



# FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN  
telephone 01903 249 449 e-mail [parishoffice@ferringparishcouncil.org.uk](mailto:parishoffice@ferringparishcouncil.org.uk)

## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 26th September 2022** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 4 on matters on this agenda only.

### AGENDA

- 1 Apologies for absence**
- 2 Minutes silence for the passing of Her Majesty Queen Elizabeth II**
- 3 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 4 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)  
  
Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)  
  
This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.
- 5 Minutes of the Full Council 18th July 2022** - to consider, approve and sign by the person presiding as a correct record.
- 6 Actions update from the last meeting**
- 7 Vacant Council Positions** - To approve the co-option of candidate/s for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.
- 8 To receive and consider reports from Committees**
  - a. Parish Facilities & projects Committee (PFP)** Councillor Lesley Young, Meeting to be held 25<sup>th</sup> July, 15<sup>th</sup> August & 5<sup>th</sup> September (*minutes attached*)

- a. **Provision of additional parking at Glebelands** – Councillors to agree if a detailed proposal and full consultation should proceed.
  - b. **Project Summary** – to consider request for the summary to be uploaded onto the website
- b. Planning & Licensing** – Councillor Stephen Abbott, meeting held 15<sup>th</sup> August, 5<sup>th</sup> September & 26<sup>th</sup> September (*minutes attached*)
  - c. Neighbourhood Development Plan Committee** – no meeting held
  - d. Communications Working Group** – no meeting held
  - e. General Parish Issues Committee (GPI)** Councillor Clare Royal, Meeting to be held 27<sup>th</sup> June (*minutes attached*)
- 9 Financial Report (including the authorisation of orders of payments)**
- a. **Accounts and Finance** - Income and Expenditure July & August
  - b. **Budget Monitoring Report** - to circulate to Full Council on a Quarterly basis (*circulated to councillors via email 20<sup>th</sup> September*)
  - c. **Add Signatories to Bank Account** – To agree to additional signatories Councillors Lesley Young & Ruth Arnold
  - d. **Tennis Court replacement fencing** – Recommendation from General Parish Issues (GPI) Committee to accept quotation from Sports Courts (*paper attached for Councillors*)
  - e. **Tennis Court Noticeboard** – To relocate the surplus FPC noticeboard to the tennis courts (*paper attached for Councillors*)
  - f. **Bench Plaques** – allocation of plaques
- 10 Annual Accounts & External Audit 2021 - 2022** – Clerk to report
- 11 FPC Standing Orders** – To approve standing orders (*circulated to Councillors 31<sup>st</sup> August & 15<sup>th</sup> September*)
- 12 Parish Events** – Ferring Festival 2023 & Christmas Event
- a. to consider options for the Ferring Festival (*paper attached for Councillors*)
  - b. Christmas Event – options for the event
- 13 Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
- 14 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
  - b. **County Councillor** representing Ferring (WSCC)
- 15 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

**Date of next meeting Monday 28<sup>th</sup> November 2022**

**Mrs Nadine Phibbs  
Clerk & Responsible Financial Officer, 20<sup>th</sup> September 2022**