

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### General Parish Issues Committee (Advisory Powers only)

#### Minutes of the General Parish Issues Committee Meeting (GPI) held at 7.00pm on Monday 17<sup>th</sup> October 2022 at the Village Hall

Present	Councillors	Clare Royal (Chairman)
		Ruth Arnold
		Terry Jackson
		Roger Elkins (left 8pm)
	FRSA Garden	Trevor Martin
	FRSA Roads	Graham Groom
	Tennis Club	Les Goodwin
	Conservation Group (FCG)	Ed Miller
	Tree Warden	Philip Ellis

1	<p><b>Apologies for Absence</b> Apologies received from Councillor John Tero and Les Goodwin (Tennis Club). The apologies were accepted.</p>	
2	<p><b>Declarations of Interest</b> There were no declarations made.</p>	
3	<p><b>Public Question Time</b> There was no public present.</p>	
4	<p><b>To confirm the Minutes of the last Meeting held Monday 8<sup>th</sup> August 2022.</b> The Minutes of the General Parish Issues Committee held Monday 8<sup>th</sup> August 2022 were approved by its Committee Members and signed by the Chairman presiding as a correct record.</p>	
5	<p><b>Items for information</b> a. At the previous GPI meeting Ed Miller from FCG, raised concerns regarding the no cycling signs that have been removed from Patterson’s Walk and suggested that cycle dismount signs could be erected. It was recommended that this should go to Parish Facilities &amp; Projects Committee (PFP) on 15<sup>th</sup> August to ask Arun for new cycle dismount signs.</p> <p>Councillor Clare Royal advised that at the PFP Committee meeting on 15<sup>th</sup> August, it was agreed that this item will not be pursued. (Item 8.e)</p> <p>The committee voted that this should go back to PFP Committee on the 31<sup>st</sup> October to be clarified as to why it is not being pursued.</p>	<b>PO</b>

	<p><b>b. Rife Way Refuge</b> – Councillor Terry Jackson advised that a previous councillor spent a lot of time on this project but it has transpired that complications with the utility services in the road resulted in the project cost increasing considerably. He went on to say that to his knowledge Ferring Parish Council did not discuss contributing to the project. There is also the question of whether the allocated funding from WSCC for the project will still be available.</p> <p>Administration Assistant Amanda Thomas advised the committee that WSCC has advised that if Ferring Parish Council wishes to pursue an improvement scheme at this location, a new Community Highways Scheme (CHS) application will need to be submitted.</p> <p>Councillor Roger Elkins asked to see the correspondence between the Ex-Chairman and WSCC.</p> <p>It was agreed this would be recommended to PFP Committee on 31<sup>st</sup> October for further discussion.</p>	<p><b>PO</b></p>
<p>6</p>	<p><b>Highways</b></p> <p>a. Proposed TRO's –</p> <p>The Committee considered three possible TROs: At mid village shops, Greystoke Road (exit from Church Lane into Greystoke Road) and Langbury Lane.</p> <p>Councillor Ruth Arnold confirmed that to date she did not meet with Progress Housing to discuss the parking issues outside the premises. The Committee acknowledged that the new resurfacing works at the property is now complete and that the issues have reduced. It agreed to monitor and that more evidence is required.</p> <p>At the last meeting, 8<sup>th</sup> August Ed Miller from FCG asked if the Parish Office could update the Committee on the surveys that took place a few years ago regarding parking at the mid village shops. Amanda Thomas from the Parish Office updated the Committee on the surveys that have taken place between 2013 to 2021 regarding parking at the mid village shops and confirmed that generally only a couple of cars are parked there all day.</p> <p>Councillor Roger Elkins advised that the process for TRO's is much more streamlined and straight forward now. Simple questionnaires can be put out to residents.</p> <p>Ed Miller, FCG raised particular concerns with regards to the necessity of a TRO for double yellow lines at the exit of Church Lane into Greystoke Road, adjacent to the Church. Ed Miller offered to obtain letters in favour for the above mentioned double yellow lines. The letters can then be used as evidence to support a TRO application.</p> <p>It was agreed that TRO's will be an agenda item for PFP on 31<sup>st</sup> October.</p>	<p><b>PO</b></p>

<p><b>b. Vehicle Activated traffic sign</b> – Councillor Clare Royal explained to the committee that FPC require a volunteer to erect the sign.</p> <p>It was agreed that this will be an agenda item for PFP on 31<sup>st</sup> October.</p> <p><b>Community</b></p> <p>a. Tennis court fencing – At the last GPI meeting 8<sup>th</sup> August, members will recall that the Tennis Club had approached the Parish Council expressing their concerns regarding the disrepair of the fencing surrounding the tennis courts and after a site meeting it was agreed that quotations will be obtained and the Tennis Clubs most desirable option would be to replace all of the fencing subject to the cost.</p> <p>The Parish Office obtained three quotations for replacement of the fencing and the General Parish Issues (GPI) Committee has recommended to pursue Sports Courts UK Ltd.</p> <p>At the General Parish Issues Committee Meeting 8<sup>th</sup> August, the Tennis Club Representative, advised that the Tennis Club were concerned about the cost for a complete fence replacement and the removal of the ironwork posts in case they damage the ground and suggested that the parish office get quotes for ‘part replacement fencing only’. The Committee agreed that the part replacement quote and a full replacement quote will be sent to Full Council.</p> <p>This was an item for discussion and agreement at Full Council 26<sup>th</sup> September 2022, however, a Councillor referred to the concerns raised at GPI Committee Meeting on 8<sup>th</sup> August. The Clerk advised that the Tennis Club Chairman has confirmed in writing that the members desirable option is for the full fencing to be replaced. Council agreed to defer the matter until Full Council on 28<sup>th</sup> November 2022.</p> <p>This evening, the Clerk confirmed that she has received emails from the Tennis Club Chairman (10<sup>th</sup> August 2022) and Secretary (14<sup>th</sup> October) confirming that, contrary to the GPI Tennis Representatives personal opinion, the Tennis Club overwhelmingly wish to pursue with full replacement of the fencing and two gates as originally discussed and agreed at the site meeting in July.</p> <p>b. FPC Notice board – Amanda Thomas confirmed that FPC are waiting for a quotation from the Maintenance contractor.</p> <p><b>Environment &amp; Amenities</b></p> <p>a. Warren Pond project update – Councillor John Tero was leading this for FPC but was absent. Ed Miller confirmed that the annual clearance for Warren Pond was scheduled for 5<sup>th</sup> November and that FPC have ordered a skip.</p> <p>b. Warren Pond Information board &amp; Artwork – Amanda Thomas confirmed that the quotation for the artwork is due to go to Full Council on the 28<sup>th</sup> November. Ed Miller from FCG offered to get a quote for the information board from Ferring Country Centre.</p>	<p><b>PO</b></p> <p><b>EM</b></p>
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	<p>c. Tree Preservation Order – A councillor has suggested that the Parish office create a list of TPO’s. Ed Miller from FCG said the they can help with this and issue FPC with a list.</p> <p>d. Memorial for queen/Coronation – Councillor Clare Royal asked the committee if they wanted to do a memorial, Ed Miller from FCG suggested adding wording to the memorial by the office.</p> <p>e. Tree at the path/lane to allotments – Amanda Thomas explained that this tree was reported to WSCC but they say it is not on their land. Philip Ellis Tree Warden went to look at the tree and suggested it to be cut down, it is not a nice tree and it will grow incredibly large. Councillor Terry Jackson offered to have a look at the tree and report back to this committee.</p> <p>f. Tree Matters – Councillor Clare Royal informed the committee that there is an on-site appeal on the 15<sup>th</sup> November at 10am. Planning number FG/92/20/T. Philip Ellis Tree Warden and Ed Miller from FCG will attend.</p>	<p><b>EM</b></p> <p><b>PO</b></p> <p><b>TJ</b></p>
<p>7</p>	<p><b>Reports from outside Representatives</b></p> <p><b>FRSA Gardens</b> – Trevor Martin represented Simon Thompson in his absence. Trevor updated the committee that voluntary contributions are down 26% on last year. Therefore, they have changed the emphasis and are planning on planting sustainable plants and less watering. They also want to change from planning twice a year and this will go to their AGM 2023.</p> <p><b>FRSA Roads</b> - Graham Groom informed the committee that they had a company doing surveys of the drainage in the village. The quotation is for £52,000. FRSA have decided to do the work in phases over the next few years. The first phase starts the end of October at a cost of £15,000. Major work on Beehive Lane has now been completed and re surfacing work on West Drive and Upper West Drive will start late October.</p> <p><b>Conservation Group</b> – Ed Miller advised that the grass has been cut on the Sea Lane verge. FCG will rake the area and the Good Gym organisation will come and help.</p> <p><b>Tree Warden</b> – Philip Ellis advised that a planning application has been submitted again for Ancren Close and that he has commented on it.</p> <p><b>Glebelands/Football Club</b> – no representative present.</p> <p><b>Tennis Club</b> – Les Goodwin was not present.</p>	
<p>8</p>	<p><b>All about Ferring Magazine</b> – Philip Ellis Tree Warden to give Councillor Clare Royal some advice on contractors to go in the article.</p>	<p><b>CR</b></p>

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9	<b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b> There was nothing to mention.	
10	<b>Date of Next Meeting – Monday 27<sup>th</sup> February 2023</b>  Meeting closed at 8.45pm.  Mrs Amanda Thomas Administration Assistant	
	<b>Minutes approved</b>  <b>Chairman .....</b> <b>Date .....</b>	