



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH ANNUAL STATUORY COUNCIL MEETING** to be held on **Monday 23rd May 2022** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 9 on matters on this agenda only.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

## AGENDA

- 1 To elect a Chairman of the Council**
- 2 To receive the Chairman's declaration of acceptance of office**
- 3 To elect a Vice Chairman of the Council**
- 4 To receive the Vice Chairman's declaration of acceptance of office**
- 5 Apologies for absence**
- 6 Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.
- 7 To appoint membership of the following committees** (*existing membership attached for Councillors*)
  - a) Planning Committee (decision making powers)
  - b) Parish Facilities & Projects Committee (PFP) (decision making powers)
  - c) Neighbourhood Development Plan Committee (decision making powers)
  - d) General Parish Issues Committee (GPI) (advisory powers)
  - e) Communications Working Group (working group)
  - f) Personnel Committee (working group)
  - g) Policy Review Committee (working group)
- 8 To appoint representatives to outsiders bodies**  
Arun Joint Action Group (JAG) (*details circulated to Councillors 28<sup>th</sup> April & 12<sup>th</sup> May*)  
Arun District Association of Local Councils (ADALC) Representative

- 9 Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 10 Minutes of the Full Council Meeting** held on 25<sup>th</sup> April 2022 - to consider, approve and sign by the person presiding as a correct record.

- 11 To receive and consider reports from Committees** (including the authorisation of orders for payment)

**a. Parish Facilities & projects Committee (PFP)** (including the future authorisation of orders for payment) Meeting to be held 6<sup>th</sup> June

**b. Planning & Licensing** – Councillor Stephen Abbott, meeting held 16<sup>th</sup> May (*minutes attached*)

**c. Neighbourhood Development Plan Committee** – Councillor Peter Coe, no meeting held

**d. Communications Working Group** – no meeting held

**e. General Parish Issues Committee (GPI)** Meeting to be held 27<sup>th</sup> June

- 12 F&GP Committee Meeting held 16<sup>th</sup> May** (*Minutes attached*)

**a. Schedule of payments for March** (*attached for approval*)

**b. Village Sign** – to advise of the repair to the village sign (*paper attached for Councillors*)

**c. Quotation to plant the two boats** - to consider quotation received (*paper attached for Councillors*)

**d. Parish Online Subscription** – to consider quotation received (*paper attached for Councillors*)

- 13 End of year Accounts** – To approve the accounts for the year ending 31st March 2022 (*copy attached for Councillors*)

**Annual Return -**

a) To agree Section 1 – *Annual governance statement 2021/22* – of the Annual Return for the year-ending 31st March 2022 can be signed by the Chairman and the Clerk/Responsible Financial Officer

b) To agree Section 2 – *Accounting statements 2021/22* – of the Annual Return for the year-ending 31st March 2022 can be signed by the Chairman and the Clerk/Responsible Financial Officer

- 14 Telescope Sponsorship from Rampion** – Rampion contract form submission
- 15 Resident Land Gift** – To discuss the offer of a small piece of land (*Councillor Peter Coe*)
- 16 ADC Green Infrastructure Maps which are based on the Adopted Arun Local Plan 2018** – to consider any comments (*original details circulated to Councillors 12<sup>th</sup> May and subsequent emails circulated on 19<sup>th</sup> May*)
- 17 ADC Investment Plan for the UK Shared Prosperity Fund** - to consider any comments. submitted by 10<sup>th</sup> June – (*details circulated to Councillors on 19<sup>th</sup> May*)
- 18 Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
- 19 To receive reports from –**
- a. **District Councillor(s)** representing Ferring (Arun District Council)
  - b. **County Councillor** representing Ferring (WSCC)
- 20 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

**Date of next meeting Monday 18<sup>th</sup> July 2022**

**Mrs Nadine Phibbs  
Clerk & Responsible Financial Officer  
17<sup>th</sup> May 2022**