



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 17th July 2023** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

- 1 Apologies for absence**
- 2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 Minutes of the Annual Statutory Council Meeting 15th May 2023 & Extraordinary Council Meeting 5th June 2023** - to consider, approve and sign by the person presiding as a correct record.
- 5 Actions update from the last meeting.**
- 6 Vacant Council Positions** - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.
- 7 To receive and consider reports from Committees**
 - a. **Environment Liaison Committee** - Councillor John Tero, Meeting held 5th June 2023 (*minutes attached for Councillors*)
 1. **FRSA manhole** resolved

2. **Warren Pond Information Board** – to agree Digital artwork proposed cost (*paper attached for Councillors*)
 - b. **Planning & Licensing** – Councillor Ruth Arnold, meeting held 3rd & 17th July (*minutes attached for Councillors*)
 - c. **Neighbourhood Development Plan Committee** – no meeting held
 - d. **Roads, Community & Sports Committee** - no meeting held
 1. **TRO Application** – Council to note that the TRO application for parking restrictions in Church Lane junction and Greystoke Road has been submitted.
 2. **Council Blessing 24th July** – update from the Clerk
 - e. **Finance & General Purposes Committee** (including the authorisation of orders of payments and recommendations from the Committee). Councillor Lesley Young, meeting held 3rd July.
 - a. **Accounts and Finance** - Income and Expenditure April & May 2023
 - b. **Tree at the path/lane to allotments** – to approve the quotation to remove the tree and treat stump (*quotation attached for Councillors*)
 - c. **War Memorial Flag Pole replacement** – to ratify cost for site meeting at £130 exc VAT.
 - d. **War Memorial Flag Pole replacement** – to approve the quotations to purchase and install a new flagpole at the War Memorial (*revised quotation will follow by email following the site visit*)
 - e. **Village Sign** – to approve the quotation to install the village sign (*quotation attached for Councillors*)
 - f. **Gateway Signs** - to approve the quotation to purchase and erect x3 gateway signs (*quotation attached for Councillors*)
 - g. **Grant application** – to consider three grant applications (*papers attached for Councillors*)
 1. Wadars Recommended by F&GP Committee £300
 2. 4sight Vision support £300
- 8 Council to note payments made under dispensation for expenditure for Committee minuted instruction.**
Environment Liaison Committee (*meeting 5th June*)
- a. Tennis Club Noticeboard £285.60
 - b. Pill Box keys £186.00.
- 9 Emergency Plan Co-Ordinator** – recommendation from F&GP to appoint Councillors Clare Royal & Ruth Arnold as the Emergency Co-Ordinator & Deputy Co-Ordinator respectively.
- 10 Arun District Council Call for Sites 2023** - Arun District Council is undertaking a new 'Call for Sites' Process. (*circulated to Councillors 6th July*)
- 11 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)

12 Urgent matters arising, since the preparation of this agenda & Items to referred to next Agenda

13 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

14 Office Employment Contracts – Clerk hours - Councillor Clare Royal
(confidential recommendation paper attached for Councillors)

Date of next meeting Monday 4th September 2023

Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
10th July 2023