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FERRING PARISH COUNCIL

Neighbourhood Plan Implementation (including 3 x CRTBO's) Meeting (Advisory Powers only)

Minutes of the Neighbourhood Plan Implementation (including 3 x CRTBO's) Committee Meeting held at 7.00pm on 16th August 2021 at the Village Hall

Present	Councillors	Peter Coe
		Stephen Abbott
		Ruth Arnold
		John Tero
		Mark Stacey
		Lesley Young
		Terry Jackson
	Retirement Club	Valerie Simpson

1	<p>Elect a Chairman Councillor Peter Coe was elected as the Committee Chairman.</p>	
2	<p>Apologies for Absence Apologies were received from Councillor Alex Juniper. The apologies were accepted.</p>	
3	<p>Declarations of Interest There were not declarations of interest.</p>	
4	<p>Public Question Time There were no resident questions.</p>	
5	<p>To confirm the minutes of the last meeting held on 26th April 2021 The minutes were agreed as the correct record and signed by the Chairman.</p>	
6	<p>Matters arising from the report meeting on 26th April 2021 Item 7 – As mentioned at Full Council, no progress as yet, but will be updated by Councillor Roger Elkins following the next meeting of the ADC Planning Policy Committee. Item 9 – As reported at Full Council meeting and subsequent discussion with ADC have resolved the majority of issues. No response as yet to a follow up request for clarification of a couple of points and a correction to the AMR sent on 16th July. Items 10 and 11 were resolved by Full Council.</p>	
7	<p>Committee Status - Confirm Committee Title, Working Groups Membership & Remit. The proposal for changes was circulated in April and responses received from a number of councillors. These comments have been incorporated into a revised</p>	

	<p>version that was emailed to all last Friday (13th August).</p> <p>Committee Title - The Committee agreed that the Committee title to be changed from Neighbourhood Plan Implementation (including 3 x CRTBO's) to Neighbourhood Development Plan Committee.</p> <p>Committee Status – After a brief discussion, the Committee agreed that on the basis that all Councillors are Committee Members, the Committee to evolve to having decision-making powers with the exception of any financial matters which will be referred to F&GP Committee for recommendation to Full Council.</p> <p>Proposal - That the Committee Name, structure and remit for Neighbourhood Development Plan Committee as detailed in Structure of the NPI Committee paper be adopted.</p> <p>The above to be an agenda item at the F&GP Committee Meeting and for recommendation to Full Council.</p> <p>Leads for the Community Engagement and Protected Areas working groups are already in place (Councillor Clare Royal and John Tero), volunteers are required to support them (1per work group) and to lead/support on CIL projects and Growth and renewal area work groups.</p> <p>Councillor Lesley Young to support Councillor Clare Royal with Community Engagement working group. Councillor Mark Stacey to support Councillor John Tero with Protected Areas working group. The Clerk to support Councillor Peter Coe on CIL Projects and growth.</p> <p>The initial tasks, to be presented at the next NDP committee meeting are:</p> <ol style="list-style-type: none"> 1. Community engagement – develop communication and engagement plan for 2022. 2. Protected Areas – to confirm membership of working group and prioritise action plan. 	
8	<p>Arun Local Plan review – Strategic Gap to be designated as Local Green Space – Councillor Roger Elkins In the absence of Councillor Roger Elkins, Councillor Peter Coe advised there is nothing further to report.</p>	
9	<p>Neighbourhood Plan Implementation (including 3 x CRTBO's) Overall Update – no progress since last meeting, other than the responses by ADC to the questions raised which give a clearer understanding of what needs to be done.</p> <ol style="list-style-type: none"> a) Progress with Communications Working Group – In the absence of Councillor Clare Royal, Councillor Peter Coe advised that there was nothing to report. b) Progress Areas of Special Character/Conservation Area Working Group - Councillor John Tero advised that essentially, he has received input from the 	

	<p>Conservation Group and the details to meet the necessary criteria from the ADC Conservation Officer and is currently gathering evidence. At this time there has been no action in relation to areas of special character. Councillor Peter Coe will draft a letter that will be circulated to the Committee for approval that will then be sent with a view to engaging with the Poplars & Little Paddocks.</p> <p>c) Review of Policy Working Group – no current action, work will link to the work done by the protected areas and Growth and renewal Work groups, coordinated by the chair of the NDP committee.</p>	PCoe
10	<p>Community Infrastructure Levy Group</p> <p>a) Monitor new builds – Planning applications for new builds are being monitored to identify any that comprise greater than 5 dwelling to enable these to be offset against the revised allocation. To date only the Tudor Close fits this category.</p> <p>b) Proposed project proforma – emailed to all councillors on 12 August. Adopted for use.</p> <p>Potential Project List – Spreadsheet set up for the potential CIL projects, will be circulated to all this week and welcome volunteers to “sponsor” projects and then look at building a case for consideration. Any comments to be sent to Councillor Peter Coe by the end of the month and the list will be reviewed at future committee meetings.</p>	
11	<p>All about Ferring Magazine – NPI article Any future article can tie in with Communications.</p>	
12	<p>Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda There was nothing to mention.</p>	
13	<p>Next Meeting – 15th November 2021</p> <p>Meeting closed at 7.25pm</p>	