



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 27th March 2023** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 **Minutes of the Full Council 16th January 2023** - to consider, approve and sign by the person presiding as a correct record.

5 **Actions update from the last meeting**

6 **To receive and consider reports from Committees**

- a. **Parish Facilities & Projects Committee (PFP)** Councillor Lesley Young, Meeting to be held 23rd January & 6th March 2023 (*minutes attached for Councillors*)
- b. **Ferring Festival** – to agree the Parish Council's involvement and financial contribution (*paper attached for Councillors*)
- c. **Council Blessing following the Election 2023** – proposed date 21st June

- d. **King Charles III Coronation Commemorative Clock** – Clerk to provide an update
 - e. **Planning & Licensing** – Councillor Stephen Abbott, meeting held 6th & 27th March 2023 (*minutes attached for Councillors*)
 - f. **Neighbourhood Development Plan Committee** – no meeting held
 - a. **ADC's Town and Parish Council's Briefing** – To note briefing in relation to NPPF National Planning Policy Framework and CIL. Meeting (*Slides from the meeting were circulated to Councillors 1st March*)
 - b. **CIL Light Touch Update Consultation March 2023** – to consider if FPC can complete the form for submittal. (*circulated to Councillors 9th March*)
 - g. **General Parish Issues Committee (GPI)** Councillor Clare Royal, meeting held 27th February 2023 (*minutes attached for Councillors*)
 - a. **Tree at Rife Way** – Council to note a request to add watering two trees in Rife Way planted by WSCC to the Village Maintenance Contract
 - b. **Henty Public House** – Due to the installation of a pergola, it has been asked if the Henty can remove the complete hedge.
- 7 Financial Report (including the authorisation of orders of payments)**
- a. **Accounts and Finance** - Income and Expenditure January & February 2023
 - b. **FPC Financial Regulations** – to consider the revised Financial Regulations with the intent to adopt at the Annual Statutory Meeting in May. (*attached for Councillors*)
 - c. **Parish Office** – To approve quotation to repair damage at the parish office (*quotation attached for councillors*)
- 8 FPC Committee Restructure** – to note informal discussion dates
FPC Committee Restructure informal discussion dates 16th February, 16th March and 3rd April
- 9 Ferring Parish Council Councillor Allowance** - Council to agree and adopt the format of the Councillor Allowance 2023 (*paper attached for Councillors*).
- 10 Appoint Internal Auditor** – To appoint RS Hall & Co as the Internal Auditor for 2022 – 2023.
- 11 Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
- a. minute item 12-07-2022 Council approved in principle a donation of £10k towards the installation of Solar Panels and Battery Storage for the Village Hall subject to confirmation that the roof is structurally sound to support the panels. (*Confirmation attached for Councillors*).
- 12 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)

13 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

14 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

15 Office Employment Contracts – Annual Leave - Councillor Clare Royal
(confidential paper attached for Councillors)

Date of next meeting Monday 15th May 2023

**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
21st March 2023**