



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 6th December 2021** in the Village Hall, Main Hall. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only.

Please follow the latest government advice on social distancing and observe precautions to prevent the spread of the coronavirus.

AGENDA

1 Apologies for absence

2 Declarations of interest - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 Public Question Time - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 Minutes of the Full Council Meeting held on 18th October 2021 - to consider, approve and sign by the person presiding as a correct record.

5 To receive and consider reports from Committees (including the authorisation of orders for payment)

a. Environment, Amenities and Footpaths – Councillor Clare Royal, no meeting held

b. Highways & Community – Councillor Peter Coe meeting held 25th October (*minutes attached*)

a. TRO update

b. Queens Jubilee – progress with the event arrangements

- c. **Neighbourhood Development Plan Committee** – Councillor Peter Coe, meeting held 15th November (*minutes attached*)
 - d. **Planning & Licensing** – Councillor Stephen Abbott, meeting held 29th November & 6th December
 - e. **Communications Working Group** – no meeting held
 - f. **Finance and General Purposes** – meeting held 29th November (*minutes attached*)
 - Questions on reported items and approval of the report including:
 - a) Schedule of payments for September & October (*attached for approval*)
 - b) Parish Office Maintenance – to approve replacement doors and window (*attached for Councillors*)
 - c) Christmas Event, to agree Village Hall Contribution £150
 - d) Grant Request (*attached for Councillors*)
 - e) Agree one off supplier payment to be paid using online facilities at £55 excluding VAT
 - f) FRSA invoice £195
- 6 **Committee restructure** – to open council discussion with reference to the proposed committee restructure (*circulated to councillors 4th November*)
 - 7 **Parish Council Bus Shelters** – To discuss future use of the bus shelters
 - 8 **Maintenance Contractor** – To agree task group members & group objectives
 - 9 **Standing Orders & Parish Council Policies** - To agree task group members & group objectives
 - 10 **FPC Precept 2022 – 2023 provision** - To consider a provision with the precept 2022 -2023 to contribute to ADC capital programme for improvements for the play area and public conveniences on the village green.
 - 11 **Ferring Village Hall** – Parish Council liaison (*Councillor Ruth Arnold*)
 - 12 **Office Arrangements** - Covid-19 FPC next steps, Office arrangement & meeting arrangements
 - 13 **Council Vision 2022-2026** – Consultation 10th November 2021 until 13th December 2021 (*circulated to Councillors 11th & 18th November 2021*)
 - 14 **Fire service public consultation** – Consultation until January 2021 (*circulated to Councillors 18th November 2021*)
 - 15 **To receive reports from** –
 - a) **District Councillor(s)** representing Ferring (Arun District Council)
 - b) **County Councillor** representing Ferring (WSCC)

16 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

17 Public Bodies (admission to meetings) Act 1960 giving the Power to exclude Public and Press from the meeting –

18 Office Employment Contracts – appraisals (*confidential (pink) paper enclosed for councillors*)

Date of next meeting Monday 24th January 2022

**Nadine Phibbs
Clerk & Responsible Financial Officer,
1st December 2021**