



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH FULL COUNCIL MEETING** to be held on **Monday 18th July 2022** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Annual Statutory Council Meeting held on 23rd May 2022 - to consider, approve and sign by the person presiding as a correct record.

5 Actions update from the last meeting

6 Approach & Presentation by Village Hall Trustees – Presentation from Simon Cornish (*paper attached for Councillors*)

7 Vacant Council Positions - To approve the co-option of candidates for the vacant Councillor position. If carried, to complete the required Declarations and subsequent signing thereof.

- 8 Responsibilities of Chairman of Ferring Parish Council, Committee Chair and Vice Chairs** - To agree the generic summary outlining the role of the Chairman and Vice Chairman (*paper attached for Councillors*)
- 9 Terms of Reference** – to agree all Committee Terms of Reference & Remit (*circulated to councillors 7th July*)
- a. To agree terms of reference & Remit for Parish Facilities and Projects Committee
 - b. To agree framework document to be used for scoping and costing of project proposals to Parish Facilities and Projects Committee
 - c. To agree terms of reference & Remit for General Parish Issues Committee
 - d. To agree terms of reference & Remit for Planning & Licensing Committee (*revised version of the remit will be supplied at the meeting*)
 - e. To agree terms of reference & Remit for Neighbourhood Plan Development Committee
- 10 Arun Local Plan** – Councillor Roger Elkins to provide an update reference to the Arun Local Plan and following the meeting 7th June.
- 11 To receive and consider reports from Committees**
- a. **Parish Facilities & projects Committee (PFP)** Councillor Lesley Young, Meeting held 6th June (*minutes attached*)
 - b. **Planning & Licensing** – Councillor Stephen Abbott, meeting held 6th June (*minutes attached*) & 18th July
 - c. **Neighbourhood Development Plan Committee** – Councillor Peter Coe, no meeting held
 - d. **Communications Working Group** – no meeting held
 - e. **General Parish Issues Committee (GPI)** Meeting held 27th June (*minutes attached*)
- 12 Financial Report (including the authorisation of orders of payments)**
- a. **Accounts and Finance – April, May & June 2022**
 - b. **Budget monitoring**
 - c. **Grant Request**
- 13 The Election and Care of Councillors at FPC** - (*paper attached for Councillors*)
- 14 Operation London Bridge** – The Clerk will advise further (*paper attached for Councillors*)
- 15 ADC New proposed Compliance Strategy** – agree to issue via council communication resources

- 16 SDNPA Land Availability Assessment (LAA) Draft Methodology** – To consider and agree any comments. Comment by 21st July 2022 (*circulated to councillors 7th July*)
- 17 Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
- 18 WSCC TRO protocol** – Councillor Roger Elkins to advise of the protocol to apply for a TRO
- 19 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
 - b. **County Councillor** representing Ferring (WSCC)
- 20 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

Date of next meeting Monday 26th September 2022

**Mrs Nadine Phibbs
Clerk & Responsible Financial Officer
12th July 2022**