



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

Ferring Parish Council Environment Liaison Committee (Advisory Powers)

To: Councillors John Tero (Chairman), Andy Walker (Vice Chair), Lesley Young and Graham Bootle

External Representatives
FRSA Gardens: (*Simon Thompson*)
Conservation Group: (*David Bettiss*)
Tree Warden: (*Vacancy*)

Your attendance is requested at a meeting of the **Environment Liaison Committee** to be held on **Monday 12th August 2024** at the Village Hall, Club Room. **7.00pm**.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda.
3. **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15 minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Committee.

4. **To confirm the Minutes of the Environment Liaison Committee held 10th June 2024.**
5. **Actions update from the last meeting**
6. **Items for information –**
 - a. **Warren Pond Tree Work** – Completed, finishing works late summer.

7. Environment & Amenities

- a. **Warren Pond** – Future plan & agreed works (*Councillor John Tero*)
 - b. **Warren Pond** - padlocks for new gate (*Councillor John Tero*)
 - c. **Additional Dog Bin on Rife** – resident request
 - d. **Dragons Teeth at Warren Pond** – To refurbish the dragons teeth (*Quotation attached*)
 - e. **Tree Cutting at Village Green** – Maintenance of the trees (*Quotation to follow*)
 - f. **To publicise Parish projects** – Putting up plaques (*Councilor Andy Walker*)
 - g. **Replacement Sleepers at Blue Boat** – Project task list will be issued at the meeting
 - h. **Tree issue** – Admin will advise
 - i. **Wooden Bus Shelters** – Maintenance of the shelters (*quotation attached*)
 - j. **Love West Sussex** – Reporting Matters
 - k. **Metal Bus Shelters Project** – Replacements of the shelters (*revised quotation to follow*)
 - l. **Allotments** – Annual Inspection
 - m. **Air Pollution Monitor**
 - n. **Pill box area** - Plaques on benches & Handrails on steps to pill box
8. **Beach Hut proposal** – Additional Beach Huts in the Arun *District* (*suggested comments attached to be submitted by 16th August*)
9. **Environment Liaison Committee Finance report** – To receive Committee Financial report
10. **Reports from external Representatives**
- a. **FRSA Gardens** (*Simon Thompson*)
 - b. **Conservation Group:** (*David Bettiss*)
 - c. **Tree Warden:** (*Vacancy*)
11. **To report Payments made by dispensation** (*meeting minutes 10th June 2024*)
The Committee agreed to purchased 2 x two-seater benches for the sum of £243.60 + VAT.
This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5th June 2023.
12. **All about Ferring Magazine** – To consider an Environment Liaison Committee article
13. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
14. **Date of Next Meeting – Monday 16th December 2024**

Amanda Thomas
Administration Assistant.
6th Aug 2024