

All minutes are draft and subject to approval at the next meeting

**FERRING PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE
(Advisory Powers Only)**

**Minutes of the Finance & General Purposes Committee meeting held at 7.30pm
on Monday 4th April 2022 at the Village Hall**

Present	Councillors	Peter Coe (Chairman)
		Roger Elkins
		Clare Royal
		Peter Coe

1	<p>Elect a Chair – Due to the known absence of Councillor Lesley Young, the Committee to agree a Chair for this one meeting.</p> <p>Councillor Peter Coe was elected as the Chairman Finance & General Purposes Committee for this single meeting.</p>	
2	<p>Apologies for absence</p> <p>There were apologies from Councillor Terry Jackson & Lesley Young. The apologies were accepted.</p>	
3	<p>Declarations of interest</p> <p>Councillor Peter Coe declared an interest in agenda item 12, Queens Platinum Jubilee.</p>	
4	<p>Public Question Time</p> <p>There were no questions.</p>	
5	<p>To confirm the Minutes of the last meeting held 21st February 2022</p> <p>The Minutes of the Finance & General Purposes Committee Meeting held on 21st February 2022 were approved by the Committee as a correct record and signed by the Chairman.</p>	
6	<p>Matters arising from the report of the last meeting held on 21st February 2022.</p> <p>There were no matters arising.</p>	
7	<p>Accounts and Finance</p> <p>The income and expenditure schedule for February 2022 were reviewed and will be recommended for Full Council approval.</p>	

	The above is recommended for Full Council approval.	
8	Parish Clerk Report including Financial Matters There was nothing to mention.	
9	<p>Environment Committee – Councillor Clare Royal</p> <p>a. Community Noticeboard</p> <p>You will be aware that recently a vehicle has driven onto the small paved area on the east side of the village green (I understand this was the old recycling area) causing considerable damage.</p> <p>The glass has been cleared and the planter has been put back in place, but the noticeboard is in need of repair.</p> <p>For safety reasons and to resolve this matter, the Clerk has obtained one quotation to repair and erect the noticeboard and has also asked the newly appointed FPC maintenance person to also provide a quotation.</p> <p>The Clerk advised Councillors that, to her knowledge the parish council do not own this noticeboard and that there are no records of the purchase or installation. Councillor Roger Elkins recalls that all the noticeboards were installed at the same time therefore, the community noticeboard belongs to the parish council.</p> <p>Once the quotations have been received, the details will be sent to the gentleman that was driving the vehicle to be able to make the payment.</p>	Clerk
10	<p>Project Working Group</p> <p>a. Pill Box project(s) - recommendation to progress with the project(s), (Ramp; Telescope/Interpretation Boards and Pill Box refurb)</p> <p>The Committee has been provided with the Patterson's Walk Pill Box Project – Briefing Note which outlines the suggested improvements to the site including:</p> <ul style="list-style-type: none"> • Provision of educational material including a telescope and information boards on the Promenade Deck. • Improving access to the promenade deck for those with restricted mobility. <p>Councillor Peter Coe advised that an application has been submitted to Rampion for funding for the telescope and information boards on the Promenade Deck and there is proposal to consider in relation to the pill box ramp.</p> <p>Councillors Stephen Abbott & Roger Elkins expressed support in principle for the overall project and the telescope and boards but they did raise concerns in relation to the ramp, primarily the cost against the numbers of people that would benefit. Councillor Roger Elkins also asked for the evidence to support</p>	

	<p>the request for the ramp.</p> <p>Councillor Stephen Abbott 's view was that money should be spent on the improvements to the village public conveniences. Whilst it was noted that some works are planned in this financial year, it only includes the public conveniences on village green and not the ones by the beach.</p> <p>Proposals</p> <p>Proposal 1. That Council support the above proposals to enhance the amenity of the Pill Box and surrounding areas.</p> <p>Proposal 2. That Council approve the purchase of a community telescope and interpretation boards at a total cost not to exceed £11,000 including sponsorship from Rampion.</p> <p>Proposal 3. That Council approve the appointment of Sloane and Brown to carry out a survey, design and, subject to confirmation of requirement, a planning application for a DDA ramp to provide access to the promenade deck at a cost not to exceed £4,000 (excluding VAT).</p> <p>Proposal 4. That Council agree that on completion of design work, to engage with contractors to obtain estimates/quotes to undertake the works in accordance with the design and planning requirements; prior to consultation with residents".</p> <p>The above will be an item for Full Council agenda.</p>	
11	<p>Grant Request – Received from the 4sight.</p> <p>The Committee considered and agreed a grant request of £250 from 4sight to contribute to the cost of supporting 21 Ferring residents/</p> <p>F&GP Committee confirm that funding is available for the grant subject to consideration and approval at Full Council.</p>	
12	<p>Queen Platinum Jubilee – Event update and financial support</p> <p>Councillor Peter Coe declared an interest in this item as he is instrumental in organising the event.</p> <p>Councillor Peter Coe advised that the Queen Platinum Jubilee Committee is working well and that the arrangements are progressing and the event is now being widely advertised. However, commitment has been secured for some funding but at this time, the event has a shortfall of £2000 and asked if the Parish Council, in principle, will be willing to underwrite this amount should further funding not be secured.</p> <p>Councillor Roger Elkins requested the costings of the big-ticket items for the event.</p>	

	F&GP Committee confirm that funding is available to support the event subject to consideration and approval at Full Council.	
13	<p>Parish Online License – WSALC revised invoice You may recall that back in 2020 on behalf of parish/town councils, SALC's negotiated the price with Geosphere (the provider).</p> <p>At Full Council 27th January 2020 Council resolved to pay a reduced fee of £45.00 per year for a three year agreement (70% discount).</p> <p>However, SSALC ceased to exist at 1st April 2021, WSALC therefore had to enter into a new annual agreement with Geosphere for the continued use of Parish on Line; the Board of WSALC negotiated a heavily discounted fee for West Sussex parishes but not on the basis of the previous agreement since we no longer held the purchasing power of three counties (Surrey, East & West Sussex).</p> <p>Whilst still heavily discounted, the cost has increased for Parish Online Subscription is now £90.00 per year at 65% WSALC group discount rate.</p> <p>F&GP Committee confirm that funding is available for the subscription subject to consideration and approval at Full Council.</p>	
14	<p>Mullbery & Co Training – To consider selected Councilors to attend Planning It was noted that WSALC's training provider, Mullbery & Co Training offer a number of training courses for Parish Councils. Whilst it was agreed to look at the different training courses available, at this time it was suggested that it may be beneficial for a couple of Councillors to attend the Planning Training.</p> <p>Councillor Stephen Abbott agreed to attend the Future of Planning.</p> <p>Councillor Roger Elkins raised concern at the high cost of the courses and asked if the courses were useful and could they be recorded. The Clerk confirmed that all Councillors have attended the new Councillor briefing and the two newly co-opted Councillors found it most useful.</p> <p>F&GP Committee confirm that funding is available for training subject to consideration and approval at Full Council.</p>	
15	<p>All about Ferring Magazine There is nothing to mention.</p>	
16	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.</p>	

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17	The next meeting is scheduled for 16 th May 2022 .	
	The meeting closed at 8.30pm.	
	Minutes approved Chairman Date	