



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 15th April 2024** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council Meeting 4th March 2024 - to consider, approve and sign by the person presiding as a correct record.

5 Actions update from the meeting held 4th March 2024.

6 To receive and consider reports from Committees

a. **Environment Liaison Committee** - Councillor John Tero, no meeting held
Maintenance Quotations and information

a. Council to note Increase in each quarterly maintenance from £625.00 to £656.25

b. **Planning & Licensing** – Councillor Ruth Arnold, meetings held 8th & 15th April
(minutes 8th April attached for Councillors)

- c. **Neighbourhood Development Plan Committee** – no meeting held
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, meeting held 25th March (*papers attached for Councillors*)
 - a. **Annual Parish Meeting 2024** - To agree Annual Parish Meeting format
 - b. **FPC Bus Shelters** – Maintenance of the shelters
 - c. **Tennis Court matters** – Court Access & Court Maintenance
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 8th April (*minutes attached for Councillors*)
 - a. **Accounts and Finance** - Income and Expenditure February 2024 (*attached for Councillors*)
 - b. **Grant Applications:** Wadars & Men in Sheds (*attached for Councillors*)
 - c. **Parish Office Photocopier** – to approved the purchasing of a new photocopier (*paper attached for Councillors*)

7 Council to note payments made under dispensation for expenditure for Committee minuted instruction.

- a. **Pantiles noticeboard** – £140.
- b. **Wooden Bus shelters staining** – £525.
- c. **Fence panel at allotments** – £100.
- d. **FPC Business Cards** – £52.

The above costs were approved under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023.

8 Appoint Internal Auditor – To appoint Smithe & Co (Jennifer Smith) as the Internal Auditor for 2023 – 2024.

9 Country Centre Tour – Council to agree a date for the postponed tour.

10 ADC Local Plan - The first public consultation stage 25th March, closing on 13th May with the publication of the Direction of Travel document (DoT)
Council to agree any comments.

11 Ferring Village Hall Liaison (*Councillor Ruth Arnold*)

12 To receive reports from –

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

13 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

Date of next meeting Monday 20th May 2024

**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
9th April 2024**