



# FERRING PARISH COUNCIL

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## To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 26<sup>th</sup> July 2021** in the **Village Hall, Club Room**. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 3 on matters on this agenda only. Whilst many restrictions were lifted on 19<sup>th</sup> July 2021, there is still reason for caution and to allow for social distancing. Members of the Public are asked to confirm to the Clerk if they wish to attend by emailing the Clerk by 4.00pm 25<sup>th</sup> July 2021 [parishclerk@ferringparishcouncil.org.uk](mailto:parishclerk@ferringparishcouncil.org.uk)

## AGENDA

### 1 Apologies for absence

2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 **Minutes of the Annual Statutory Meeting** held on 4<sup>th</sup> May 2021 & **Extraordinary Council Meeting** held on 21<sup>st</sup> June 2021 - to consider, approve and sign by the person presiding as a correct record.

5 **Vacant Council Positions** - To approve the co-option of candidates for the vacant Councillor positions. If carried, to complete the required Declarations and subsequent signing thereof.

6 **To receive and consider reports from Committees** (including the authorisation of orders for payment)

a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, no meeting held

b. **Highways & Community** – Councillor Peter Coe, no meeting held  
a) Rife Way Refuge update (*previously advised to Councilors 15<sup>th</sup> July*)

- c. **Neighbourhood Plan Implementation (including CRTBO's) Committee** – Councillor Peter Coe, no meeting held
  - d. **Planning** – Councillor Stephen Abbott, meeting held 26<sup>th</sup> July
  - e. **Communications Working Group** – no meeting held
  - f. **Finance and General Purposes** – Councillor Terry Jackson, meeting held 19<sup>th</sup> July  
 Questions on reported items and approval of the report including:
    - a) Schedule of payments for April, May & June (*attached for approval*)
    - b) Minute binding – Recommendation from F&GP Committee to purchase a binding machine (*quotation attached for Councillors*)
    - c) Funding Dispensation – Recommendation from F&GP Committee Clerk dispensation (*attached paper for Councillors*)
    - d) Warren Pond tree works – Recommendation from F&GP Committee (*attached paper for Councillors*)
    - e) The Pantiles tree works - (*attached paper for Councillors*)
    - f) Henty tree works (*further information to follow*)
    - g) FPC Maintenance repair to bench at Pantiles - Recommendation from F&GP Committee (*attached paper for Councillors*)
- 7 **Committee Structure Review** – Recommendation from F&GP Committee – Councillor Peter Coe (*attached paper for Councillors*)
  - 8 **Office Arrangements** – Covid-19 FPC next steps, Office arrangements following the Government Roadmap & Guideline, step 4 and restriction being lifted on 19<sup>th</sup> July.
  - 9 **Village Hall Revised T&C's** – to agree to sign the revised T&C's (*details circulated to Councillors 22nd July*)
  - 10 **Platinum Jubilee (70th) Anniversary of The Coronation of The Queen** – The Parish Council to host an event
  - 11 **South Downs National Park** - Design Guide Supplementary Planning Document (SPD) Consultation. Consider if FPC wish to make any comments (by 6<sup>th</sup> September) (*details circulated to Councillors 8<sup>th</sup> July*)
  - 12 **Southern Water** - Consultation on our new draft Drought Plan. Consider if FPC wish to make any comments (by 2<sup>nd</sup> August) (*details circulated to Councillors 8<sup>th</sup> July*)
  - 13 **WSCC Draft West Sussex Transport Plan 2022-2036 (WSTP)** Consultation from Friday 16<sup>th</sup> July to Friday 8<sup>th</sup> October. Consider if FPC wish to make any comments (*details circulated to Councillors 22nd July*)
  - 14 **Letter from Arundel Mayor in relation to the Arundel-Ford Pathway** – Consider if FPC wish to make any comments (*details circulated to Councillors 15<sup>th</sup> July*)
  - 15 **To receive reports from** –
    - a) **District Councillor(s)** representing Ferring (Arun District Council)
    - b) **County Councillor** representing Ferring (WSCC)

**16 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**

**Date of next meeting Monday 6<sup>th</sup> September 2021**

**Nadine Phibbs  
Clerk & Responsible Financial Officer  
20th July 2021**