



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 15th July 2024** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 4 on matters on this agenda only.

AGENDA

- 1 Apologies for absence**
- 2 To receive the Vice Chairman's declaration of acceptance of office**
- 3 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 4 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 5 Minutes of the Annual Statutory Council Meeting 20th May 2024**
The Minutes of the Annual Statutory Council Meeting 20th May 2024 were approved by Council. The minutes were signed by the Chairman presiding as a correct record.
- 6 Actions update from the meeting held 20th May 2024.**
- 7 Vacant Council Positions** - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.
- 8 To approve Terms of Reference for each Committee** (*all committee terms of reference were circulated to Councillors on 5th July*)

9 To appoint representative to outside bodies

- a. Police Liaison, NDT Police Arun Parishes

10 To receive and consider reports from Committees

- a. **Environment Liaison Committee** - Councillor John Tero, meeting held 10th June (*minutes attached for Councillors*)
- b. **Planning & Licensing** – Councillor Ruth Arnold, meetings held 10th June & 1st & 15th July (*minutes 10th June & 1st July attached for Councillors*)
- c. **Neighbourhood Development Plan Committee** – no meeting held
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 17th June (*minutes attached for Councillors*)
Council to note the following:
 - a. a.Langbury Lane Rising Issues
 - b. b.TRO Proposal for double yellow lines on the west side of the central paving in Ferring Street.
 - c. Active Communities Audit for 2024 - 2025.
 - d. Community Training Opportunities
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 1st July (*minutes attached for Councillors*)
 - a. **Accounts and Finance** - Income and Expenditure April & May 2024 (*attached for Councillors*)
 - b. **Tennis Court Maintenance** –Court Maintenance (*attached for Councillors*)
 - c. **Replacement of three metal Bus Shelters** (*paper attached for Councillors*)
 - d. **AED replacement pads £230 exc VAT**
 - e. **Financial Regulations** – To approve the FPC Financial Regulations. (*Financial Regulations were circulated to Councillors on 5th July*)

11 Council to note payments made under dispensation for expenditure for Committee minuted instruction.

- a. **Warren Pond** – Benches 403.60. (*Environment Liaison Committee 10th June 2024*).

12 Ferring Rife Public Conveniences – Refurbishment proposal (*paper attached for Councillors*)

13 Pill Box request – Plaque (*paper attached for Councillors*)

14 Ferring Village Hall Liaison (*Councillor Ruth Arnold*)

15 To receive reports from –

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

16 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

Date of next meeting Monday 16th September 2024

**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
8th July 2024**