



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 4th September 2023** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council Meeting 17th July 2023 - to consider, approve and sign by the person presiding as a correct record.

5 Actions update from the meeting held 17th July 2023.

6 Vacant Council Positions - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.

7 To approve Terms of Reference for each Committee (*paper attached for Councillors*)

8 To approve dispensation for each Committee (*paper attached for Councillors*)

9 To receive and consider reports from Committees

- a. **Environment Liaison Committee** - Councillor John Tero, no meeting held
- b. **Planning & Licensing** – Councillor Ruth Arnold, meeting held 21st August & 4th September (*minutes 21st August attached for Councillors*)
- c. **Neighbourhood Development Plan Committee** – no meeting held
 - a. Council to consider scheduling a FPC Neighbourhood Development Plan Meeting
- d. **Roads, Community & Sports Committee** – Councillor Clare Royal, Meeting held 14th July
Council to note:
 - a. **Car Park at Glebelands** - The Committee agreed that a Task Group is formed to discuss the feasibility of the project. The Task Group will consist of Councillors Terry Jackson, Graham Bootle, Andy Walker and John Tero.
 - b. **Dogs matters** - The Committee agreed that the Parish Council will approach ADC to request that a further Public Spaces Protection Order (PSPO) Consultation is undertaken and the possibility of signage at specific locations.
- e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 21st August.
 - a. **Accounts and Finance** - Income and Expenditure June & July 2023

10 Council to note payments made under dispensation for expenditure for Committee minuted instruction.

Finance & General Purposes Committee (*meeting 21st August*)

- a. 4 yard skip at £228.00
- b. Reset six paving slabs at the war memorial at £145.00.

11 Ferring Village Hall Open Day Expo – Council wishes to accept the invitation to attend the event on Saturday 28th October.

- a. Council to agree the format and information to be available at the event.

12 To receive reports from –

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

13 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

Date of next meeting Monday 16th October 2023

**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
29th August 2023**