

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 21st August 2023 at the Village Hall**

Present	Councillors	Lesley Young (Chairman)
		Terry Jackson (vice Chairman)
		Roger Elkins
		Clare Royal
		Graham Bootle
		Ruth Arnold
		Andy Walker

1	<p>Apologies for absence Apologies were received from Councillor John Tero. The apologies were accepted.</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>Public Question Time There were no public questions.</p>	
4	<p>To confirm the Minutes of the Finance & General Purposes Committee held 3rd July 2023. The Minutes of the Finance & General Purposes Committee Meeting held 3rd July 2023 were approved by the Committee as a correct record and signed by the Chairman</p>	
5	<p>Actions update from the last meeting .There was nothing to mention.</p>	
6	<p>To note that the Terms of Reference have been agreed by each Committee The Committee noted that the Terms of Reference have been agreed by each Committee</p>	
7	<p>To note Dispensation for each committee The Committee noted that the Dispensation have been agreed by each Committee</p>	

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8	<p>Accounts and Finance The income and expenditure schedule for June & July 2023 were reviewed and will be recommended for Full Council approval.</p> <p>The above is recommended for Full Council approval.</p> <p>It was agreed that the Clerk will review the Bank Interest Rates.</p>	CLERK
9	<p>Parish Clerk Report including Financial Matters a. Inventory completed – The committee noted that Councillor Terry Jackson has completed an inventory of items within the office and garage that are no longer required. It was agreed that a 4 yard skip at £228.00 excluding VAT will be organised to remove these said items. This cost will come under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023</p> <p>b. To note the increase in Website prices – The Committee noted the slight increases in the Website costs.</p>	CLERK
10	<p>Environment Liaison Committee – Councillor John Tero a. War Memorial Works – Following the Clerks inspection of the paving at the war memorial, it was found that some of the paving slabs are unsafe. The Committee agreed the quotation to reset the six paving slabs at £145.00. This cost will come under dispensation for expenditure of up to £1000.00 for minuted instructions as resolved at the Finance & General Purposes Committee Meeting 3rd July 2023</p>	CLERK
11	<p>Roads, Community & Sports Committee Councillor Clare Royal Finance & General Purposes Committee to note:</p> <p>a. Tennis Club request for keys (cost covered by Tennis Club accounts) The committee noted that the Clerk has organised a replacement padlock and several keys at the request of the Tennis Club.</p> <p>b. Winter Management purchase of salt scoops The Committee noted that the Clerk has completed and submitted the annual Winter Management report to WSCC in relation to the village salt bins. The Clerk has purchased four replacement salt shovels.</p>	CLERK CLERK
12	<p>Ferring Village Hall Open Day Expo – to consider a Parish Council stall The Committee agreed to attend the event on Saturday 28th October. This will be an item on Full Council agenda for Councillors to discuss the format and information to be available at the event .</p>	

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13	<p>All about Ferring Magazine The Committee noted that the Clerk has already submitted articles for the all about Ferring magazine.</p>	CLERK
14	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.</p>	
	The meeting closed at 8.00pm.	
	<p>Minutes approved</p> <p>Chairman Date</p>	