

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

Highways & Community Committee (Advisory Powers)

Minutes of the Highways & Community Committee Meeting
held at 9.00am on Monday 28th February 2022 at the Village Hall

Present	Councillors	Peter Coe
		John Tero
		Ruth Arnold
		Paul Moss
	FRSA	Trevor Martin

1	Apologies for Absence Apologies were received from Councillor Lesley Young & Graham Groom (FRSA). The apologies were accepted.	
2	Declarations of Interest There were no declarations made.	
3	Public Question Time There were no members of the public present.	
4	To confirm the Minutes of the last Meeting held 25th October 2021 The minutes were agreed as the correct record and signed by the Chairman.	
5	Matters Arising from the minutes of the last meetings not covered on the agenda Minute Item 9b, Onslow Drive – Still no response from WSCC	
6	Glebelands Issues including Football Club – Andy Wincell The Clerk advised that she is not aware of any issues.	
7	Tennis Club Issue – Les Goodwin The Clerk advised that she is not aware of any issues.	
8	FRSA – Graham Groom Trevor Martin advised the following: <ul style="list-style-type: none">• Due to cracks and holes in the road, the work to resurface Beehive Lane will be completed today.	

	<ul style="list-style-type: none"> • Resurfacing work in Chalet Road will also be completed today, following a heavy vehicle causing part of road to collapse. • Following discussions regarding uneven parking area at the Pantiles, the business responsible has agreed and completed the work to level up the tarmac area. • There are still some white lines to refresh in the village. • A business at rear of the shops in upper Ferring has raised concerns regarding access from the private lane between the two charity shops is often blocked by vehicles and asked if the yellow painted hatch can be restored. It was noted that this enters onto WSCC land. The Parish Council will pick this up with the business to discuss further. • FRSA has a new comprehensive map available on their website that highlights the FRSA roads, road survey information including location of drains and the conditions of the roads. 	
<p>9</p>	<p>For information</p> <p>a. Glebelands Car Park Proposal – Public engagement. The Committee will recall that FPC agreed to make an initial engagement with the community to establish the level of support for the development of parking on the Glebelands Recreational Ground. It was noted that there was a poor level of response in that 29 responses were received by email/letter of which 21 generally supported the potential for a car park, 8 were against. A number of relevant queries were raised that reinforced points that were being considered. This has been reviewed by the Projects Group as a medium term project and further work is required to determine how best to engage with the community and identify related issues. It was also noted that if this project was pursued, it will require a full planning application and consultation.</p>	<p>Project Group</p>
<p>10</p>	<p>Issues to be raised</p> <p>a. Rife Way Refuge Project and consideration to any alternatives. Still no response from WSCC in spite of chasing via email. It was acknowledged as a result of changes to the Highway Code, there is an increased risk to pedestrians at this junction.</p> <p>b. Dropped kerbs on key access routes around the village (by country centre, twittens Midhurst Drive, Midhurst Close and Glynde Close). Councillor Lesley Young’s husband kindly completed walkover of the village to identify locations where dropped kerbs would be of benefit. This list has been submitted to the projects group for review and inclusion in the Parish Project Plan. Will require cooperation with WSCC.</p> <p>c. Incorrect “No Cycling” signage on Pattersons Walk Still no response from ADC in spite of chase up email.</p> <p>d. New bus shelter – Langbury Lane The Parish Council office has been approached by a few residents to enquire of the possibility of a bus shelter on the south side of Langbury Lane. It was noted that this has been considered in the past but there is not sufficient room at the site for a full sized bus shelter. It was suggested that a smaller shelter could be</p>	

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	<p>considered. The Parish Clerk will obtain some details and report back to the Committee.</p> <p>e. Bench plaque – Patterson’s Walk The Parish Office has received a request by family in memoriam for Tony Cooper (long serving parish councillor). This can be placed on one of the new benches being fitted. This was agreed in principle and the Clerk will discuss the details with the family.</p> <p>F. Sea Lane trees Concerns with the safety of trees on Sea Lane as every time there are high winds, branches tend to fall. Also lack of maintenance has created a situation where branches are now entwined with the phone lines. Storm Eunice resulted in a large branch dragging the line lower near Tamarisk Way, BT Openreach dealt with incident. Remaining snapped branches have been reported via Love West Sussex. Have requested Councillor Roger Elkins to find out when the last safety check of the trees on Sea Lane was completed by WSCC and what they intend to do to reduce future risks.</p> <p>Councillor Ruth Arnold referred to the state of the paving in St Andrews Close and advised that this has been reported via love westsussex app.</p> <p>Trevor Martin, FRSA referred to the yellow lines opposite the shops in upper Ferring and that they are in need of repainting. Councillor Peter Coe will report this via the love westsussex app.</p>	
11	<p>Compass Bus/Lower Ferring Parking/TRO/TTRO Update The TRO enforced on 14th February 2022 by WSCC. ADC responsible for enforcement and contact details will be put onto the Parish Council Website. This item is now closed.</p>	
12	<p>Platinum (70th) anniversary of the coronation of the Queen – 2022 event Planning is well advanced and the programme of activities has been published in All About Ferring and social media. A publicity campaign is to be launched along with requests for volunteers to help on each day of events. Any street parties taking place will need to apply for road closures to ADC who have waived the normal fees.</p>	
13	<p>Annual Parish Meeting The Committee discussed the options for the Annual Parish Meeting and recommends to continue with the established format and to hold the meeting prior to the FPC Annual Statutory Council Meeting in May with the below format</p> <p>The format of the meeting is:</p> <ol style="list-style-type: none"> 1. Chairman's report 2. Brief annual reports from District/County Councillors 3. Question time 	

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	The above will be recommended for Full Council approval.	
14	Community food saving scheme - to consider a similar scheme in Ferring The Committee was advised of a Littlehampton Community Fridge on Tour scheme. After a brief discussion, the Committee felt that such a scheme is not required or suitable for Ferring and that there are other local locations that would benefit from the worthwhile scheme.	
15	All about Ferring Magazine – Highways & Community article The Clerk advised that the purchase of the new benches for Patterson’s Walk will be included in the next edition.	
16	Parish Clerk Report including Financial Matters There was nothing to report.	
17	Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention	
18	Date of Next Meeting – Tuesday 10th May 2022 The meeting closed at 12.30am	
	Minutes approved Chairman Date	