## **FERRING PARISH COUNCIL**

## Environment Liaison Committee (Advisory Powers only)

## Minutes of the Environment Liaison Committee Meeting held on Monday 10<sup>th</sup> June 2024 at 7.30pm at the Parish Office

Present	Councillors	John Tero
		Lesley Young
		Graham Bootle
		Andy Walker
		Terry Jackson
	Conservation Group	David Bettiss

1	Elect a Chairman Councillor John Tero was elected as the Chairman of Environment Liaison Committee.	
2	Elect a Vice Chairman Councillor Andy Walker was elected as the Vice Chairman of Environment Liaison Committee.	
3	Apologies for Absence Apologies were received from Tree Warden: Phillip Ellis and FRSA representative Simon Thompson. The apologies were accepted.	
4	Declarations of Interest There were no declarations.	
5	Public Question Time No public present.	
6	To confirm the Minutes of the last Meeting held Monday 29 <sup>h</sup> April 2024.  The Minutes of the Environment Liaison Committee held on 29 <sup>th</sup> April 2024 were approved by its Committee Members and signed by the Chairman presiding as a correct record.	
7	Actions update from the last meeting None	

8	Review and agree Committee Terms of Reference – Committee agreed the Terms of Reference.	
9	Items for Information - a. Warren Pond tree work – Completed, finishing works Aug/Sept. b. Warren Pond Fencing –Proposed date for works early August.	
10	Environment & Amenities a. Replacement of three metal Bus Shelters – Councillor John Tero explained that the quotations for new bus shelters had been circulated at the last meeting but a decision was not made. Further to this Councillors Andy Walker and John Tero met in the office to go through the quotations and decided that it would be beneficial to call a meeting in order to go ahead with the shelters during the summer months. Committee voted for Shelter Solutions to do the work and for this to be recommended to Finance & General Purposes Committee meeting on the 1st July.	РО
	<ul> <li>b. Warren Pond – Perch benches. Councillor Andy Walker requested three quotations to put two perch benches at Warren Pond where the new fence is being installed.  The fence company RJ Meaker quoted for the benches to be supplied and fitted whilst installing the new fences.  The Committee voted to purchased 2 x two-seater benches for the sum of £243.60 + VAT.  This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5<sup>th</sup> June 2023.</li> </ul>	AW
	c. Air Pollution Monitor – Councillor Terry Jackson will look into this item.	TJ
11	Reports from external representatives Item 11a - FRSA Gardens – Simon Thompson was not present.  Item 11b – Conservation Group – David Bettiss reported the following:	
	Sea Lane boat – In May the community project group carried out the planting refurbishment work on the boat, with some materials donated by Ferring Nurseries and Benton Weatherstone. Also fitted a small plaque indicating that FCG maintain it.	
	Village Green - June community project morning was on the Village Green working on various shrub and flower beds to weed and tidy them.	
	Warren Pond - planned that July work will concentrate on the pond surrounds to tidy up some areas sensitively, taking into account the recent report and	

All minutes are draft and subject to approval at the next meeting

	recommendations from the Great Crested Newt surveyor. Moorhens have been breeding well there, and the plants we have put in are establishing around the pond.  Item 11c - Tree Warden – Phillip was not present.	
12	Environment Liaison Committee Finance report – Amanda Thomas advised the Committee of payments made for the new financial year so far.	
13	To report Payments made by dispensation – None.	
14	All about Ferring Magazine – Nothing for this addition.	
15	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.	
16	Date of Next Meeting – Monday 12 <sup>th</sup> August 2024. Meeting closed at 8.30pm.  Mrs Amanda Thomas Administration Assistant	
	Minutes approved  Chairman	