

All minutes are draft and subject to approval at the next meeting

## FERRING PARISH COUNCIL

### General Parish Issues Committee (Advisory Powers only)

#### Minutes of the General Parish Issues Committee Meeting held at 7.00pm on Monday 8<sup>th</sup> August 2022 at the Village Hall

Present	Councillors	Clare Royal (Chairman)
		Ruth Arnold
		Peter Coe
		Roger Elkins (left 7.35pm)
	Tennis Club	Les Goodwin
	Conservation Group (FCG)	Ed Miller
	Tree Warden	Philip Ellis

1	<p><b>Apologies for Absence</b> Apologies received from Councillor John Tero, Simon Thompson (FRSA Gardens), and Graham Groom (FRSA Roads). The apologies were accepted.</p>	
2	<p><b>Declarations of Interest</b> There were no declarations made.</p>	
3	<p><b>Public Question Time</b> There was no public present.</p>	
4	<p><b>To confirm the Minutes of the last Meeting held Monday 27<sup>th</sup> June 2022.</b> The Minutes of the General Parish Issues Committee held Monday 27<sup>th</sup> June 2022 were approved by its Committee Members and signed by the Councillor Peter Coe as the Chairman of the meeting held 27<sup>th</sup> June, presiding as a correct record.</p>	
5	<p><b>Actions update from the last meeting</b> Item 7c – Councillor Peter Coe confirmed that the rubbish has been cleared from the Pantiles ditch and that the area has been strimmed. There is no remit to clear the ditch, it was agreed by the Committee that this needs to be monitored for the drainage purposes. Councillor Peter Coe agreed to do this.</p>	<b>PC</b>
6	<p><b>Highways</b> a. Proposed TRO's – Councillor Peter Coe circulated his prepared process for Traffic Regulation Orders to Committee Members. Councillor Roger Elkins provided an overview of the process and that the general public can apply for a TRO in several ways. He also explained that if a TRO is</p>	

<p>implemented, for example yellow lines, it often moves the issue further along the road.</p> <p>The Committee considered three possible TROs and agreed the following:</p> <ol style="list-style-type: none"> <li>1. At mid village shops - Councillors Peter Coe and John Tero.</li> <li>2. Greystoke Road (to include the corner of Church Lane into Greystoke Road) – Councillors Peter Coe and John Tero</li> <li>3. Langbury Lane – Councillor Ruth Arnold offered to meet with Progress Housing to discuss the parking issues outside the premises.</li> </ol> <p>Ed Miller from FCG asked if the Parish Office could update the Committee on the surveys that took place a few years ago regarding parking at the mid village shops, he also pointed out that people were taking no notice of the yellow line opposite the shops. Councillor Peter Coe said that this needed re painting.</p> <p>It was noted that the double yellow lines in West Drive have been effective, without any enforcement.</p> <p><b>Community</b></p> <p>a. Tennis court fencing – Following the recent meeting between the Parish Office &amp; Tennis Club regarding the poor state of the tennis court fencing and to discuss the way forward for replacement. At the meeting it was established that whilst replacement of some of the fencing is essential, replacement of the complete tennis court fence with two new gates would be the most desirable option, subject to the cost of course. It was agreed that the Parish Council will obtain quotations and to replace the complete fencing. Amanda presented the quotations to the General Parish Issues (GPI) Committee.</p> <p>The Tennis Club Representative Les Goodwin, advised that the Tennis Club were concerned about the cost for a complete fence replacement and the removal of the ironwork posts in case they damage the ground and suggested that the parish office get quotes for ‘part replacement fencing only’. The Committee agreed that the part replacement quote and a full replacement quote will be sent to Full Council.</p> <p>b. FPC Notice board – At the meeting with the Tennis Club, it was mentioned that the noticeboard was in a poor state. Whilst the Parish Office made no promises but to help with this, the Parish Office advised a possible solution that the parish council may have a spare noticeboard subject to Full Council’s agreement for the noticeboard to be moved to the tennis courts. It was hoped that the Tennis Club will be able to install the noticeboard themselves.</p> <p>Les Goodwin informed the Committee that the Tennis Club do not have anyone who can collect and install the board. Councillor Clare Royal asked Amanda to get a quote from our Maintenance Contractor.</p> <p>c. Bus Shelter proposal – Langbury Lane</p>	<p><b>PC</b> <b>/JT</b></p> <p><b>RA</b></p> <p><b>PO</b></p> <p><b>PO</b></p> <p><b>PO</b></p> <p><b>PO</b></p>
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<p>The Committee agreed to recommend to Parish Facilities &amp; Projects Committee (PFP) on 15<sup>th</sup> August not to progress with this as there is limited space to install a bus shelter at this location.</p>	
<p><b>Environment &amp; Amenities</b></p>	
<p>a. Village Green Frontage Project – A paper was read out by Councillor Clare Royal. FPC at their Full Council Meeting 21<sup>st</sup> October 2019, Minute item 06-10-2019 e, Village green frontage - A request for a financial contribution to ADC for works to be carried out on the village green frontage – Council agreed the contribution of £500.</p>	
<p>To date, ADC has not issued FPC with an invoice for the contribution and as a fair amount of time has lapsed, ADC felt that in terms of accounts purposes, it would prove complicated for ADC to claim the contribution.</p>	
<p>ADC has therefore returned with a further suggestion. The Committee will be aware of the unsightly north strip of land running up to the public conveniences. ADC would like to regress (grass) and plant bulbs along this strip and has suggested that the £500 contribution is used and invoiced for this proposed work.</p>	
<p>Councillor Pete Coe suggested, and it was agreed, that a better solution might be to pave this strip and use planters for flowers, with some public seats. He would put this to Arun.</p>	<p><b>PC</b></p>
<p>b. Warren Pond project update – Councillor John Tero was leading this for FPC but was absent. Ed Miller from FCG said that they were quite happy with the idea of opening up views of the pond, with trellis-type fencing but no public access.</p>	
<p>Councillor Clare Royal updated the Committee that the conservation groups local Consultant Lepidopterist Dr Tim Freed has offered to do some moth trapping at Warren Pond to see what species of moth are using the area overnight. He did this back in 2010 and discovered 34 species there, so would be useful to see how things have changed.</p>	
<p>Ed Miller asked if Amanda could find the wild life survey that was taken out when FPC purchased the land approx 9/10 years ago and pass to Councillor John Tero.</p>	<p><b>PO</b></p>
<p>c. Warren Pond update Terrapin/Information board – Ed Miller reported the capture and disappearance of the large turtle and the advice we had received about the negligible impact of the two small ones. FCG are also working on material for the Information Board <i>gratis</i> but the design and artwork would have to be done by a professional, and paid for. The Committee was happy with that and asked for a quote from the designer of the existing boards to go to Parish Facilities &amp; Projects Committee (PFP) on 15<sup>th</sup> August. Amanda advised that three quotes are needed for the board, but no sizes are available for the next PFP meeting.</p>	<p><b>PC</b></p>
<p>d. Tree planting update – As part of Arun District Council’s commitment to tackling climate change, ADC has committed to donating 100+ trees free of charge to each Town &amp; Parish Council</p>	<p><b>CR</b></p>

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	<p>within the district. The Committee agreed that the best location for new trees was on the Sea Lane verge and Councillor Clare Royal will write to ADC to persuade WSCC to allow this free of charge.</p> <p>West Sussex County Council currently charge for trees to be planted on their land. The death of several trees in this location had been widely noticed. The other suggestion was to plant on the Rife. Reply deadline to ADC is w/c 5<sup>th</sup> September.</p>	
7	<p><b>Reports from outside Representatives</b></p> <p><b>FRSA Gardens</b> – Simon Thompson was not present.</p> <p><b>FRSA Roads</b> - Graham Groom was not present.</p> <p><b>Conservation Group</b> – Ed Miller. FCG are working with The Good Gym to help tidy Sea Lane verge and David Bettiss from FCG is working on this to be in the Community Verge scheme with a sign.</p> <p>Ed Miller FCG, raised further concerns regarding the no cycling signs that have been removed from Pattersons Walk. Councillor Peter Coe recommended that this should go to Parish Facilities &amp; Projects Committee (PFP) on 15<sup>th</sup> August to ask Arun for new signs.</p> <p><b>Tree Warden</b> – Philip Ellis. 1 Sea Lane has had their planning application agreed to remove two trees. The application is to include the planting of one tree.</p> <p><b>Glebelands/Football Club</b> – no representative present. Councillor Peter Coe informed the Committee that he was meeting with Andy Wincell from the Football Club on Wednesday to update him on outcomes of the meeting.</p> <p><b>Tennis Club</b> – Les Goodwin had no further comments.</p>	PC
8	<p><b>All about Ferring Magazine</b> – Philip Ellis sent details to the office, Amanda will forward this onto Councillor Clare Royal.</p>	PO
9	<p><b>Urgent matters arising, since the preparation of this Agenda &amp; Items to be referred to next Agenda</b></p> <p>Rife Way Refuge – Raised at PFP Committee on 25<sup>th</sup> July for passing to GPI Committee. Members may recall that there was a WSCC supported project to improve the safety of the junction of Ferring Street and Rife Way. Due to the significant costs of relocating the utilities, the proposed solution became untenable. Requests to investigate alternate options have not been successful and recently Council have been informed we need to submit a new Community Highways Scheme application.</p> <p>Councillor Peter Coe is happy to take this forward, particularly in light of the potential increased risks from the changes to the Highway Code. Councillor Peter Coe is</p>	PC

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	proposing to move the projected refuge further west, clear of the electricity/gas/water/sewerage pipe underground.	
10	<b>Date of Next Meeting – Monday 17<sup>th</sup> October 2022</b>  Meeting closed at 8.05pm.  Mrs Amanda Thomas Administration Assistant	
11	<b>Minutes approved</b>  <b>Chairman .....</b> <b>Date .....</b>	