



FERRING PARISH COUNCIL

1 Elm Park, Ferring, Worthing, West Sussex. BN12 5RN
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Finance and General Purposes Committee Meeting (Advisory Powers Only)

Councillors & Parishioners

To : Councillors Terry Jackson, Roger Elkins, Stephen Abbott, Peter Coe & Clare Royal

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 19th July 2021** at the **Village Hall, Main Hall**. The meeting will commence at **7.00pm**.

Members of the Public are welcome to join the meeting and will be given an opportunity to make representation to Council on matters on this agenda only. There will be a reduced capacity to allow for social distancing and Covid-19. Member of the Public are asked to confirm to the Clerk if they wish to attend by emailing the Clerk by 4.00pm 18th June 2021 parishclerk@ferringparishcouncil.org.uk

A G E N D A

1. **Elect a Chairman**
2. **Apologies for absence**
3. **Declarations of Interest** - Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.
4. **Public Question Time** - 15 minutes has been reserved for members of the public to address the Council on any subject related to items on the agenda only. (Standing Order 1e)

Each member of the public is entitled to speak once and shall not speak for more than three minutes. (Standing Order 1g)
5. **To confirm the Minutes of the last Meeting held on 19th April 2021**
6. **Matters arising from the minutes of the last meeting**
7. **Accounts and Finance** - Income and expenditure April, May & June (*Attached for Committee Members*)
8. **Parish Clerk Report including Financial Matters** – The Clerk will report any issues within the Parish office
 - a) **Minute binding** – To consider the purchase of a binding machine and associated items (*quotations attached for Councillors*)

9. **Funding Dispensation** – to discuss proposed Clerk dispensation (*attached paper for Councillors*)
10. **Committee Structure Review** – Councillor Peter Coe
11. **Environment Committee** - Councillor Clare Royal
 - a) **Warren Pond** - To consider Tree Surgeons quotations (*circulated to Councillors*)
12. **Neighbourhood Plan Committee** – Councillor Peter Coe
 - a) **Update** - further to the Meeting with ADC
13. **All about Ferring Magazine** – To consider a F&GP article
14. **Urgent matters arising, since the preparation of this Agenda & Items to be referred to next Agenda**
15. Date of the **next meeting** is **Monday 23rd August 2021**

Nadine Phibbs
Clerk & Responsible Financial Officer
13th July 2021