



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
telephone 01903 249 449 e-mail parishoffice@ferringparishcouncil.org.uk

Finance and General Purposes Committee Meeting (Advisory Powers Only)

Councillors & Parishioners

To : Councillors Terry Jackson (Chairman), Roger Elkins, Stephen Abbott, Peter Coe, Lesley Young & Clare Royal

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 4th October 2021** at **7.30 pm** in the main hall at the Club Room.

Members of the Public are welcome to attend the meeting and will be given an opportunity to make representation to Council under agenda item 4 on matters on this agenda only. Whilst many restrictions were lifted on 19th July 2021, there is still reason for caution and to allow for social distancing. Members of the Public are asked to confirm to the parish office if they wish to attend by emailing parishoffice@ferringparishcouncil.org.uk by 4.00pm 2nd October 2021

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest** - Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.
3. **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

4. **To confirm the Minutes of the last Meeting held on 23rd August 2021**
5. **Matters arising from the minutes of the last meeting**
6. **Accounts and Finance** - Income and expenditure August (*Attached for Committee Members*)
7. **Parish Clerk Report including Financial Matters** – The Clerk will report any issues within the Parish office
 - a) Recommendation from Parish Clerk for Office Cleaning Services (*paper to follow*)
 - b) AED Unit (*paper to follow*)

8. **Environment Committee** – Councillors Clare Royal
 - a) FPC Maintenance Contractor – moving forward
9. **Consider Standing Order Review**
10. **All about Ferring Magazine** – To consider a F&GP article
11. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
12. Date of the **next meeting** is **Monday 29th November 2021**

Nadine Phibbs
Clerk & Responsible Financial Officer
28th September 2021