

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 29th January 2024** the Village Hall. The meeting commenced at 7.30pm.

Present:

Parish Councillors: Councillor Clare Royal (Chairman), Councillor Ruth Arnold (Vice Chairman), Councillors Terry Jackson, Lesley Young, Graham Bootle, Andy Walker, John Tero, Simon Bromley & Roger Elkins.

West Sussex County Councillor: Councillor Roger Elkins

Arun District Councillors: Councillor Roger Elkins & Mark Turner

Residents: There were five resident in attendance

Councillor Clare Royal, Chairman, welcomed all present to the meeting and commenced the formal proceedings.

01-01-2024 Apologies for absence

There were no apologies.

02-01-2024 Declarations of interest

Councillor Lesley Young declared an interest in agenda item 6, Ferring Village Hall.

Councillor Roger Elkins declared an interest in agenda items 9 Public Conveniences & 10 Precept 2024 – 2025.

03-01-2024 Public Questions

A resident referred to the FRSA request outlined at the FPC Roads, Community & Sports Committee meeting held 14th August 2023 in relation to all roads (WSCC & FRSA roads) to be a 20mph zone. He went on to advise that the regulations in relation to the policy guidelines, stating that the average speed on the roads should be 24mph has ceased. The policy has now been superseded and 26mph is the average speed.

In addition, the traffic sign regulation for the number of repeater signs to be installed has been superseded, with the requirement for the repeater signs being removed.

This item will be discussed under agenda item 7,a,b FRSA reference to the village speed limit.

04-12-2024 Minutes of the Full Council Meeting 27th November 2023

The Minutes of the Full Council Meeting 27th November were approved by Council. The minutes were signed by the Chairman presiding as a correct record with just one minor edition:

Minute item 12-11-2023 In relation to the mentioned plan to improve the Blue bird Café car park, this will be an item on the ADC Environment Committee Meeting to change to In relation to the mentioned plan to improve the Blue bird Café car park, to carry out works was agreed at the ADC Environment Committee Meeting 21st November.

05-01-2024 Actions update from the last meeting

There was nothing to mention.

06-01-2024 Approach & Presentation by Village Hall Trustees – Council to consider the Finance & General Purposes Committees recommendation that Council approve in principle a donation of £20,000 towards the rebuild of the boundary wall at the Village Hall

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07-01-2024 To receive and consider reports from Committees including the authorisation of orders for payment: – Relevant minutes have been circulated with no further comments or questions.

a. **Environment Liaison Committee** - Councillor John Tero, meeting held 15th January
Councillor John Tero provided an overview of the main points of the meeting with a few updates as below:

Memorial Design – Whilst the committee had agreed not to pursue with this item, Council felt it was a worthwhile project and it was agreed that it will remain as an agenda item. In the meantime, Councillor Lesley Young and the parish office will contact surrounding parishes to enquire if they have something similar.

Bus shelter rear of library & graffiti – It was noted that the graffiti has been reported to ADC Cleansing Team and the FPC Contractor. With regards to the ongoing issue of the rubbish in this vicinity, the parish office is waiting for a quotation from ADC to instal a bin. This will remain an item on the Environment Liaison Committee agenda.

Wheelie Bin at the platform by the pill box – District Councillor Mark Turner has made arrangements with ADC Environmental Health to remove the said bin.

b. **Planning & Licensing** – Councillor Ruth Arnold, meeting held 22nd & 29th January
Councillor Ruth Arnold advised that there has been much communications on social media in relation to Chatsmore Farm gathering with Sir Peter Bottomley on 3rd February at 11.45am.

c. **Neighbourhood Development Plan Committee** – no meeting held
There was nothing to mention.

d. **Roads, Community & Sports Committee** - Councillor Clare Royal, meeting held 4th December

- a. **Footpath adjacent to Benton Weatherstone** – Council approved that this project will be investigated further.
- b. **FRSA Reference to the village Speed limit** – Council approved that this project will not be pursued. It was agreed that the Clerk will write an article reference to the village limit for the next edition of the parish flyer which will detail the recent speed review from the speed activation monitor informing this decision.
- c. **Dogs matters** – Council approved not to pursue with Public Spaces Protection Order (PSPO) and associated signage. However, it was agreed that the Roads, Community & Sports Committee would look at the possibility of advisory signs to combine similar matters such as litter.

The above was **RESOLVED** by Full Council

e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young meeting held 22nd January.

- a. **Accounts and Finance** - Income and Expenditure October & November 2023 Approved
- b. **Council ratified the Asbestos Maintenance Survey 11.12.23 at £250**
- c. **Council approved the FPC Asbestos Management Policy** – with thanks to Councillor Terry Jackson for preparing the document.
- d. **Car Park at Glebelands** – Recommendation by the Finance & General Purposes Committee.

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The Finance & General Purposes Committee thanked the Task Group for their work with the questionnaire. However, it was considered that such a questionnaire should be supported with detailed context and it was noted that the Parish Council has already completed a consultation in relation to parking.

There were also concerns that ADC has confirmed 25.05.23 that they do not hold a budget for this the project, therefore it is likely that it would be funded entirely by the Parish Council.

It was agreed that Councillor Clare Royal will report back with Councillors concerns at the next Roads, Community & Sports Committee meeting.

- d. **SGN Gas Works** – Recommendation by the Finance & General Purposes Committee in relation to the requested official complaint.

Once evidence including the specific areas and photos is received, the Clerk can contact SGN to ensure that the restoration work is completed.

It was noted that FRSA has this afternoon advised residents via social media that SGN's contractor is returning to the village to carry out further works and will contact any residents that are affected.

The above was **RESOLVED** by Full Council

08-01-2024 Council noted payments made under dispensation for expenditure for Committee minuted instruction.

Environment Liaison Committee 15th January
Warren Pond new locks at up to £20.00 each.

09-01-2024 Public Conveniences Village Green – Refurbishment

- a. Council approved the total contribution expenditure at £48,342.78 build cost and £2,268.90 management fee for ADC to deliver the project. Total of £50,611.68 to be paid to Arun District Council by Ferring Parish Council on completion.
- b. Council approved ADC Tender Report.
- c. Council approved to proceed with the project.

The above was **RESOLVED** by Full Council

10-01-2024 FPC Precept 2024 – 2025 – Council to approve the draft Precept

The Clerk presented the 2024 – 2025 Precept with 0% increase and the set precept amount for 2024 – 2025 will remain at £93,184.00.

Council resolved precept at £93184.00 with 0% increase for 2024 – 2025.

The above was **RESOLVED** by Full Council

11-01-2024 Ferring Village Hall – Parish Council liaison (*Councillor Ruth Arnold*)

From the Village Hall recent meeting, there is nothing to report to the parish council.

However, with regards to the rebuild of the flint wall surrounding the village hall, details of the project are available on the village hall website.

12-01-2024 Arun District Council Gypsy and Traveller Development Plan Document (G&T DPD) - Publication - Regulation 19 Consultation – Council agreed not to make any comments

13-01-2024 Reports from District and County Councillors

Arun District Councillor Roger Elkins advised the following:

