



FERRING PARISH COUNCIL

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To Councillors and Parishioners,

Notice is hereby given and Councillors are summoned to attend the **FERRING PARISH COUNCIL MEETING** to be held on **Monday 6th September 2021** in the Village Hall, Main Room. **The meeting will commence at 7.30pm.**

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to Council on matters on this agenda only. There will be a reduced capacity to allow for social distancing and Covid-19. Members of the Public are asked to confirm to the Clerk if they wish to attend by emailing the Clerk by 4.00pm 4th September 2021 parishclerk@ferringparishcouncil.org.uk

AGENDA

1 Apologies for absence

2 **Declarations of interest** - members are reminded to make any declarations of personal and/or prejudicial interest that they may have in relation to items on this agenda and notice must be given of any intended declaration which should then be made at the commencement of the item or when the interest becomes apparent.

3 **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)

This is the only time that the public has the opportunity to speak during the meeting. Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

4 **Minutes of the Full Council Meeting** held on 26th July 2021 - to consider, approve and sign by the person presiding as a correct record.

5 **To receive and consider reports from Committees** (including the authorisation of orders for payment)

a. **Environment, Amenities and Footpaths** – Councillor Clare Royal, meeting held 2nd August (*minutes attached*)

b. **Highways & Community** – Councillor Peter Coe, meeting held 9th August (*minutes attached*)

a) Glebelands Parking proposal - recommendation from HAC Committee that initial engagement with the community is undertaken to establish

the level of support for the development of parking on the Glebelands Recreational Ground

c. Neighbourhood Plan Implementation (including 3x CRTBO's)

Committee – Councillor Peter Coe, Meeting held 16th August, (*minutes attached*)

- a) Recommendation from the F&GP Committee - That the Committee Name, structure and remit for Neighbourhood Development Plan Committee as detailed in Structure of the NPI Committee paper be adopted. (*paper previously circulated to Councillors & including in the F&GP Committee minutes*)

d. Planning & Licensing – Councillor Stephen Abbott, meeting held 23rd August & 6th September

e. Communications Working Group – no meeting held

f. Finance and General Purposes – meeting held 23rd August (*minutes attached*)

Questions on reported items and approval of the report including:

- a) Schedule of payments for July (*attached for approval*)
- b) Website maintenance GDPR & Plug ins (use of Clerk Dispensation £45)
- c) Trees at Pantiles, Recommendation from the F&GP to approve the quotation to crown the ash tree (planning application TPO) (*paper attached for Councillors*)
- d) Event signage - Recommendation from the F&GP to purchase new signage (*paper attached for Councillors*)
- e) War memorial brick & repointing works (*quotation to follow*)

6 Office Services – Consider Cleaning contract (*Clerk*)

7 Community Projects Working Group – remit, structure and members

8 Ferring Village Hall – Parish Council liaison (*Councillor Ruth Arnold*)

9 Review of the Arun Local Plan DM policies – FPC response (*previously circulated to Councillors*)

10 WSCC Draft West Sussex Transport Plan 2022-2036 (WSTP) Consultation from Friday 16th July to Friday 8th October. Consider FPC response (*details circulated to Councillors 22nd July*)

11 National Resilience Strategy Call for Evidence sent to us by WSALC – Consider FPC response (*details circulated to Councillors 12th August*) (*Comment by 10th September*).

12 Rampion 2 – To agree Environment Committee Response

13 To receive reports from –

- a) **District Councillor(s)** representing Ferring (Arun District Council)
- b) **County Councillor** representing Ferring (WSCC)

14 Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda

Date of next meeting Monday 18th October 2021

**Nadine Phibbs
Clerk & Responsible Financial Officer
31st August 2021**