

FERRING PARISH COUNCIL

**Planning & Licensing Committee
(Decision Powers)**

**Minutes of the Planning & Licensing Committee Meeting held at the village hall
on 15th May 2023 at 6.30pm**

Present	Councillors	Ruth Arnold
		Clare Royal
		John Tero
		Roger Elkins (arrived 6.50pm)

1	Elect a Chairman Councillor Ruth Arnold was elected as the Chairman of the Planning & Licensing Committee.	
2	Elect a Vice Chairman Councillor John Tero was elected as the Vice Chairman of the Planning & Licensing Committee.	
3	Apologies for Absence There were no apologies.	
4	Declarations of Interest There were no declarations of interest.	
5	Public Question Time A resident asked the Committee's view on the precedent set by the erection of a shepherd's hut in the front garden of a listed property in Ferring's conservation area and if the Council oppose this development, due to its detrimental impact on neighboring properties and on the Conservation area itself. The resident went on to say that a few residents within the vicinity are in conversation with ADC Planning Department to raise their concerns. The Planning Department are investigating this matter. The Planning & Licensing Committee Members are aware of the issue raised and advised that the residents are correct to liaise with the ADC Planning Department and that the Planning & Licensing Committee will assist where they can. The Clerk asked the residents to keep her informed of further correspondence with ADC Planning Department.	
6	To review the terms of reference for Planning & Licensing Committee	

	The Committee agreed that the terms of reference will be reviewed at the next Planning & Licensing Committee Meeting.	
7	<p>To confirm the Minutes of the last Meeting 27th March 2023 The Minutes of the Planning & Licensing Committee Meeting held 27th March 2023 were approved by the Committee as a correct record and signed by the Chairman.</p>	
8	<p>Matters Arising from the Previous Meeting on 27th March 2023 The Planning & licensing Committee noted the following: Two significant planning applications have recently been refused. FG/180/22/OUT Highdown Vineyard Littlehampton Road Ferring. Outline planning application for the construction of 112 dwellings, with all matters reserved except access. K/56/22/PL Land north-east of Kingston Lane Kingston Lane. Erection of 48 No residential dwellings (including affordable homes).</p> <p>An appeal has been made to the Secretary of State against the decision of Arun District Council to refuse planning permission, FG/134/22/PL, 1 No. Dwelling. This Application Is in CIL Zone 4 And Is CIL Liable As New Dwelling.(Resubmission Of FG/54/22/PI), Land to Rear of 1 Sea Drive Ferring</p> <p>The appeal will be determined on the basis of written representations to be received by 13th June 2023. The Planning & Licensing Committee resolved to reiterate their planning objection submitted September 2022.</p>	
9	<p>To acknowledge planning list 12 - 15 – Councillors noted the comments submitted for planning list 12 – 15 as agreed via email. Committee RESOLVED at the Planning & Licensing Committee Meeting on 19th April 2021 that any future planning application lists not covered by a Planning & Licensing Committee Meeting are permitted to be resolved via email, ensuring meeting quorum and majority vote is met.</p>	
10	<p>Planning Applications – to consider responses to List 16 & 18, Councillors are asked to familiarise themselves with applications prior to the meeting.</p> <p>FG/34/23/HH Single storey rear extension, conversion of garage to habitable use and hip to Gable roof extension including installation of 1 No. front and 1 No. rear dormers along with rooflights. 43 Ferringham Lane Ferring – <i>No Comment</i></p> <p>FG/44/23/T Pollard 4 No. Holm Oak trees back to previous points. 29 Ferringham Lane Ferring - Object</p>	

	<p>FG/45/23/NMA Non material amendment following the grant of FG/116/21/HH for a small dormer on south elevation to provide WC facilities in bedroom. 27 Highdown Way Ferring – <i>No Comment</i></p> <p>FG/46/23/DOC Approval of details reserved by condition imposed under reference FG/74/19/P relating to condition no 4 - Landscaping. Highdown Industrial Park Littlehampton Road Ferring – <i>No Comment</i></p> <p>FG/34/23/HH Readvertisement due to Amended description. Two storey rear extension, conversion of garage to habitable use, hip to gable roof extension, and installation of 1 No. front and 1 No. rear dormers along with rooflights. 43 Ferringham Lane Ferring – <i>No Comment</i></p> <p>FG/39/23/HH Remodelling of the existing single-storey, detached bungalow including infill extensions to the front and rear and changes to the roof to allow for upper floor accommodation. 22 Beehive Lane Ferring – <i>No Comment</i></p> <p>FG/43/23/HH Readvertisement due to Substitute application form with amended post code. Remove existing conservatory and garage, form new rear single storey Extensions comprising one bedroom, one bathroom and one sun room. 5 Rife Way Ferring – <i>No Comment</i></p> <p>FG/47/23/DOC Approval of details reserved by condition imposed under reference FG/74/19/PL relating to condition no 7 - construction management plan. Highdown Industrial Park Littlehampton Road Ferring– <i>No Comment</i></p>	
11	<p>All about Ferring Magazine There was nothing to mention.</p>	
12	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to the next agenda There was nothing to mention.</p>	
13	<p>Date of Next Meeting tbc</p> <p>Meeting closed at 7.00pm</p>	

All minutes are draft and subject to approval at the next meeting

	Mrs Nadine Phibbs Clerk to Council	
	Minutes approved Chairman Date	