



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 16th January 2023** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 7 on matters on this agenda only.

AGENDA

- 1 To elect a Chairman of the Council**
- 2 To receive the Chairman's declaration of acceptance of office**
- 3 To elect a Vice Chairman of the Council**
- 4 To receive the Vice Chairman's declaration of acceptance of office**
- 5 Apologies for absence**
- 6 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 7 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.
- 8 Minutes of the Full Council 28th November 2022** - to consider, approve and sign by the person presiding as a correct record.
- 9 To Ratify the approved Full Council minutes 26th September & 28th November 2022.**
- 10 Actions update from the last meeting**

11 Vacant Council Positions - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.

12 To receive and consider reports from Committees

- a. **Parish Facilities & Projects Committee (PFP)** Councillor Lesley Young, Meeting to be held 5th December 2022 (*minutes attached for Councillors*)
- b. **ADC proposal for play area on the village green** – to agree two council members to attend meeting with ADC. (*paper attached for Councillors*)
- c. **Public conveniences** – Council to agree financial contribution to the project. (*paper attached for Councillors*)
- d. **Ferring Festival** – to agree the Parish Council's involvement and financial contribution (*paper attached for Councillors*)

- e. **Planning & Licensing** – Councillor Stephen Abbott, meeting held 16th January 2023

- f. **Neighbourhood Development Plan Committee** – no meeting held

- g. **General Parish Issues Committee (GPI)** Councillor Clare Royal, no meeting held

13 Financial Report (including the authorisation of orders of payments)

- a. **Accounts and Finance** - Income and Expenditure November & December 2022
- b. **Budget Monitoring Report** – Councillors to note the report circulated to Councillors, on a quarterly basis as agreed at Full Council 18th July 2022, minute item 12-07-2022,b (*emailed 12th January*)
- c. **Bank Account** – Moving to online banking

14 Internal Communications – Council to agree any further action. (*paper attached for Councillors*)

15 FPC Committee Restructure – Full Council 28th November 2022 minute item 11-11-2022, Council agreed to the Clerk will circulate a SWOT Analysis to be completed by all Councillors with a view to arranging an informal Council discussion early in 2023.

- a. SWOT Analysis received
- b. To agree a date for the council informal meeting to discuss the FPC Committee Structure.

16 FPC Precept 2023 – 2024 - To agree the precept 2023 - 2024. ADC has asked to be notified of the Precept for 2023 - 2024 by 28th January 2023. (*paper attached for Councillors*)

17 Elections 2023 - Deadline for the delivery of nomination papers to the Returning Officer at Arun District Council is 4th April 2023.


18 Ferring Village Hall – Parish Council liaison (Councillor Ruth Arnold)

19 To receive reports from –

- a. **District Councillor(s)** representing Ferring (Arun District Council)
- b. **County Councillor** representing Ferring (WSCC)

20 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

Date of next meeting Monday 27th March 2023



**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
10th January 2023**