

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Environment Liaison Committee (Advisory Powers only)

Minutes of the Environment Liaison Committee Meeting held on Monday 15th January 2024 at 7.00pm at the Village Hall

Present	Councillors	John Tero
		Lesley Young
		Graham Bootle
		Andy Walker
	FRSA Garden	Simon Thompson
	Conservation Group	Ed Miller

1	Apologies for Absence Apologies were received from Councillor Terry Jackson. The apologies were accepted.	
2	Declarations of Interest There were no declarations.	
3	Public Question Time There was one member of the public present.	
4	To confirm the Minutes of the last Meeting held Monday 25th September 2023. The Minutes of the Environment Liaison Committee held on 25 th September 2023 were approved by its Committee Members and signed by the Chairman presiding as a correct record.	
5	Actions update from the last meeting Ed Miller representing the Conservation Group updated the Committee regarding signage on the Rife to keep dogs on leads at certain times of the year to protect birds nesting. To avoid paying the Environment Agency £150 license fee to erect a sign, the Conservation Group has approached ADC to erect a sign on their land.	
6	Items for Information - <ul style="list-style-type: none">a. Village Green Trees - Completeb. War Memorial Paving - Completec. Village sign – Completed. Warren Pond tree work – Completed, finishing works early springe. Pantiles Tree Work – 26th Jan	

7	<p>Environment & Amenities</p> <p>a. Warren Pond project update –</p> <p>1.Councillor John Tero suggested a scheduled plan is put in place to plant trees and plants. With the agreement of this committee, the Conservation Group would like to plant two very small “whip” trees (Goat Willow and Rowan) both are small growing trees, beneficial to wildlife and designed not to crowd the recently cleared area. The Committee agreed to this.</p> <p>The Conservation Group would also like to set up a fitted camera to capture wildlife. The Committee agreed to this.</p> <p>Councillor Andy Walker explained that the fencing could be changed on the Florida Road side to open up an area for public viewing, he suggested a member of the FCG could meet him with the fencing contractors to look at options which work for the residents and the wildlife.</p> <p>2.The Committee agreed to purchase two locks at a maximum of £20.00 each. This cost will come under dispensation for expenditure of up to £450.00 for minuted instructions as resolved at the Environment Liaison Committee Meeting 5th June 2023.</p> <p>3.Ed Miller has two dragons teeth that he offered for the pond; cars have churned up the grass. Committee agreed to accept them.</p> <p>The Conservation Group asked if FPC would agree to a further Great Crested Newt survey?</p> <p>b. Pantiles noticeboard – Admin Assistant informed the committee that we are still awaiting a quotation. She will chase this.</p> <p>c. Memorial Designs – The committee agreed to remove this item from the agenda, there is no available area to use.</p> <p>d. Tree Planting Project – Councillor Andy Walker explained that information on tree donation would be in the next flyer. West Sussex County Council (WSCC) operates a Donate a Tree Scheme, where members of the public are able to contribute to WSCC tree planting within the County. For a contribution of £236.20, WSCC will plant a tree outside the contributor’s property. (This is subject to a site assessment). Please see the Spring flyer for more information.</p> <p>e. Bus shelter rear of library & graffiti – After several complaints regarding rubbish in and around the bus shelter, Admin assistant Amanda Thomas contacted ADC to ask if a bin could be installed at the location, we are awaiting a quotation. The shelter now has graffiti in and around it, as well as other bus shelters and generally all around the village. Amanda to report the graffiti to ADC cleansing.</p> <p>f. Community Flood Group - Council Lesley Young asked if the office could contact East Preston Parish Council and Rustington Parish Council to see if they have received this letter and what action they are taking.</p> <p>g. Rampion – The Committee noted the paper for information.</p>	<p>A W/ JT</p> <p>PO</p> <p>PO</p> <p>PO</p> <p>PO</p> <p>PO</p>
8	<p>Reports from external representatives</p> <p>FRSA Gardens – FRSA representative Simon Thompson updated the committee that overall, they have managed to keep the sites looking well cared for during the last year.</p> <p>The planned planting-up day took place on Friday 24 November, at Ocean Parade, when around 50 perennial plants, and some 80 bulbs, were added. We look forward to Spring to see how these develop.</p>	

	<p>2 new barrel planters have been purchased and are in use. One at Highdown Way which has been planted it up with new plants.The other is in replacement of the old barrel at Langbury Lane.</p> <p>For the year ahead, Simon will give more thought as to how the Clover Lane site may be enhanced.</p> <p>I shall also research costs for repair/replacement of the bench at Langbury Lane.</p> <p>Conservation Group –</p> <p>Ed Miller reported the following:</p> <ol style="list-style-type: none"> 1. Warren Pond update - mostly covered as above, but also need to sort out some future wild flower planting (Spring)/ bulb planting (Autumn) (can use some more of Tricia’s money for this) 2. Village gas works – The Conservation Group have emailed SGN regarding the remedial work and copied in the Parish office. It was advised that a tree opposite Sea Lane Gardens North has been ripped out of the ground and left there and the flint wall has been destroyed. At this stage this Committee has seen no evidence confirming this.It was suggested that FPC make a formal complaint. This will be an agenda item for the Finance & General purposes meeting. 3. Beach cleans – 2024 dates have been decided. The first one will be a Rife Clean on Sun 10th March at 1100am. This year there will be 2 beach cleans in May and Sept, and the July one will now be a Village centre clean to include Village Green, Glebelands etc – <p>It was noted that there is currently a large build-up of beach rubbish collected by individuals and left by bin at bottom of Ocean Drive on Patterson’s Walk.</p> <p>Admin assistant Amanda Thomas confirmed that she has reported to ADC cleansing.</p> <ol style="list-style-type: none"> 4. Pill box telescope – it has become virtually impossible to see anything through it, so appears to have been affected by weather. <p>Admin assistant Amanda Thomas explained that her and the Clerk had visited the telescope 3 times with different allen keys and screw drivers. It turns out that a drill bit was required.</p> <p>Tree Warden – Phillip was not present.</p>	<p>PO</p> <p>PO</p>
9	<p>Environment Liaison Committee Finance report – Amanda Thomas advised the Committee of the enhancements for this financial year....</p> <p>Ferring Nurseries, Aug, Sept, Oct, Nov £865.89 per month Ferring Country Centre £275.00 Alex O’Neil Village Trees £220.00 Keith Jimpson Village Maintenance £625.00 Aug to Oct Keith Jimpson Memorial slabs £145.00 Wilbar Associates Post & Village sign £980.00 SCS Waste skip for Warren Pond £160.00 Alex O’Neil Warren Pond tree’s £800.00</p>	

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10	To report Payments made by dispensation (<i>meeting minutes 25th September</i>) Minute item 7.b Tree cutting in preparation for the Christmas lights. £220.00	
11	All about Ferring Magazine – Nothing for this addition.	
12	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda It has been reported that there is a wheelie bin, apparently washed up on the beach, now on the platform by the pill box overflowing with rubbish. Arun have refused to collect it as it is not on their land. Councillor Lesley Young agreed to write to District Councillor Mark Turner.	LY
13	Date of Next Meeting – Monday 29 th April 2024. Meeting closed at 8.15pm. Mrs Amanda Thomas Administration Assistant	
	Minutes approved Chairman Date	