
6	<p><b>Items for information – to note the following</b>  <b>a. Tennis Court Maintenance –</b>            There are areas of the courts which could do with some maintenance, the top surface of the tarmac on the north-east end of one of the courts is beginning to fail.             Following a meeting with the court maintenance company on 10<sup>th</sup> April, two quotations have been supplied to:</p>	

	<p>1. Repair the court £800.00; or 2. Repair the court and also treat both courts to provide a better finish and longevity of the court surface £4845.00.</p> <p>Full Council on 15<sup>th</sup> July <b>RESOLVED</b> to pursue with option 2, the work is scheduled for September 2024 weather permitting.</p> <p><b>b. Provision of Dropped Kerbs –</b> Councillor Roger Elkins provided an update at Full Council 15<sup>th</sup> July in relation to the Provision of Dropped Kerbs.</p> <p>As previously reported, an initial survey has been carried out to identify where dropped kerbs and tactile pads would benefit those who have mobility issues and/or are visually impaired.</p> <p>Councillor Roger Elkins, accompanied by a WSCC Highways Manager, visited some of the locations highlighted in the initial survey. It was noted that many of the locations identified do not meet the standard criteria, therefore, cannot be pursued.</p> <p>One location near the Henty Public House was considered as a possibility and if it meets the required criteria. Unfortunately, due to visibility, a dropped kerb is not viable at this location. Councillor Roger Elkins will raise this matter again to enquire if there is an alternative option.</p> <p><b>c. Langury Lane Highways Site Visit –</b> The Committee will recall that at the previous meeting a resident raised concerns and asked the Committee if there were any actions that could be taken to address the rising issues in Langbury Lane in relation to restricted parking, volume of traffic and pavements issues.</p> <p>It was agreed that the Clerk will write to WSCC Highways Engineers to request a site visit to assess the situation.</p> <p>WSCC has agreed in the first instance, to arrange a Teams meeting with FPC and County Councillor Roger Elkins to discuss this item.</p> <p><b>d. Vehicle Activated Sign (SID) – Update</b> The Vehicle Activated Sign (SID) has been situated in various locations and the data has been recorded.</p>	CLERK
7	<p><b>Roads Matters</b></p> <p><b>e. Suggestion of caution pedestrians' signs</b> As reported at a previous meeting as most of the south of the village has no footpaths, drivers that are new to the area seem to be shocked to find pedestrians in the road.</p> <p>Councillor Graham Bootle is concerned for those that cannot move out of the way as easily e.g. wheelchair users, pushchairs etc and would like 'caution</p>	GB

	<p>pedestrians in road' signs to be erected on the busier through roads.</p> <p>Councillor Graham Bootle will look at suitable locations for the signage and report back at the next Committee meeting.</p>	
<p>8</p>	<p><b>Community Matters</b></p> <p><b>a. Bus Shelter Professional Advertisement Boards –</b>          As agreed, at a previous meeting, Councillor Lesley Young has surveyed the six wooden bus shelters around the village to establish the nature of advertising in each shelter and to measure the maximum size of noticeboard that could be fixed to the back wall of each shelter. This suggestion was originally put forward to seek to support the displaying of notices in a professional manner and to ensure that drawing pins are not fixed directly to the bus shelter wall or left lying on the floor when notices are removed.</p> <p>After a brief discussion, the Committee agreed that Councillor Lesley Young will obtain quotations for suitable noticeboards for five of the shelters noting that one shelter, due to its design will not house a noticeboard.</p> <p>The Conversation moved on the bus shelter opposite the Glebelands and that the state of the shelter has been discussed at the Environment Liaison Committee.</p> <p>The Committee noted that the actual bus stop is away from the shelter and that the shelter is used as a social area with lots of rubbish being left and if the best option would be to remove the shelter completely. Committee Members will take a look at the shelter and this item will be discussed at the next committee meeting.</p> <p><b>b. Christmas Event 2024 –</b>          Proposal for a Christmas Event          The Parish Office is exploring the suitability of a Christmas Tree on the village green and entertainment for the event.</p> <p><b>c. Suggested Skate Park –</b>          Councillor Clare Royal has provided information from the 2021 census data to assess the percentage of young people within the village.</p> <p>Councillor Graham Bootle advised that there is no evidence that such a facility would be beneficial to the village and the Committee agreed to remove this item from the agenda.</p> <p><b>d. Community Training Opportunities –</b>          Following a successful Crime Prevention talk focusing on Digital/Online safety training event held at the Village Hall in 2022, it is suggested that further training sessions could be organised, for example AED &amp; First Aid training.</p> <p>The Parish Office has located a Seacam community 1<sup>st</sup> response volunteer that offers free AED training for approx. 30 people at one time and is happy to</p>	

	<p>put on extra training sessions is there is a need for it or if it proves popular.</p> <p>The Village Hall will supply a hall, FPC will advertise this event.</p> <p><b>e. Village Defibrillators (AED) –</b>          Committee noted that there are a number of Defibrillators (AED) located within the village and that the option to install a Defibrillator (AED) near the beach would benefit the village.</p> <p>The Clerk will liaise with the Bluebird Café to explore this possibility.</p> <p><b>f. Country Centre Visit and connection –</b>          Following Councillors Lesley Young, Graham Bootle &amp; Andy Walker’s arranged visit to the Country Centre, it was advised that the Country Centre are looking for opportunities to be involved with village activities and that the parish council can introduce them to other local groups such as Conservation Group.</p> <p>Councillor Andy Walker advised there are Country Centre projects that the parish council could explore and be involved with.</p> <p><b>g. Councillor Andy Walker raised a number of ideas for the Council:</b></p> <ol style="list-style-type: none"> <li>1. Council Social Events &amp; engagement from Councillors – internal &amp; external events.</li> <li>2. To raise awareness of our achievements</li> <li>3. Options to recruit Councillors to accomplish activity and projects.</li> <li>4. Council suggestion box.</li> </ol> <p>After a discussion reference to the possibilities to raise the awareness of the parish council and its projects, the Committee suggested that a Working Group could be formed to explore any options.</p>	
<p>9</p>	<p><b>To report Payments made by dispensation</b>          There are no payments to report</p>	
<p>10</p>	<p><b>Reports from external Representatives</b>  <b>a. FRSA Roads: (Jackie Ring &amp; Graham Groom)</b>          Concerns had been raised in relation to flooding at GEM garage/Brook Lane. Work has now been completed at this location.</p> <p>FRSA has completed a detailed drainage and gully report held on Google Maps. Conway Contractors have been commissioned to complete CCTV investigation works at the areas known that have drainage issues.</p> <p>Road surfacing and any pot holes are being monitored and repaired as necessary.</p> <p>In relation to the recent gas works, any issues with the standard of the</p>	

All minutes are draft and subject to approval at the next meeting

	<p>reinstatement of disturbed land are to be raised directly with the contractor</p> <p>The Committee thanked FRSA for their work and efforts.</p> <p><b>b. Glebelands/Football Club:</b> <i>(Andy Wincell)</i> There was nothing to report.</p> <p><b>c. Tennis Club:</b> <i>(Charlie Bacon)</i> In the known absence of a Tennis Club Representative, the Clerk advised the following:</p> <p>Following conversations between the Clerk and tennis club all issues have been addressed and the club are very grateful to the Clerk and the parish council for all the help and support.</p> <p>The club itself continues to run well with 30 active members, which is slightly down on previous years, this is due to illness as well as people moving away.</p> <p>The Tennis Club are now trying to raise our profile in the village with a few extra posters. Also, there will be a small piece about our recent tournament in the next All About Ferring magazine, which will hopefully raise awareness of our club to a wider audience.</p>	
11	<p><b>All about Ferring Magazine</b> The Clerk advised that there are many Parish Council items included in the next edition.</p>	
12	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b> There was nothing to mention.</p>	
13	<p><b>Date of Next Meeting – Monday 11<sup>th</sup> November 2024</b></p>	
	<p>The meeting closed at 8.40pm.</p>	
	<p><b>Minutes approved</b></p> <p><b>Chairman</b> ..... <b>Date</b> .....</p>	