

All minutes are draft and subject to approval at the next meeting

FERRING PARISH COUNCIL

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Minutes of the meeting of FERRING PARISH COUNCIL held on **Monday 6th September 2021** at the Village Hall. The meeting commenced at 7.45pm.

Present:

Parish Councillors: Councillor Peter Coe (Chairman), Councillor Clare Royal (Vice Chairman) Councillors, Terry Jackson, John Tero, Alex Juniper, Stephen Abbott, Lesley Young, Mark Stacey & Roger Elkins.

West Sussex County Councillor: Councillor Roger Elkins

Arun District Councillors: Councillor Roger Elkins & Colin Oliver-Redgate

Residents: There were two residents in attendance

Councillor Peter Coe, Chairman welcomed all present to the meeting and commenced the formal proceedings.

01-09-2021 Apologies for absence

There were no apologies.

Due to being away from the village, Councillor Lesley Young attended the meeting remotely. As Councillor Lesley Young was not in person attendance, she was not permitted to vote on Council business.

02-09-2021 Declarations of interest

There were no declarations of interest.

03-09-2021 Public Questions

There were no public questions.

04-09-2021 Minutes of the Full Council Meeting held on 26th July 2021 - to consider, approve and sign by the person presiding as a correct record.

Councillor Roger Elkins referred to his WSCC report at the previous meeting advising that Worthing library has received more than a make-over. Following a major refurbishment it has improved services and has become a Hub for county services.

The Minutes of the **Full Council Meeting** held on 26th July 2021 - was approved by Council and signed by the Chairman presiding as a correct record.

05-09-2021 To receive and consider reports from Committees including the authorisation of orders for payment:

a) Environment, Footpaths and Amenities, meeting held 2nd August

Councillor Clare Royal advised that all aspects are reported in the minutes and tree matters will be considered under agenda item 5f.

Councillor Terry Jackson referred to minute item 10b and asked if a letter had been sent.

Councillor Clare Royal advised that in view of further information received and on reflection the Committee agreed that the letter would not be appropriate at this time.

b) Highways & Community, meeting held 9th August

Councillor Peter Coe advised that all aspects are reported in the minutes with the Glebelands Parking proposal to consider.

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Glebelands Parking proposal - As Councillors will be aware, there has been plans for the provision of a car park on the Eastern edge of the Glebelands Recreational ground within the CRTBO for the Community centre, which is now in doubt.

As reported previously, discussions have been held with ADC on the potential to progress this part of the plan outside of the original CRTBO. This will require consultation and therefore, prior to committing formally to the project, there is a need to gauge the level of support and/or opposition to the concept. Therefore, the following proposal has been recommended by HAC:

Proposal:

After a brief discussion it was unanimously agreed that initial engagement with the community is undertaken to establish the level of support for the development of parking on the Glebelands Recreational Ground.

The above was **RESOLVED** by Full Council.

Councillor Terry Jackson referred to the Rife Way refuge and his suggestion that FPC formally write to WSCC to express their disappointment and to enquire if there are any other options to improve the junction.

Councillor Peter Coe advised that he had written to WSCC Councillor Roger Elkins asking him to investigate. In summary WSCC advise that if FPC pay for the additional utility works, WSCC will be prepared to consider the refuge.

Councillor Terry Jackson went on to ask in relation to the signs that FRSA had previously planned to erect and if this was still proposed and has FPC been advised of the suggested wording. Councillor Peter advised that FRSA are discussing this matter at their next meeting and it was suggested by the FRSA Representative that the proposal would not go ahead.

Councillor Peter Coe also confirmed that FRSA will be funding the yellow lines if the TRO is implemented.

Councillor Roger Elkins referred to the SID machine and if it could be sited the north end of Sea Lane. This will be looked at.

c. Neighbourhood Plan Implementation (including CRTBO's) Committee, meeting held 16th August

Councillor Peter Coe advised that all aspects are reported in the minutes with the recommendation from the F&GP Committee that the Committee Name, structure and remit for Neighbourhood Development Plan Committee as detailed in Structure of the NPI Committee paper be adopted.

Proposal:

After a brief discussion it was unanimously agreed that the Committee Name, structure and remit for Neighbourhood Development Plan Committee as detailed in Structure of the NPI Committee paper be adopted,

The above was **RESOLVED** by Full Council.

d. Planning Committee, Meeting held 23rd august & 6th September

Councillor Stephen Abbott advised the following there was nothing further to report.

e. Communications Working Group, no meeting held

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The Clerk advised that there was nothing to report at this time.

f. Finance & General Purposes Meeting held 23rd August

Councillor Terry Jackson advised the minutes have been circulated.

Questions on reported items and approval of the report including:

- a) Schedule of payments for July *Approved*
- b) Website maintenance GDPR & Plug ins (use of Clerk Dispensation £45)
- c) Trees at Pantiles, Recommendation from the F&GP to approve the quotation to crown the ash tree (planning application TPO) *Approved*
- d) Event signage - Recommendation from the F&GP to purchase new signage with a sum not exceeding £650 is allocated for the purchase of Chapter 8 compliant Frames, Diversion signs and ancillaries as detailed in the attached document. *Approved*
- e) War memorial brick & repointing works *Approved*

The above was **RESOLVED** by Full Council

06-09-2021 Office Services – Consider Cleaning contract

This will be included as an agenda item at the next F&GP Committee Meeting.

07-09-2021 Community Projects Working Group – remit, structure and members

Through various discussions it has become evident that, in addition to CIL funded projects, there are a number of other potential projects that have been identified that could benefit the community. It is important that these are reviewed objectively to establish their validity and potential cost and benefits. It is therefore proposed to establish a project working group. The draft remit and structure has been circulated to all councillors.

Proposal:

It was unanimously agreed to establish a community projects working group to evaluate and recommend proposals for projects.

The above was **RESOLVED** by Full Council

08-09-2021 Ferring Village Hall – Parish Council liaison (*Councillor Ruth Arnold*)

Councillor Ruth Arnold advised that she has had an introductory meeting with a couple of the Village Hall Representatives prior to the Village Hall Committee meeting on 8th September and opened the discussion regards the FPC Christmas Fair arrangements.

09-09-2021 Review of the Arun Local Plan DM policies – FPC response

No Councillor comments received – Councillor Peter Coe will circulate the FPC response prior to submittal.

10-09-2021 WSCC Draft West Sussex Transport Plan 2022-2036 (WSTP) - FPC response

No Councillor comments received – Councillor Peter Coe will circulate the FPC response prior to submittal.

11-09-2021 National Resilience Strategy Call for Evidence – FPC response

No Councillor comments received – Councillor Peter Coe will circulate the FPC response prior to submittal.

12-09-2021 Rampion 2 – To agree Environment Committee Response

Councillor Clare Royal advised that the Environment Committee, in principle, had no objections to the proposal. However, in view of the receipt of the recent open letter that

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highlights a number of issues, it was unanimously agreed that FPC will write to MP Peter Bottomley to seek his comments.

Councillor Stephen Abbott will draft a letter and circulate to Councillors.

The above was **RESOLVED** by Full Council

Reports from District and County Councillors

13-09-2021 Arun District Councillor Colin Oliver-Redgate advised the following:

- Due to the resignation, ADC are seeking a new CEO and considering a replacement in the interim.
- In relation to Rampion 2, ADC are meeting Tuesday 7th September to discuss further. At the request of Councillor Stephen Abbott, Councillor Colin Oliver-Redgate will provide further details regarding the meeting.
- Councillor Colin Oliver-Redgate advised that he has attended to some resident issues regarding roads and parking and will keep the Parish Council and FSRA informed.
- There remains concern regarding the beach erosion due to under currents.
- Has objected to the proposed 5G mast within the village. The objection will be forwarded to Councillor Stephen Abbott.

WSCC County Councillor Roger Elkins advised the following:

- Two consultations are currently available for comment - WSCC Draft West Sussex Transport Plan 2022-2036 (WSTP) & Bus Back Better.
- The next phase of the Covid-19 vaccination programme including a booster jab is currently being rolled out.
- WSCC has joined with a Solar Company (solartogethersussex.co.uk) to offer solar power to the counties residents.

14-09-2021 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next agenda.

Overgrown trees and bushes on Sea Lane were reported to WSCC via Love West Sussex – Response was that this was inspected on 01/09/21 and a total of 3 jobs were raised to cut back vegetation encroaching the footway at pinch points. They are due to be completed on or before 29/09/21.

The next meeting date is Monday 18th October 2021

The Chairman closed the meeting at 9.05pm

Mrs Nadine Phibbs
Clerk to Ferring Parish Council