



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 28<sup>th</sup> November 2022** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

### AGENDA

#### **1 Apologies for absence**

**2 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

**3 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council. Members of the public are permitted to ask questions with respect to items on the agenda only, during the 15-minute designated question time or longer at the discretion of the Chairman. (Standing Order 1e)

Subject to standing order 3(f), each member of the public is entitled to speak once and shall not speak for more than 3 minutes. (Standing Order 1h)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

**4 Minutes of the Full Council 26<sup>th</sup> September 2022** - to consider, approve and sign by the person presiding as a correct record.

#### **5 Actions update from the last meeting**

**6 Vacant Council Positions** - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.

#### **7 To receive and consider reports from Committees**

**a. Parish Facilities & Projects Committee (PFP)** Councillor Lesley Young, Meeting to be held 3<sup>rd</sup> & 31<sup>st</sup> October (*minutes attached*)

- b. **Planning & Licensing** – Councillor Stephen Abbott, meeting held 31<sup>st</sup> October (*minutes attached*) and 28<sup>th</sup> November
  - c. **Neighbourhood Development Plan Committee** – no meeting held
  - d. **General Parish Issues Committee (GPI)** Councillor Clare Royal, Meeting to be held 17<sup>th</sup> October (*minutes attached*)
    - a. **Warren pond information board and artwork** – Council to agree quotation for the artwork as recommended by Parish Facilities & Projects Committee
- 8 Financial Report (including the authorisation of orders of payments)**
- a. **Accounts and Finance** - Income and Expenditure September & October
  - b. **Tennis Court replacement fencing** – Recommendation from General Parish Issues (GPI) Committee to accept quotation from Sports Courts (*paper attached for Councillors*)
- 9 Ferring Festival 2023** – Request at Full Council 26<sup>th</sup> September
- a. Festival Committee members – *to be confirmed*
  - b. Breakdown of costs and contributions for the Queen Jubilee Event 2022 (*paper attached for Councillors*)
  - c. FPC Financial Contribution to be agreed – Full Council 26/09/2022 minute 12-09-2022, the Parish Council will to sponsor the event in name
- 10 Internal Communications** – To adopt the Internal Communication Policy (*attached for Councillors & refer to email circulated on 3.11.22*)
- 11 FPC Committee Restructure** – The Committee Restructure was approved by Full Council 25<sup>th</sup> April 2022, minute item 07-04-2022 and has been in place for six months.
- a. Would Council like to evaluate the effectiveness of the structure with a view of adapting if required ?
  - b. If Council wishes to evaluate, the Clerk will circulate an analysis form for completion by Councillors.
- 12 Rampion 2 consultation** – Council to agree any comments
- 13 Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
- 14 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
  - b. **County Councillor** representing Ferring (WSCC)
- 15 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
- 16 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –**

**17 Office Employment Contracts** – Annual Appraisals (*confidential*) paper enclosed for councillors)

**18 2022-23 National Salary Award** - Council to note that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2022 - 23 to be implemented from 1 April 2022. The new pay scales will be backdated from 1<sup>st</sup> April 2022

**Date of next meeting Monday 16th January 2023**

**Mrs Nadine Phibbs  
Clerk & Responsible Financial Officer**

**21<sup>st</sup> November 2022**