



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 7<sup>th</sup> March 2022** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

## AGENDA

### 1 Apologies for absence

- 2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

- 3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

- 4 **Minutes of the Full Council Meeting** held on 24<sup>th</sup> January 2022 - to consider, approve and sign by the person presiding as a correct record.

- 5 **To receive and consider reports from Committees** (including the authorisation of orders for payment)

a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, No meeting held

a. Handyman – Update provided by Councillor John Tero & to approve revised agreement and appointment

b. Rampion Funding Application – To consider submitting and application to assist with the enhancement project at the Pill Box

- b. Highways & Community** – Councillor Peter Coe, Meeting held 28<sup>th</sup> February (*minutes attached*)
  - a. Recommended that the Annual Parish Meeting is held prior to the FPC Statutory Meeting in May.
  - b. Sea Lane tree – response from Councillor Roger Elkins with regards to the last safety check of the trees on Sea Lane was completed by WSCC.
  
- c. Neighbourhood Development Plan Committee** – Councillor Peter Coe, no meeting held
  - a. Revised Ferring Conservation Area Councilor John Tero (*circulated to Councillors 15<sup>th</sup> February*)
  
- d. Planning & Licensing** – Councillor Stephen Abbott, meeting held 21<sup>st</sup> February & 7<sup>th</sup> March (*minutes attached*)
  - a. Chatsmore Farm Development – To consider FPC releasing a statement.
  
- e. Communications Working Group** – no meeting held
  
- f. Finance and General Purposes** – meeting held 21<sup>st</sup> February (*minutes attached*)
  - Questions on reported items and approval of the report including:
    - a. Schedule of payments for January (*attached for approval*)
    - b. FPC Banking update and removal of signatories
  
- 6 Project Group** – Update following meeting 17<sup>th</sup> February, Councilor Lesley Young (*Project update attached for Councillors*)
  
- 7 FPC Bus shelters** - Notice of the date for the removal of books and an explanation will be published will be confirmed to Council. (*Refer to Update from Project Group, item 7*)
  
- 8 Internal Auditor** – To appoint RS Hall & Co as the Internal Auditor to assist with the 2021 – 2022 FPC Accounts & Audit.
  
- 9 Letter received from the Retirement Club** – To consider draft response circulated to all Councillors (*draft letter attached for Councillors*)
  
- 10 Post Covid arrangements** – To consider future Meeting Location & return to office
  
- 11 Ferring Village Hall** – Parish Council liaison (Councillor Ruth Arnold)
  
- 12 The Glover Landscape Review: Government Response and Consultation** – Consider if FPC wish to make any comments (by 9<sup>th</sup> April) (*details circulated to Councillors 24<sup>th</sup> February*)
  
- 13 To receive reports from** –
  - a. **District Councillor(s)** representing Ferring (Arun District Council)
  - b. **County Councillor** representing Ferring (WSCC)

**14 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

**15 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –**

**16 Office Employment Contracts – Holiday allocation - Councillor Clare Royal**

**Date of next meeting Monday 25<sup>th</sup> April 2022**

**Nadine Phibbs  
Clerk & Responsible Financial Officer,  
1<sup>st</sup> March 2022**