

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Environment, Amenities and Footpaths Committee (Advisory Powers)

Minutes of the Environment, Amenities and Footpaths Committee Meeting held at 7.00pm on Monday 28th March 2021 at the Village Hall

Present	Councillors	Clare Royal (Chair)
		Mark Stacey
		Ruth Arnold
		Alex Juniper
	Conservation Group	David Bettiss
	Tree Warden	Philip Ellis

1	<p>Apologies for Absence Apologies received from Councillor Terry Jackson, his apologies were accepted.</p>	
2	<p>Declarations of Interest There were no declarations made.</p>	
3	<p>Public Question Time There was no public present.</p>	
4	<p>To confirm the Minutes of the last Meeting held Monday 20th December 2021 The minutes were agreed as the correct record and signed by the Chairman.</p>	
5	<p>Matters Arising from the minutes of the last meeting Nothing to mention</p>	
6	<p>Information Items</p> <p>a. Call for Nature sites – The application form has been submitted and accepted. An SDNPA Officer will be in touch.</p> <p>b. Bench Sea Lane – Update from the Clerk: To proceed, the Parish Council will require confirmation of the arrangements with the contractor, ie written acceptance of the quotation and instruction to the contractor to complete the work. Once the Parish Council has received this confirmation, I can then include on the Parish Council Full Council agenda (next meeting 25th April 2022) for Council approval.</p> <p>c) FPC Maintenance Contractor – FPC has appointed a new Contractor.</p> <p>d) Pantiles Tree – Tree Warden, Philip Ellis confirmed that the tree is a Raywood Ash and would not die of Ash die back. The Committee agreed that the tree would be reviewed in a year's time.</p>	NP

	<p>e) Village Frontage – Councillor Clare Royal provided an update on the work Councillor Stephen Abbott has organised and advised that FPC continue to work with ADC to complete the project.</p> <p>f) Ferring Nurseries Contract – No update from Councillor John Tero.</p>	
<p>7</p>	<p>Items to be addressed</p> <p>a) Village Sign – The village sign was blown down in the last storm, the Committee agreed to ask the FPC Contractor to look at repair and put back up. The Committee agreed to put the sign back in its original position and not relocate it.</p> <p>b) Notice Board – Surplus notice board. The Committee suggested it could replace the one at The Pantiles because the current one has a stuck door, if this can't be mended? Otherwise, suggested locations were: the bottom of Ocean Drive near bus stop (concerns regarding concrete ground), Sea Lane West end, Opposite Beehive Lane east end near walk way.</p> <p>c) Jubilee Plaque at entrance to Glen Gardens – Councillor Clare Royal has obtained a quotation. To restore the plaque The Committee voted and unanimously agreed to cover the cost of £85.00 for the plaque to be renewed. This cost will come under dispensations for expenditure of up to £250.00 for minutes instructions from Committee's as resolved at FPC Full Council 26th July 2021.</p> <p>d) Green Canopy – Councillor Clare Royal has been looking for somewhere to plant a Jubilee Tree and is waiting for ADC to confirm if a tree can be planted on the Village Green. Administration Assistant Amanda offered to email ADC and chase. Tree Warden Philip Ellis suggested a good location might be the FRSA garden on the left, over the railway line. St Andrews Church approached FPC and offered funding for a tree if FPC could find a suitable location. Councillor Clare Royal to speak to FRSA and suggest the funded tree from St Andrews is planted here.</p> <p>e) Pill Box Wheelchair Ramp – The idea of providing an access platform for people with restricted mobility was first raised at the Environment Committee in June 2020. A variety of options were considered and it was the opinion of the Councillor Ruth Arnold that the optimal solution was to provide access to the Promenade Deck (Pill Box) to capitalise on an existing feature. Negotiations with Property and Estates at ADC have confirmed they are supportive of this project; however, they have no budget for design work at this time and would be unable to actively support for at least 2 years. The Committee unanimously agreed to support this project. This project will be an agenda item for Finance and General Purposes Committee on Monday 4th April.</p> <p>f) Patterson's Walk Temporary Bins – Admin Assistant Amanda confirmed that she has emailed ADC asking for temporary bins for the Easter break and if ADC would consider making these permanent.</p> <p>g) Rampion Update – Council has been alerted to a petition relating to the Rampion 2 scheme. It was not felt by the Environment Committee appropriate to endorse distribution and potentially demonstrating bias.</p> <p>h) Community Notice Board – A vehicle reversed into the community notice board causing damage. FPC are obtaining a couple of quotes for its repair.</p>	<p>PO</p> <p>CR / PO</p> <p>PO / CR</p> <p>PO</p>

		PO
8	<p>New Projects</p> <p>a) War memorial Enhancement Project – Councillor Mark Stacey obtained 3 quotes to replace the flag pole. Councillor Clare Royal asked if the FPC Contractor could assess the state and safety of the flagpole.</p> <p>b) Removal of flag pole at the village green - At a previous meeting it was suggested to remove the flag pole that is not in use. The committee agreed for it to be removed, quotations are required.</p> <p>c) Permanent memorial bench – Ferring Retirement Club approached FPC to put a memorial bench in the village. The Committee suggested replacing the bench on Sea Lane near Sea Lane gardens, or the bench at Gem garage, or maybe a bench on the Glebelands land?</p> <p>d) Gateway signs - Back in 2017, FPC looked at the possibility of erecting Gateways at the entrances to the village. Due to the difference in Councillor opinions, this project did not progress. This item was raised again at a previous Environment Committee Meeting on 6th October 2021, minute item 14, the committee discussed the possibility of 3x Gateway signs on the entrances to the village and passed to the FPC Project Working Group for consideration. The FPC Project Working Group has agreed that this is a potential ideal Project and the project would be passed back to the Environment Committee to investigate this and costs, permissions, style etc. Admin Assistant Amanda confirmed that we are awaiting 2 more quotes. Councillor Clare Royal asked Councillor Ruth Arnold to do a map showing the positions.</p> <p>e) Maintenance of the flower boats at the village green – The scouts and Guides have been looking after the boats for several years, it was suggested that these could be planted and maintained by Ferring Nurseries. David Bettiss from the Conservation Group confirmed that they have been looking after the Guides boat. Admin assistant Amanda will obtain a quote from Ferring Nurseries.</p> <p>f) Planter by Community Notice Board – The large planter by the notice board was also hit by a vehicle and on investigation, it looks to be past it's best. Parish office to obtain a quote to dismantle and remove. Councillor Clare Royal offered to look for a new modern replacement.</p> <p>g) West Sussex Youth Offending Service - West Sussex Youth Offending Service support young people to give back to local communities. This service is a free service, all that we ask is that you pay for the materials required to do the task at hand. We have been working closely over the years with Rustington Parish Council and Felpham Parish Council and have completed tasks such as fencing, allotment clearing, clearing waterways, clearing alleyways, painting fencing, fixing sheds, digging foundations and painting local buildings. Councillor Clare Royal suggested that she and Amanda have a meeting in the office to discuss where they may be able to help us.</p>	<p>PO</p> <p>PO</p> <p>PO / RA</p> <p>PO</p> <p>PO / CR</p> <p>PO</p>

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9	<p>Parish Clerk Report – including Financial Report: Amanda provided details of expenditure for the year 2021 – 2022.</p>	
10	<p>Tree Matters: Phillip updated the Committee and informed them that there have been very few applications since the last meeting.</p>	
11	<p>Conservation Group Update: David Bettiss</p> <ol style="list-style-type: none"> 1. Village Green - ongoing work parties to maintain our areas there. "Guides" boat, 2 shrub beds leading towards toilets, herb bed and the shrubs either side of the playground all being worked on. 2. Community orchard - ditto, incl the copse area behind it. 3. Annual Wildflower beds - after our contact with Arun which took some chasing, they've agreed to continue the 2 existing ones at Little Twitten and the Village Green plus also 2 new ones at our suggestion - Glebelands (south of the tennis courts) and Little Twitten (far SW corner) and appears they'll be using new seed mixes (they sent us details of these). They also are asking for any suggested sites for perennial wildflower beds - our only suggestion so far is also Little Twitten - W end again, but south of the existing bed and north of the copse where the owl box was – Committee agreed for David to go ahead with this. 4. Greystoke Rd trees - look quite healthy incl new Whitebeam. Local resident and myself will be watering them when needed. 5. Hedgehog arches. We've bought box of 50 from the charity and are selling them at cost price of £3 each. 6. Rife cleans - held one at end of Feb, with 20 people taking part. Mainly concentrated on Ferring bank where Env Agency had reprofiled and uncovered lots of small plastic items. Ran out of time, so second taking place on Sat 26th to finish job off. 7. Nest boxes - bought and all installed - 4 at Warren Pond, and 3 sparrow boxes installed together at site in Clover Lane as Warren Pond not suitable. 8. Rife bench. Env Agency have OKd installation on the west bank if FPC want it to happen. Would have to arrange a contractor and also gain agreement of Kingston PC, which may prove an issue. Committee agreed not to pursue this. 9. Sea Lane boat - needs work on plants/weeds and will be done soonish. 10. Chatsmore Farm - continuing the fight in partnership with other groups, Councils, individuals etc. 	
12	<p>All About Ferring Magazine – to consider an Environment article</p> <ol style="list-style-type: none"> a) Tree Warden – The Committee asked Philip to write a piece for a future magazine. b) Dog matters – The admin assistant forwarded an article for the next edition. The Committee agreed for this to be publicised. 	<p>PE PO</p>
13	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda Nothing to mention.</p>	

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14	Date of Next Meeting – Monday 27th June 2022	
15	The meeting closed at 9pm	
	Minutes approved Chairman Date	